

Health and Safety Plan Summary: (ST. CECILIA SCHOOL)

Anticipated Launch Date: (September 9, 2020)

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	<p>Water fountains will be bagged off. All flat surfaces, door handles and commonly touched surfaces will be disinfected throughout the day and at night. Disinfecting machines will be used in large gathering areas and stair towers nightly.</p> <p>Hallways will be disinfected daily.</p> <p>Disinfectant wipes or spray bottles with disinfectant and towels will be available for every teacher and staff members.</p> <p>Buses will be sanitized daily and high contact areas will be sanitized in between bus runs.</p>

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	<p>Six-foot distancing is required for classroom seating. Classroom configurations will be altered for maximal social distancing as feasible. Student desks will face forward with space between desks. For small group instruction, each instructor will be provided a face shield. Remove unnecessary furniture to</p>

Requirement(s)	Strategies, Policies and Procedures
<p>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible (continued)</p>	<p>maximize floor space for distancing. Limit students out of the classroom to one at a time when feasible. Require social distancing in offices, faculty rooms, hallways and steps.</p>
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>Lunch will be eaten in the cafeteria and auditorium, as well as classroom spaces following all social distance guidelines. No large group gatherings will occur for assemblies, concerts, or other programs involving large numbers of students or staff during the school day. Surfaces where food was eaten will be cleaned after lunch.</p>
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Hand washing and/or sanitizing will be made available throughout the school day and will be required for all students. Hand sanitizer stations will be increased in each school and students will be required to wash and/or sanitize hands before and after lunch. All individuals in the school will sanitize or wash their hands on a frequent basis. Students and staff will provide their own water bottles. Physical contact such as handshakes, fist bumps, high fives, etc. will be prohibited.</p>
<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>Signage will be displayed in all areas to emphasize proper hygiene practices, safety measures, and hand washing techniques.</p>

Requirement(s)	Strategies, Policies and Procedures
<p>* Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes</p> <p>Limiting the sharing of materials among students</p> <p>Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	<p>Teachers and staff will encourage social distancing during recess as well as minimize the sharing of hand held equipment.</p> <p>Physical education classes and activities will be designed to minimize the grouping or clustering of students as well as sharing hand held equipment. Shared recess/PE equipment will be wiped down after each individual use.</p>

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>Signs and symptoms of COVID-19 will be shared with students, staff, and parents/guardians. All staff, and students in cooperation with parents, will be expected to monitor themselves for symptoms which includes temperature checks when necessary. Children with symptoms will not be sent on a bus or brought to school.</p>
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>Individuals demonstrating symptoms will be isolated and supervised in the St. Raphael Room, the designated isolation area within each building.</p> <p>Individuals demonstrating symptoms will be required to wear a mask in the isolation room. Parents/guardians of the student will be notified. The student must be picked up within 30 minutes.</p> <p>Individuals will be sent home immediately and advised to seek necessary medical attention.</p>
<p>Returning isolated or quarantined staff, students, or visitors to school</p>	<p>Staff and students should not return to school until they have met CDC's criteria for safe return.</p> <p>Per CDC guidelines, students and staff who experienced symptoms may return to school after 3 days with no fever AND symptoms improved AND 10 days since symptoms first appeared or, if cleared by a medical professional.</p> <p>Per CDC guidelines, students and staff who tested positive for COVID-19 may return after 3 days with no fever AND symptoms improved AND 10 days since symptoms first appeared</p>

Requirement(s)	Strategies, Policies and Procedures
<p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>Principal or Vice-Principal will communicate any changes in safety practices, protocols, procedures through the school's Option C Parent Alert mass communication system.</p>

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p>	<p>Identify students and staff at higher risk. (CDC includes individuals at high risk as 65 or over and people of all ages with underlying medical conditions particularly if not well controlled.)</p> <p>All staff, and students in cooperation with parents, should self-monitor for symptoms prior to leaving for school.</p> <p>Students and staff will be encouraged to stay home if they are ill.</p> <p>Review attendance policies and make necessary adaptations.</p>
<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>Face masks are required for all Faculty and staff. Ten minute breaks from mask wearing are permitted throughout the day. Face masks are available for those who may have forgotten or in need of one. Face shields will also be made available.</p>
<p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p>	<p>Face masks will be available to students who forget or are in need of one. They will be required throughout the school day. Ten minute breaks from masks will be given throughout the day.</p>

ADDENDUM:

from THE CATHOLIC SCHOOLS ONWARD PLAN for THE ELEMENTARY SCHOOLS of
ARCHDIOCESE OF PHILADELPHIA

Playbooks

Guidance for Dealing with COVID Cases

Schools will make efforts to monitor the health of their students and staff, although it is not required or suggested by the CDC. Specifically, they suggest schools and Child Care programs are **not expected** to screen children, students, or staff to identify cases of COVID-19. If a community, or specifically school, has cases of COVID-19, local health officials will help identify those individuals and follow up on next steps.

Below is some specific guidance related to situations involving the school, community and COVID-19.

If a staff member or volunteer has a confirmed case of COVID-19

1. Notify the local health officials – ask for guidance.
2. Dismiss the staff or volunteer for 2 to 5 days until health officials can determine next step.
3. Consider dismissal of cohort, related to the suspected case of COVID-19, according to health official guidance.
4. Discourage the cohort from gathering until during the initial period.
5. Communicate to staff and families that there was a confirmed case – without using a name or identifying information of the person(s) involved.
6. Close off the potentially infected area for 24 hours and clean the areas that may have been infected by the identified case of COVID-19.
7. During the initial 2 to 5-day period, evaluate if any other cases related to the case were identified and decide to extend or end the cohort dismissal.
8. The staff/volunteer can return after the following conditions have been met:
 - 3 days with no fever **and**
 - Symptoms improved **and**
 - 10 days since symptoms first appeared

If a student has a confirmed case of COVID-19

1. Notify local health officials to ask for guidance.
2. Dismiss the student(s) for 2 to 5 days until health officials can determine next steps.
3. The individual should be comforted in the St. Raphael Room until a parent or guardian can come and take them home. ***The student must be picked up within 30 minutes.***
4. Consider a dismissal of cohort related to the suspected case of COVID-19 using health official guidance for this.
5. Discourage the cohort from gathering during the initial period and the situation has been evaluated.
6. Communicate to staff and families that there was a confirmed case. Name or identifying information of the student with COVID-19 is not permitted.
7. Close off area the person was in and wait 24 hours. Clean areas related to the identified case of COVID-19.
8. During the initial 2 to 5-day period, evaluate if any other cases related to the case were identified and decide to extend or end the cohort dismissal.
9. The student can return after the following conditions have been met:
 - 3 days with no fever **and**
 - Symptoms improved **and**
 - 10 days since symptoms first appeared

If a student or staff has a suspected case of COVID-19 or is demonstrating symptoms.

1. Immediately separate staff and children with COVID-19 symptoms (such as fever, cough, or shortness of breath) at school. The individual should be comforted in the St. Raphael Room until a parent or guardian can come and take them home. Individuals who are sick should go home or to a healthcare facility depending on how severe their symptoms are. CDC guidance for caring for oneself and others who are sick should be followed.
 2. Provide an isolation room.
 3. Call for home transportation, if necessary.
 4. Can return when:
 1. 3 days with no fever **and**
 2. Symptoms improved **and**
 3. 10 days since symptoms first appeared or,
 4. if cleared by a medical professional.
2. If case is confirmed, please see aforementioned section (**confirmed case of COVID-19**)