

St. Mary Magdalene Parish  
 Pastoral Council Meeting Minutes  
 February 17, 2020  
 6:30 – 8:30 pm  
 Holy Rosary Rectory

**Attendance:**

<b>Anne Kovalan-Santoni</b>	<b>Lois Campbell</b>	<b>Patricia Albacete</b>	<del>Peter Lahoda</del>
<b>Janice Reed</b>	<b>Linda Atkins</b>	<b>Teresa Maynor</b>	<b>Gloria White</b>
<b>Denise Prochownik</b>	<b>Eric Setzler</b>	<b>Dante Romito</b>	<b>Joan Price</b>
<b>Fr. Thomas Burke</b>	<b>Fr. David Taylor</b>		

- 1 Opening Prayer
  - The opening prayer was offered by Lois Campbell.
  
- 2 Council Formation
  - We will be using the Diocesan Pastoral Council Guidelines, “One Body, One Mission.” It is thought that we have enough copies for everyone. We will work to get them to all in time for the next meeting.
  - Lois shared a handout titled “Duties and tasks of a Priest”. This document was created by the National Catholic Education Association, and provided to Lois by John Flaherty (retreat facilitator). The list was voluminous and is way more than one person could be expected to do on their own. Parish staff, lay leaders and volunteers, and especially Pastoral Council will have a greater role in sharing the responsibilities. Fr. Tom agreed and noted that with the merger, there are a lot of administrative duties that must be completed.
  
- 3 Approval of Minutes
  - Eric did not have the January minutes done at the time of the meeting. *The January meeting minutes were circulated for review and comment after the meeting.*
  
- 4 Comments and Update from Fr. Tom
  - The vacant parcel adjacent to the old Holy Rosary convent will be sold for \$10,000.
  - Sr. Thea Bowman Catholic Academy had the floor in the cafeteria replaced. The old floor had previously received water damage. This will be paid for with insurance money and additional funds from the Extra Mile Foundation. There is no cost to the parish.
  - Jim Speranza, parish maintenance staff, is leaving for a new opportunity. Fr. Tom will be posting a job opening to hire a replacement. Pay will be in the \$12 - \$15/hr. range.
  - Renovations are ongoing at the Parish Office (St. Bede Rectory).

- Phase 2 of roof and wall repairs to eliminate water intrusion at St. James is ongoing.
- 5 Update on Corpus Christi Sale
- The sale to new Baptist Church fell through as they could not come up with the required funding.
  - Spriggs-Watson Funeral Home is interested in renting Corpus Christi for funeral viewings on an as-needed basis.
  - Destiny Ministry may still be interested in purchasing the church.
- 6 Debrief of Parish Leadership Retreat
- Notes from the retreat were passed out for review.
  - There was lots of energy at the retreat, even towards the end of the 6-hour program. Everyone was eager to volunteer to help. The facilitator did an excellent job of energizing the attendees.
  - PPC members noted that the retreat was successful in building relationships, sharing stories, and getting to know each other on a deeper level. There was much good conversation throughout the day.
  - There was a miscommunication between PPC and Fr. Tom on the scheduling – we scheduled the retreat for a day that Fr. Tom already had a wedding, and the result was that he could only attend part of the retreat. This looked bad because it gave the appearance that the retreat was not important. In the future, we will ensure we explicitly confirm availability with Fr. Tom and Fr. Taylor for any activity where their participation is critical.
  - PPC will communicate back to the retreat attendees and explain the scheduling mistake.
- 7 Priorities for 2020
- Priorities for Pastoral Council include planning a ministry Sunday and a parish assembly.
  - Developing functioning committees is necessary. Lois, Dante, and Geloria will work together to develop a list of key people for each committee.
  - Plan a parish picnic for the summer, near July 22 (the feast of St. Mary Magdalene). The picnic will be either July 19 or July 26, on the St. Bede lawn.
- 8 Next Steps
- At the March meeting, we will decide on the format for the parish assembly. Items for discussion include one meeting or 3 meetings (one per location), and the format (brand it as a listening session?).
- 9 New Business / Announcements
- None

11 Closing Prayer

- The closing prayer was offered by Fr. Tom.

The next meeting will be Monday March 30, 2020. It will be a joint meeting with Finance Council. Location to be determined.