



Immaculate Heart of Mary Home and School Board Meeting

Meeting Date: 03/11/2020	Time: 6:15 PM	Location: Faculty Lounge
Board Members Present: Sabrina, Mara, Leigh Anne, Alison, and Bridget (via phone)		
Meeting Purpose: Planning and Updates		
Materials included in Board Packet: Communication Committee Welcome		
Agenda Item	Discussion	Action Taken/Follow up
Call to Order (Sabrina)	6:20pm	
Financial Report (Leigh Anne)	<ul style="list-style-type: none"> • Hot lunch payments are coming in • Got the \$1,000 deposit back for Savior Hall (from 2018 Girls Dance) 	
Feedback on TAHIRA program (All)	<ul style="list-style-type: none"> • Older kids like it, were engaged and entertained • Younger kids seemed to enjoy it though seemed less engaged 	
Shoe Fundraiser (Sabrina)	<ul style="list-style-type: none"> • The company sets the metric for us. IHM would have to collect 2500 (100 bags of 25 shoes) • Too much work, not now. 	Board voted against moving forward
Spring Event (Bridget and Alison)	<ul style="list-style-type: none"> • Submitted over 350 donation requests and 30 sponsor requests • Hatfield hotdogs fill out a product donation request and 50% • Martin's is donating the rolls and \$100 • Qdoba won't donate gift cards but they will donate food. 	Mara to submit donation request to Hatfield (online)



	<ul style="list-style-type: none"> • Want to get a quote from Maria's for pizza or tomato pie • Budget: \$400 Games, \$500 Kitchen, \$300 Raffles • Games: <ul style="list-style-type: none"> ◦ Craft-Buggles ◦ Soda Bottle Bowling Game, Plinko, race cars, some outdoor games • Prizes: Michaels closeout great prizes, bubble wands, 	<i>Sabrina and Leigh Anne to reach out to Maria's</i>
Rita's Night (Bridget)	<ul style="list-style-type: none"> • Dominos Rita's Night Wednesday 27 or Thursday 28th 4-7pm • Ask Monica to reach out to Teachers 	<i>Monica to reach out to teachers</i>
Water Stations Update (Mara)	<ul style="list-style-type: none"> • Installation fee is <i>not</i> included in the cost. (advertised that it was). • Fundraising through Build.com cost for unit 6 is \$10,014.20. Fundraising on our own for 6 units, cost is \$6,300. We will do our own. • Mara is sending pictures of the existing water fountains to get an install estimate. • Alison will pull information she had researched before regarding water bottles and share with Mara. • Cannot install what we get for the school in the gym (not enough room to vent chiller). She is looking for a solution for gym 	<i>Mara to take pictures and sent to company</i>
Tentative Calendar (Sabrina)	<ul style="list-style-type: none"> • See Calendar Below • Survey Parents regarding: <ul style="list-style-type: none"> ◦ Dances: keep as is or change to a family dance? ◦ Fall Fundraiser: Yankee Candle or something else? 	<i>Board to create survey</i>
Hot Lunch (All)	<ul style="list-style-type: none"> • Brief survey to get feedback from parents on current hot lunch • Parish will not hire any additional staff to take over hot lunch operations • Popular items: Chick Fil A, Brunch For Lunch, Walking Tacos, Pizza (Franzones) 	<i>Sabrina to create survey</i>



	<ul style="list-style-type: none"> Look into Maria's doing three or four days (Monday box lunches, keep Chick Fil A day) 	Available board members meet with Maria's
Sponsors: upcoming events and magnets (Alison)	<ul style="list-style-type: none"> Calendar Magnet: All agreed want to do that again next year. Sabrina to reach out to Dr. Slawek who sponsored the magnet to see if he is interested in sponsoring for the next school year. Cost approx. \$600 How can we attract sponsors and what can we offer them? Events; specific asks (BMX program, arts programs, specific school needs) 	Sabrina to contact Dr. Slawek
April General Meeting (All)	<ul style="list-style-type: none"> Uniform Swap and Used books. Monica reaching out to teachers. It looks like 7th and 8th grade are changing out their books. Confirming w/ 1st and 2nd if they are requiring a book. Combine Stress Awareness and Financial Literacy 	Alison to reach out to local Financial Advisor
Blue Ribbon Committee (All)	<ul style="list-style-type: none"> Communication Committee working on a welcome packet for new parents. Alison shared the template they are proposing. 	
Christmas Bazaar Prep (Alison)	<ul style="list-style-type: none"> Start recruiting strong leads for tables, decorations, etc. Toy Wheel shopping, buy toys on sale as you see them (lower value below \$5 and higher value over \$5) Solicit donors and sponsors Think about having a "preview" night on Friday night. Charge admission, offer finger foods, wine, adults only, door prizes, maybe higher end auction items?? 	
NAMI presentation May (Sabrina)	<ul style="list-style-type: none"> Sabrina shared information with Mr. Lowry and Monica regarding a free event 1 hour presentation for middle school (5-8) and pilot program for younger kids. Called "Ending The Silence" and it talks about mental health and ending the stigma around that. 	



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Next Steps:

Task:	Owner:	Due:
Research water bottles	Alison and Mara	
Reach out to teachers and then book Rita's Night	Bridget and Monica	
Send water fountain pictures for install quote	Mara	
Submit Hatfield Donation request form	Mara	
Contact Dr. Slawek regarding magnet	Sabrina	
Contact Financial Advisor regarding April Meeting	Alison	

Home and School Tentative Calendar (2020/2021 School Year)

September 2020

- **Houston Back to School Night** - Friday, September **11th** or 18th?
 - Note: Labor Day is Monday, September Need to discuss with Mr. Lowry
- **Rita's Night** – Thursday, September 17th
- **Home and School General Meeting** – Thursday, September 24th
- *Send home Yankee Candle Order Form (last year - September 24th)*

October 2020



- Yankee Candle Order Forms Due
- Spaghetti and Game Night October 2nd
- [Urban Air Night??--Move to winter months](#)
- Participate in Trunk or Treat
- Couch Tomato Fundraiser

November 2020

- **Annual Christmas Bazaar** - Saturday, November 21st

December 2020 -

- **Designer Bag Bingo????**

January 2021

- **Chili Cook Off** – Saturday, January 23rd
- Send out info for Super Bowl Block Pool (increase kids \$2 and decrease adult \$15)
- **Home & School General Meeting** – Thursday, January 21st
 - Camp Fair

February 2021

- [2/16/2021](#) Pay for Fat Tuesday Donuts
- March Madness Brackets
- **Family Bingo** – Sunday, February 21st?

March 2021

- **Boys Dance** – Saturday, March 20^h?
- **5 Below Shopping Event** – weekend of March 26-28



April 2021

- **4/4/2021 Easter Egg Hunt**
- **Girls Dance** – Saturday, April 17th?
- **Home & School General Meeting** – Thursday, April 23rd

May 2021

- **Spring Event** – Saturday, May 8th?
- **Rita's Night**

Respectfully submitted by
Alison Ritchie/Secretary