



Immaculate Heart of Mary Home and School Board Meeting

Meeting Date: 10/2/19

Time: 6:15 PM

Location: Father Sullivan Hall

Board Members Present: Sabrina, Mara, Bridget, Leigh Anne, Alison, Wanda, and Andrew

Meeting Purpose: School Update and Christmas Bazaar

Materials included in Board Packet: n/a

Agenda Item	Discussion	Action Taken/Follow up
<p>Donations Update (Bridget)</p>	<ul style="list-style-type: none"> ● 1 Ipad mini donated a friend of Bridget's ● Bridget applied for 2 more with Apple - we should hear back in a few weeks ● Mr. Lowry will make sure Mrs. Rizzo knows about the free version of ABC Mouse 	<p><i>Andrew: Confirm with Mrs. Rizzo she needs the full ABC Mouse subscription</i></p>
<p>School Update (Andrew)</p>	<ul style="list-style-type: none"> ● Beckers installed the board in Mrs. Donahue's room. We have three extra boards that were the wrong size but we have places for them. <ul style="list-style-type: none"> ○ Leigh Anne confirmed our check has cleared ● Looking into a working sound system. Andrew to discuss with Father and ask parish to pay for the system ● Budget from Emily should be forthcoming ● Professional development was really good, educator from Australia. Training on learning allied program and worked accreditation 	



	<ul style="list-style-type: none"> ● Working on getting locks ● Exploring possibilities of having a STREAM lab, redistribute a special position to be more open to robotics, eliminate computer lab, (Nautilus has grants available for STEM). ● Future IHMer gift bag, with card ● Traci is taking over social media and socialmedia@iheartmary.org ● Leigh Anne and Bridget met with Traci and she expressed desire to move PreK classes to Convent, current Prek classrooms would be dedicated to STEM. ● Signs: the school sign and building signs are a problem. Alison will get some quotes to replace signs ● Trunk or Treat (10/20/20 1:30-3pm) raining will be set up inside <ul style="list-style-type: none"> ○ Goal to break even, 8th graders to take leadership roles ○ Harry Potter club donated candy ○ 5th grades' games will be on display and played ○ Cat was purchased, we have candy and Mara's trunk is clean ○ Glow necklaces are for Halloween treat for the kids from H&S ● Mr. Lowry shared frustration that we are missing opportunities to cross promote and need to continue to bridge gaps between parish, school and CYO <ul style="list-style-type: none"> ○ Actionable Idea: Future IHMer gift bag, with card to newly baptized members of parish 	<p><i>Alison to get a quote</i></p> <p><i>Leigh Anne will email Mrs. Rizzo</i></p>
<p>Bazaar (Bridget and Alison)</p>	<ul style="list-style-type: none"> ● Raffles: 390 requests, 50-75 raffle items ● 14 Vendors, 19 tables ● What we need: <ul style="list-style-type: none"> ○ People to go in, request a gift card, and pick up gift cards (restaurants and stores) ○ Homeroom parents to be in charge of baskets 	



	<ul style="list-style-type: none"> ○ Make baskets 11/8 evening 6:30pm ○ 11/22 we can have the whole day for set up ○ Large Raffle Items: shore houses, discounts to shore hotels, American Girl Doll (on sale if possible), big ticket items. ○ High Pointe cafe (6700 Germantown Ave) ● Board members will be floaters and man the 50/50 raffle on the day of the Bazaar ● Signup genius will go out after 10/6 meeting ● Philadelphia Soul may sell tickets (Mascot will come to the school before the game)-Bridget meeting with the Soul on 11/1, details to come ● Raffle ideas: Parents: run the school for the day, name the street (name must be approved) (buy sign), Day off to Teacher (need to figure out logistics). Mr. Lowry Phillies tickets (4 tickets to IHM Night at the Phillies), Updo for a special event ● Larger Raffle Idea: Ask parish to donate FSH for party ● Marketing: Sabrina will take this one 	
<p>Lunch Feedback</p>	<ul style="list-style-type: none"> ● The Option C calendar is confusing. Google Forms may be another option. ● Wanda mentioned her daughter got lunch on a day she hadn't ordered. ● Parents have asked when Chick Fil A is starting ● Alison mentioned one parent emailed and was concerned we were offering fast food. Sabrina will reach out to her. ● Bridget shared that she has gotten really positive feedback regarding Gina and her hard work and responsiveness. 	<p><i>Comment: LA spoke with Gina and she had to enter everything into the calendar herself for October. It was tedious and she was limited to a certain number of characters. She is working on a possible new way for it to show.</i></p>
<p>Capital Campaign</p>	<ul style="list-style-type: none"> ● Sell bricks ● Sponsor and name an item: 4th grade doors, front doors, etc. 	



Upcoming Events	<ul style="list-style-type: none"> Urban Air 10/14. It is important to print out the flyer or have it on your phone. 	<i>Comment: Can we have someone stand outside with extra flyers (in case people forgot theirs?)</i>

Next Steps:

Task:	Owner:	Due:

Respectfully Submitted by,

Alison Ritchie/Secretary