

Guidebook of Apostolates and Ministries



**HOLY ROSARY
CATHOLIC CHURCH**

Letter from the Pastor

Dear Parishioners,

Since 1909 Holy Rosary has been a vital part of the West Seattle community. Our mission now is the same as it has always been – to grow as disciples of Jesus Christ and help others to do the same, as we grow in love of our God and one another. This guidebook provides you with a list of some of the ways that you can fulfill this mission in and through our parish ministries and apostolates, whether within our Sunday worship, through various communities of faith or in service to one another or our neighbors. It would not be possible to accomplish our mission without the participation of each and every member sharing their own God-given gifts and talents to build up our community. Like the Apostles themselves, we too have been sent forth into the world to share with one another the kindness and love of Jesus. I thank you for your generosity and faithfulness to the mission given to the Church by Jesus Christ, as we strive to grow in faith together.

In Christ,

Fr. Matthew Oakland

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Liturgy and Prayer

Contact: Paul Dolejsi 206-937-1488 x204
pdolejsi@holyrosaryparish.org

Sacristans

Sacristans are entrusted with the work preparing the Church and the Sanctuary for Mass for Sunday or daily Masses. They are the first to arrive, and set out everything that will be needed for the celebration of the Holy Mass. They assist in cleaning up afterwards, as well.

Hospitality

It is important that we welcome people to church. This is the primary role of Hospitality ministers, sometimes called ushers or greeters. They also provide for the good order of the Mass, assisting with taking up the collection and distributing bulletins after Mass.

Altar Servers

Altar servers assist the priest during the Mass. As St. John Paul II said to some young servers, “Your commitment to the altar is not only a duty but a great honor, a true holy service.” Adult servers act as **Masters of Ceremonies** guiding the servers.

Lectors

Lectors proclaim the Word of God at Mass. They should have a love of the Sacred Scripture and an ability to speak in front of others. Given their role in the Liturgy, lectors must be fully initiated Catholics (Baptism, Eucharist and Confirmation).

Extraordinary Ministers of Holy Communion

EMHCs help the priest distribute Holy Communion to the faithful. This is the most sacred of all ministries, and requires a deep faith in and reverence for Jesus’ presence in the Eucharist. Given their role in the Liturgy, lectors must be fully initiated Catholics (Baptism, Eucharist and Confirmation).

Prayer Ministry

United with one another by lifting up submitted petitions.

Contact: prayers@holyrosaryseattle.org

Music

Holy Rosary has six choirs: three adult choirs for Sunday Masses, plus children and junior high choirs, as well as a handbell choir which rings out regularly for Sunday Masses, Christmas and Easter. There are also many pianists, organists and instrumentalists. As St. Augustine said, “the lover sings,” and each week our musicians raise their voices in praise of God, assisting the assembly to do the same. No prior musical experience is required.

Contact: Paul Dolejsi, pdolejsi@holyrosaryseattle.org

Bus Ministry

Some of our senior citizens can't drive, and so we pick them up each Saturday evening for the 5:00pm Mass. No prior experience or special license is needed and it is a great way to meet some of our golden parishioners.

Contact: Ted Krembs, paa@holyrosaryseattle.org

Homebound Ministry

Each week we gather to celebrate the Holy Mass. But some members of our community aren't able to come because of illness, infirmity or age. As such, these individuals arrange a time each week to visit one or two people and to take them Holy Communion. This is a ministry of presence as well. These individuals will be trained as Extraordinary Ministers of Holy Communion and must meet the same requirements, even if they do not assist at Masses.

**Contact: Ruth Reiser, homebound@holyrosaryseattle.org
or 425-442-0212**

Flowers and Decorations

Every Friday morning rotating volunteers prepare our beautiful flowers adorning the sanctuary and the church. They are assisted for the and seasons of the year by a group charged with the special decoration of the church.

**Flower Contact: Diane Lorella, herrbackyardgarden@yahoo.com
Decorations Contact: Judi Qualy-White, qualywhite@comcast.net**

Altar Society

Every Friday individuals prepare the church for the weekend Masses, cleaning the altars, the candles and straightening up.

Contact: Bernice Bouker, 206-932-7516

Faith Formation and Sacramental Preparation

Successful completion of a background check and the Safe Environment Program are required for all ministries with children and vulnerable adults.

Faith Formation—Preschool

Class for Preschool 3 and 4 year olds are held on Sunday mornings (10:30-11:30 a.m.) from September to June. Parish Adults/High School aged volunteers teach the sessions. The skills needed for this ministry are a desire for and love of working with young children in the area of faith formation. A user-friendly program is in place, along with a variety of other materials.

**Contact: Sr. Stella Abellon, srstella@holyrosaryseattle.org
or call 206-937-1488 x252**

Faith Formation—Elementary and Junior High

Classes are held for children grades K through 8 on Sunday mornings (9:30-10:30a.m.) from September through June. A desire to work with young children in passing on the faith is a definite requirement in this ministry. User friendly program materials are used to assist the volunteer teachers who lead each class. Volunteers are also needed for administrative, behind the scenes preparation work.

**Contact: Sr. Stella Abellon, srstella@holyrosaryseattle.org
or call 206-937-1488 x252**

Nursery

Holy Rosary Parish offers childcare during our Sunday 8:30am and 10:30am Masses, as well as during some faith formation events. We have two paid caregivers who are back ground checked, SEP and 1st Aid certified and are fantastic taking care of children. We do welcome 7th and 8th grade student volunteers who have received SEP class.

**Contact: Deyette Swegle, 206-937-1488 x251
or dswegle@holyrosaryseattle.org**

Infant Baptism

Volunteers are welcome to help as Baptism Greeters to assist the families during their child's Baptism either at Mass or during Communal Baptisms held Saturday mornings. They help with set-up and walk families through the rite. The time commitment is typically once a month at certain Masses or Saturday mornings. There are also classes one Saturday morning a month to help baptism families and godparents understand better how to help their children live as disciples and understand the Rite of Baptism rituals and meaning.

**Contact: Deyette Swegle, 206-937-1488 x251
or dsweGLE@holyrosaryseattle.org**

First Reconciliation/Eucharist

Each year Holy Rosary prepares young parishioners (usually in the second grade) to receive these great Sacraments. Volunteers assist with Family Learning Classes, assisting parents as they teach their children. We also need volunteers for the Banner Social. There are also administrative and hospitality opportunities. **Contact: Sr. Stella Abellon,
206-937-1488 x252 or srstella@holyrosaryseattle.org**

Confirmation

The Sacrament of Confirmation strengthens us with the Gift of the Holy Spirit so that we have the power and authority to do Christ's work in the world. It is essential to our lives as Catholics, is required for sponsors and godparents, and is ideal for those getting married. Each year, we offer two programs, one for teens and another for adults, to prepare parishioners for this Sacrament. There are opportunities to assist with these programs, in particular with hospitality or as a small group leader if so qualified.

**Youth Confirmation: Bridget Bicek, 206-937-1488 x299
or payouth@holyrosaryseattle.org**

**Adult Confirmation: Robert King, 206-937-1488 x203
or evangelization@holyrosaryseattle.org**

Rite of Christian Initiation for Adults (RCIA)

RCIA is the formal process of becoming a Catholic for anyone over the age of reason (age 7). RCIA leads to receiving the sacraments of initiation (Baptism, Confirmation, and Eucharist) at or around Easter. Holy Rosary offers two programs, one for adults over 18, and another for children between age 7 and 18, to prepare for these sacraments. Volunteer opportunities include sponsoring catechumens, facilitating scripture reflections during Dismissal, and even becoming a catechist (teacher) after a period of training.

**Adult Contact: Robert King, 206-937-1488 x203
or evangelization@holyrosaryseattle.org**

**Children Contact: Sr. Stella Abellon, 206-937-1488 x252
or srstella@holyrosaryseattle.org**

Children's Liturgy of the Word

During 10:30 a.m. Sunday Mass elementary school age children are dismissed after the opening prayer to celebrate the Liturgy of the Word appropriate for their age level and return to Mass following the homily. Children are divided into three groups according to their school grade and each group is assigned a leader:

Group 1 – Preschool & Kindergarten

Group 2 – 1st & 2nd Grade

Group 3 – 3rd, 4th & 5th Grade

No Liturgical experience or training is necessary, only a commitment to serve as a CLOW leader or assistant at the 10:30 a.m. Mass once or twice a month. Prepared materials are used each week for the Sunday's readings and guided discussion. Safety persons are also needed to insure a safe crossing of the street. Leaders, assistants and safety persons are needed to allow this ministry to flourish.

Contact: **Sr. Stella Abellon, 206-937-1488 x252
or srstella@holyrosaryseattle.org**

Bible Study for Adults

St. Jerome reminds us that ignorance of Scripture is ignorance of Christ. Holy Rosary offers both in-person and online opportunities to discover the riches of the Bible (and other aspects of our faith), usually guided by a book- or video-based program. Volunteers can help with hospitality and facilitating the study group.

**Contact: Robert King, 206-937-1488 x203
or evangelization@holyrosaryseattle.org**

Women with Purpose (*formerly Walking with Purpose*)

Women with Purpose is a weekly fellowship and study group that helps women connect with their faith and prayer life while finding hope and encouragement from other women in their Parish. Through personal study and small group discussions, the women learn to link everyday challenges and struggles to solutions given to us through the teachings of Christ and the Church. Women with Purpose is offered *Wednesdays, 7:15pm-9:00pm (no childcare)* and *Friday mornings, 9:15am-11:00am (childcare offered)*. We rely upon volunteer small group leaders to help lead discussions, and individuals to help with hospitality.

**Contact: Deyette Swegle, 206-937-1488 x251
or dswegle@holyrosaryseattle.org**

Women's Spirituality Group

The Women's Spirituality Group is a group of women who come together the first and third Wednesdays of each month at 5:30 pm to share our spirituality, faith and our relationship with Jesus. We are not a scripture study group, a theology group or a book club. Rather, we use a variety of books and on occasion audio CDs or DVDs to assist us in looking deeper within ourselves, in recognizing God's presence in our daily life and to deepen our relationship with God. Women of all ages are welcome.

Contact: Virginia Radel, 206-658-3680 or vlr.mc@comcast.net

Monday Night Rosary

Monday evenings at 6:30-7:00pm we pray the Rosary in the St. Dominic's Chapel in the Parish Center. All are welcome to join. No experience necessary. Pray the Rosary as a community and draw closer to Mary and Jesus. If you are interested in joining our Monday Night Rosary and/or would like to periodically lead the Rosary,

Contact Deyette at dswegle@holyrosaryseattle.org

Men's Group

A group of men gathers every Saturday morning at 7 a.m. in the Parish Center for one hour. We come from many backgrounds, but what we all have in common is a desire to deepen our relationship with God through Jesus Christ and the Church. At a typical meeting we pray for each other's intentions and discuss a few chapters from a book we have chosen to help us on our spiritual journeys. Over the years we have read books by C. S. Lewis, Richard Rohr, Ron Rolheiser, James Martin, and many others. Newcomers are always welcome!

Contact: Mike Quinn, michaelq02011@gmail.com

League of the Sacred Heart

Prayer is the primary aim of the League. On the first Friday of each month, as the Church honors the Sacred Heart of Jesus filled with love for us, members attend Mass and gather in the afternoon for a short meeting and prayer. Membership is open to all.

Contact: Marie Miller, 206-932-7750

Young Adult Group

This group is dedicated to growing friendships and deepening their faith together by connecting parish members in their 20s and 30s. They do activities ranging from a summer softball team to attending Mass together and to simply gathering over food and drinks. They are always looking to have new people join and welcome any ideas to help bring us closer as a parish community.

Contact: youngadults@holynosaryseattle.org

Senior Ministry

Seniors and "Seniors In Training" host a weekly Breakfast / Coffee Hour after Mass on Tuesday mornings in the Parish Center enjoying each other company, and friendship, as well as, news about local happenings and the Parish Community. In addition Monthly Trips and Meals are planned for those who wish to participate. There are plenty of opportunities to just join in. Check us out!

Contact: Jim Farris 206-226-2572 or email farrismej@aol.com

Scouts

Cub Scouting welcomes ALL boys and girls from the first through fifth grade to participate. The year-round program focuses on character development, good citizenship, outdoor skills and awareness, fitness, and leadership and life skills through a wide variety of events and activities. Pack 793 has been in continuous operation since 1955 and is still going strong. The den and pack meetings are held at Holy Rosary School. For more information, or to join, see the website, www.Pack793.com.

**Contact: Cubmaster Kevin Rice, 206-445-9831
or krice.nw@gmail.com**

Holy Rosary School: Spirit and Mind Ignited

Founded just four years after the start of the parish, since 1913 the school has been one of the primary ways that the parish lives out its mission each and every day.

The mission of Holy Rosary School is to help each child discover and understand that they are a beloved child of God, who calls them to be with Him forever. Helping them to follow Jesus Christ, our program aims not merely at academic excellence but seeks the intellectual, human, spiritual and apostolic development of the whole child. As they learn to be good citizens of the Kingdom of Heaven, the children also learn to love and serve one another and their community—locally, nationally and beyond.

Served by a dedicated staff, the school relies upon countless volunteers to undertake this herculean task for the 500+ children entrusted to our care.

**General Information/Volunteering: Principal Anna Horton
ahorton@holyrosaryws.org**

**Admissions: Jennifer Kokkonis
admissions@holyrosaryws.org**

**Endowment/Development: Beth Martin
bmartin@holyrosaryws.org**

Outreach

St. Vincent de Paul

Offering person-to-person service to the poor in our area regardless of race, religion, age or gender, SVDP also hosts larger initiatives to collect and/or distribute goods and food to those in need through food drives and Lunches of Love. SVDP meets on the 1st Tuesday of each month at 6:30pm in the Parish Center.

**Contact: Vicki Quinn (206) 937-1488 x300
or holyrosarysvdp@gmail.com**

Shoulder to Shoulder

We are 150+ parishioners of Holy Rosary who help one another. When one of us is ill, grieving, homebound, facing an unexpected crisis, struggling to get by, or living independently over age eighty--we work together, shoulder to shoulder. This is the gift of our community. If you are a registered parishioner, request an invitation to our private group to be a part of this vital community at www.letsgroopit.com/shoulder.

Contact: shoulder@holyrosaryseattle.org

Voices for Life

Meeting the second Tuesday of every month this group focuses on educating themselves and teaching others about the inherent dignity of all human life from natural conception to natural death.

**Contact: Karen Robel, 206-999-5027
or VFL@holyrosaryseattle.org**

Community Meal

Hosted on the 3rd Sunday of the month at Our Lady of Guadalupe, 3 times a year Holy Rosary hosts the Community Meal, feeding 120 neighbors, seniors, and those in need. Volunteers assist with preparing, serving, cleaning, or bringing a dessert to share.

Contact: Amy Serabia, amym3@me.com or 206-795-0571

Clothesline

Volunteers fold and sort the clothes donated by parishioners and deliver them to the Clothesline center to help those in need.

Contact: Celeste Lenth, bclenth@icloud.com

St. Martin de Porres Sandwiches

Every first Tuesday of the month the team makes 300 sandwiches, which are then delivered to the men's shelter downtown. **Contact: Susan Strmich, 206-734-7433**

Service to YouthCare Homeless Teens

On the first Thursdays of every month, we cook and deliver a meal to homeless teens at the Jackson Street Youth Shelter, a program under the umbrella of YouthCare. This ministry serves a specific youth population: teens who have committed to continuing in school or working a job. The staff provides semi-permanent living space, stability and support to help these young people pursue and achieve their goals, away from street life. We are proud to support them, and often include items like toiletries, socks, razors, second-hand clothing and backpacks with our meal deliveries. **Contact: Pamela Leptich, pmleptich@outlook.com**

Soup Kitchen

The first two Thursday mornings every month volunteers gather for a couple of hours after morning mass to prepare homemade soup for the Lazarus Day Center. Some assist with preparation of the ingredients (that the first graders donate), others are cooking and still others deliver the soup to its destination. A very rewarding opportunity to feed the hungry. Volunteers are always needed and welcome.

Contact: Chris Dormaier, chrisdormaier@aol.com

Habitat for Humanity

Habitat for Humanity has a variety of volunteer opportunities, from working on a construction site to helping in a Habitat Store or providing office support.

**Contact: Vince Stricherz, 206-935-7430
or vinces99@comcast.net**

Holy Rosary Women's Shelter

On Saturday and Sunday nights, from the end of September through June, Holy Rosary hosts 10 women, providing safe shelter. Two volunteers (women, a mother daughter (16 or older) team, or a couple) act as hosts each night. A volunteer driver (male or female) picks up the women from the Noel House in the evening in the parish bus and takes them back in the morning. Hospitality volunteers provide a healthy hearty evening snack. Still others help clean the space or stock supplies. This is an important ministry, and our volunteers make it possible to serve those in need in this way.

Contact: shelter@holyroaryseattle.org

International Missions

Our Missions program, consisting of funding projects and traveling to the sites to continue the personal relationships, helps efforts in the Philippines through our relationship with the Carmelite Sisters of Our Lady of the Philippines; in Kenya through our relationship with Fr. Dunstan Epaalat and to Uganda through our relationships with the Daughters of Mary and Fr. Charles Ssentenza. Projects have included building schools, medical clinics, water storage and tuition fees for kids.

Contact: Tim Law, (206) 412-0165 or timalaw@aol.com

God's Green Earth

Once a month the designated volunteer purchases, sorts and bags fresh fruits and vegetables which are taken to the Lifelong AIDS Alliance to distribute to their clients.

Contact: Gina, gmf@quidnunc.net

Advocacy and Caring for Children (ACC)

is a group of committed women who support a network of programs focused on the needs of underserved children and families in an effort to improve their quality of life. For over 100 years, ACC members have remained faithful to the needs of children and families by providing financial and volunteer resources through steadfast partnerships with organizations across Western Washington. Learn more at advocacyandcaringforchildren.org, or **Contact Judy at**

bjtd95@aol.com

Hospitality and Office Administration

Coffee and Donuts

After all Masses on Sunday mornings, there is an opportunity for parishioners to meet and get to know each other and share in one another's lives. This requires stocking supplies, picking up the weekly order or helping serve during after one of the Masses.

Contact: Stacey Smithberg, 206 427-5082

Funeral Receptions

Supporting families during a time of grief is an act of mercy. Come and help setup, serve or cleanup.

**Contact: Libby Pickthorn, 206-935-8353 ext 209
or parishoffice@holyrosaryseattle.org**

Office Administration

The parish office is constantly buzzing as the staff oversee programs and assist parishioners. Volunteers are essential to their work. Some come weekly, others help every other week or still others on an as-needed and able basis.

Bulletin Stuffers: Friday mornings (about 2 hrs)

Collection Counters: Background check reqd. (about 2 hrs)

Mailings: Several times a year (about 3-4 hrs)

Front Desk: Greet visitors and answer phones while the administrative assistant is away on leave

Data Entry: Several times a year (time varies)

**Contact: Melissa Tuthill, 206-935-8353
or mtuthill@holyrosaryseattle.org**

Councils & Committees

Pastoral Council

Our mission is the same as it always has been since Christ founded the Church—to proclaim the Gospel and help lead others to Jesus Christ. That takes many forms as seen in the many ministries and apostolates present at Holy Rosary Parish. But where do we need to grow most as a community? What needs bolstering, what needs creating, and what would we like to focus on or emphasize? In 2019/20, Holy Rosary will undertake putting together a Strategic Plan to guide the short term future of our community. If you are interested in assisting in this process, Contact: planning@holyrosaryseattle.org

Finance Council

The Finance Council assists the pastor by providing fiscal oversight and input for the stability and sustainability of the parish. The council meets on the third Tuesday of most months. Chair: Michael Burke, chicagoburke@gmail.com

Facilities and Maintenance Committee

FAMCOM assists the pastor by reviewing the maintenance and capital improvements necessary to ensure the good working of our entire campus. They provide their professional wisdom and skills. FAMCOM meets on the second Tuesday of most months. Chair: Ken Tews, twotews2004@yahoo.com

Social Justice Committee

The Social Justice Committee assists the pastor by aiding our various service ministries as needed and looking at the bigger picture of fulfilling the commands of Jesus Christ to serve one another. The SJC meets on the first Tuesday of most months. Chair: Tony Fragadatfragada@ yahoo.com

Liturgy Commission

The Liturgy Commission assists the pastor through the coordination of the Sacred Liturgies and training of ministers at Holy Rosary Parish. The Commission meets on the last Tuesday of most months.

Chair: Ruth Reiser, reiserclan@hotmail.com

Holy Rosary Parish Staff

www.holyrosaryseattle.org

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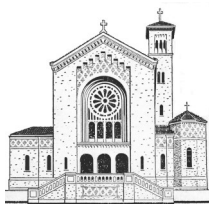
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Holy Rosary Parish

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