

By-Laws
St. Michael Ushers Club

Article One

Purpose: It is the mission of the ushers ministry of St. Michaels's Parish to meet all who enter the sanctuary for service with a cordial greeting and a warm smile. Ushers will carry out the offertory as directed. The ushers duty is to attend and assist all parishioners and visitors with seating, questions and to ensure their comfort while in the house of the Lord.

Article Two

Membership: To be a member of the St. Michael's Ushers Club a candidate must be a member of the parish and must have participated in the Protecting God's Children class as required by the diocese and must have Pennsylvania State Police abuse clearances on file in the parish office. Members must be at least 18 years of age. Prospective new ushers must comply with the above conditions in accordance with the timeline of the next class offered before they can become an usher in good standing. Members shall work with the Pastor and/or staff regarding parish needs or concerns.

Article Three

Meetings: Meetings shall be held on the second Thursday of each month. Meetings will be held during the months of January, March, May, September and November. The President of the organization may call other meetings as necessary.

At all meetings of the organization a majority vote of those in attendance at the meeting shall be necessary to pass a motion. Voting can be done by a simple show of hands. Any member present can make a motion that a vote be taken by written ballot and if it is seconded and passed by the membership a written vote shall be conducted. All meetings shall be conducted in accordance with the terms set in Robert's Rules of Order.

All meetings should start and end with a prayer.

Article Four

Officers: 1. President
2. Vice-President
3. Recording Secretary
4. Treasurer

A. Duties of the officers