



*Saints Peter and Paul  
Preschool Handbook*

*2016-2017*

Welcome to Saints Peter and Paul Pre-School!

Thank you for entrusting us with your child's first experience in a school setting. Your child will learn many new things and experience many exciting activities, while helping to prepare them for Kindergarten.

Our goal is to make your child's educational experience both meaningful and productive. We are committed to teach and model Gospel values to encourage students to live their lives as a reflection of Christ.

The philosophy of the school strives to recognize and respect the dignity of each person and to offer a positive, Christ-centered, safe learning environment.

We are looking forward to working and learning with your child!

Mrs. Maureen Lucci - Teacher

Mrs. Monica Ruckert – Teacher Assistant



# **2016-2017 School Year**

## August

27<sup>th</sup> - Parent Orientation

## September

3<sup>rd</sup> Pre-School Visitation

8<sup>th</sup> First Day – 3 Yr Old Class

9<sup>th</sup> First Day – 4 and 5 Yr Old Pre-K

24<sup>th</sup> Picture Day 3 Yr Olds

25<sup>th</sup> Picture Day – 4 and 5 Yr Olds

PreK 4 and Kindergarten Field Trip – Date TBA

## October

12<sup>th</sup> NO SCHOOL – Teacher In-service

29<sup>th</sup> Halloween Party – 3 Yr Olds

30<sup>th</sup> Halloween Party – 4 Yr Olds

## November

3<sup>rd</sup> NO SCHOOL

26<sup>th</sup> – 30<sup>th</sup> NO SCHOOL – Thanksgiving Holiday

## December

1<sup>st</sup> School Resumes

15<sup>th</sup> Christmas Program

21<sup>st</sup> – 31<sup>st</sup> NO SCHOOL – Christmas Holiday

## January

1<sup>st</sup> NO SCHOOL – New Year Holiday

4<sup>th</sup> School Resumes

18<sup>th</sup> NO SCHOOL – Martin Luther King Day

24<sup>th</sup> – 31<sup>st</sup> CATHOLIC SCHOOLS WEEK

## February

15<sup>th</sup> NO SCHOOL – President's Day

## March

24<sup>th</sup> – 28<sup>th</sup> NO SCHOOL – Easter Holiday

## April

26<sup>th</sup> NO SCHOOL – Diocesan In-service

## May

25<sup>th</sup> Last Day 4 year olds - Moving On Program - 4 year olds

26<sup>th</sup> Last Day 3 year olds - Moving On Program – 3 year olds

\* Calendar subject to change

### Class Times

3 year olds – 9:00 AM – 11:00 AM

4 year olds – 8:30 AM – 11:00 AM

5 year olds – 8:30 AM – 2:15 PM

### Arrival Times

Arrival should be no more than 15 minutes before the start of class.

Starting Times:

3 Year Old's – 9:00 AM

4/5 Year Old's – 8:30 AM

Please leave your child at the door to the class; the departures will be easier if you leave them at the door.



### Dismissal Times

Students will be dismissed from the Pre-School/Gym Lobby Door. Please inform us of any specific pick-up concerns. If you will be late please call the school and let us know.

Dismissal Times:

3 Year Old's – 11:00 AM

4 Year Old's – 11:00 AM

5 Year Old's – 2:15 PM

### First Day of School

Your child will need the following on the first day of school:

1. backpack
2. crayons or Twistables – 8 or 16
3. zippered supply case with their name printed on it
4. a two pocket folder (heavy duty – this will go back and forth between home and school every school day)
5. a paint shirt
6. 4/5 year olds ONLY – need a hard plastic supply case for our letter boxes

### Snacks

Each child will be asked to bring a snack for the entire class on his/her assigned snack day (see Snack Calendar). We would like to encourage healthy snacks. Ideas: apples, carrots, bananas, cheese and crackers, pretzels, fruit bars, etc. Please save cakes and cookies for birthday snacks. Please refrain from cupcakes. Please send enough for the class, with possibly one or two extras in the event of spills. We will provide cups, water and napkins. A snack list/schedule will be on the monthly calendar.

### Music

Music will be a part of the classroom most days.

We will make every effort to have the children meet with our Music Teacher, Mrs. Howells, for a Music class

### Book Orders

The class will place an order for books and software at discounted prices most months. This is an optional activity if you would like to make purchases.

### Parties and Celebrations/ Homeroom Parents and Party Parents

We will have parties during the school year and we will need parental help for them. I would like to assign a Homeroom Parent for each of the following parties:

- √ Halloween – October 27<sup>th</sup>/28<sup>th</sup>
- √ Christmas – December 21<sup>st</sup>/22<sup>nd</sup>
- √ Valentine's Day – February 13<sup>th</sup>/14<sup>th</sup>
- √ Easter – April 2<sup>nd</sup>/3<sup>rd</sup>

- The **Homeroom Parent** will help organize the other parent volunteers and be a contact person.
- **Party Parents** can sign up for the party they would like to help with, initially each parent should not sign up for more than one party. In order to volunteer you must be registered in the Diocesan Database, have all your clearances, and have taken the Protecting God's Children Workshop.

### Special Visitors

Visitors will be invited to the classroom to talk about special jobs and bring info for the children (ex. Firemen, Dentist, etc). If you work somewhere special or have a talent that you would like to share with the class, please speak to Mrs. Lucci.

### Photos

Professional photos will be taken:  
September 24<sup>th</sup> – Picture Day 3 Yr Olds  
September 25<sup>th</sup> – Picture Day – 4/5 Yr Olds

### Field Trips

The 4 Yr Olds will attend a field trip in the fall with the Kindergarten class – info will be coming soon.  
The 3 Year Olds will try to do a spring time field trip within the perimeter of the school or close-by.  
Parents interested in chaperoning please see Mrs. Lucci.

### School Delays/Cancellations

Please watch or listen to KDKA for school closings and delays. Saints Peter and Paul School follows the Beaver School District. If there is a two-hour delay, class will begin at 10AM and dismiss at Noon for both age groups. Afternoon Students will dismiss at normal 2:15 PM.

### Clothing

The children should wear comfortable clothing to school. Please mark your child's name on jackets, hats, etc. Please send an extra set of clothes to school in case of accidents. Please place the clothes in a Ziploc bag with you child's name on it.

## A Typical Day in Preschool

- Arrival – Hang coats and book bags, take folder to Classroom
- Free Play - Socialization
- Welcome and Morning Prayer
- Circle Time
- Bathroom Break
- Snack
- Group Activity – Art, Craft, Coloring, Writing, etc
- Clean-Up
- Morning Dismissal

Three Day Afternoon includes:

- Lunch
- Rest Period
- Afternoon Activity (Math/Science/Etc)

This is a “basic outline”, classes are subject to change and activities will vary as we progress through the year.

**If your child is sick please keep him/her at home.**

Small children catch germs very easily and illness can spread rapidly around the classroom. We wash hands before snack and use sanitizer throughout the day as a preventive measure. Please do not send your child to class with any of the following symptoms:

FEVER	PINK EYE/CONJUNCTIVITIS
RASH	CHICKEN POX
DIARRHEA	VOMITING
LICE	UNCONTROLLED COUGHING

ANY OTHER SYMPTOMS THAT COULD AFFECT THE HEALTH OF THE OTHER CHILDREN

If at any time you have questions or concerns please feel free to contact Mrs. Lucci.

Call the school: 724. 774-4450  
Or Email: [mluccisspp@gmail.com](mailto:mluccisspp@gmail.com)

