

STHFCS Disciplinary Policy

Our school has adopted a proactive plan addressing respect for one another by accepting responsibility for one's actions, especially as to the prevention of bullying. Students are expected to conduct themselves in a manner reflecting credit to their parents, school, and community at all times. While all infractions cannot be specified here the following rules will be enforced:

- Treat with respect teachers, classmates and others with whom you come in contact.
- Be appropriately reverent and attentive during liturgies.
- Quiet is expected in the hallways.
- The proper uniform must be worn at all times. (See STHFCS Dress and Uniform Code.)
- Do not vandalize or deface school property. Show respect for the school and the school grounds.
- Do not breach the safety and security of the campus.
- A hall pass must be used to leave the classroom.
- Fighting is not allowed.

You must have proper authorization from a teacher or the administration to:

- leave the school grounds.
- remain on campus when school is not in session.
- bring toys, balls and other items from home.
- Gum is not permitted on the school grounds.
- Inappropriate or vulgar language is not tolerated.
- Forgery of parent's signature results in automatic detention.
- Cheating results in "0" grade.
- Threats of violence made on campus are considered serious offenses and may be referred to law enforcement.

ALL RULES OF BEHAVIOR APPLY THROUGHOUT THE SCHOOL DAY AND WHILE INVOLVED IN ANY SCHOOL-RELATED ACTIVITY SUCH AS FIELD TRIPS OR ATHLETIC EVENTS.

Prohibited behaviors will always be viewed as serious offenses. STHFCS PROHIBITS THE FOLLOWING BEHAVIORS AT ALL TIMES:

SMOKING – STHFCS IS A SMOKE-FREE CAMPUS.

DRUGS/ALCOHOL AND WEAPONS/CONTRABAND – The school administrator, or other school designees with permission of the school administrator, may search students themselves, or their lockers, or the students' belongings, including, but not limited to, handbags, briefcases, book bags, etc. when there is a reasonable belief that contraband, illegal substances or objects, or stolen property are being concealed or that a violation of a school rule related to the maintenance of discipline in the school is committed.

HARASSMENT – The schools of the Diocese of Lake Charles do not condone harassment of any kind. This prohibition against acts of harassment applies to all people engaged in school related activities. All cases of reported harassment will be thoroughly investigated. (See attached STHFCS Harassment Policy)

VIOLENCE – Though non-public schools have some flexibility in curriculum, personnel, and other educational issues, in issues that concern safety, state laws and regulations

apply to all state-approved schools. This includes criminal background checks for all school employees and anyone working with students, emergency drills, and “no weapons at school” state law. State law requires notifying law enforcement of students who bring weapons to school. Threats of violence fall into the same area of concern as weapons. Investigating threats of violence made on campus and bringing weapons to school will be dealt with by a law enforcement agency. If your child makes a threat and it is confirmed, a law enforcement agency will be called, parents will be called, and then it will no longer be a school concern, but rather a legal concern. (See attached Diocesan Policy 4830)

The administration reserves the right to suspend, expel or dismiss persons found guilty of these offenses. (Diocesan Policy 4530 & 4540) Parents may request an appeal of an administrative decision. All appeals of administrative decisions must follow the procedures found in Diocesan Policy 6500.

CORPORAL PUNISHMENT Corporal punishment is never permitted in the schools of the Diocese of Lake Charles. (Diocesan Policy 4550)

Conduct

It is indeed a privilege to attend STHFCS. Conduct refers to all behavior related to privileges and responsibilities expected of an STHFCS student as well as all visitors to our campus. All rules relating to conduct and discipline apply not only on the school campus but also whenever and wherever students represent our school while under the direction of school authorities. Teachers are responsible for their respective classroom. Rules and consequences will be established by each teacher and sent home to the parents. It is crucial that your child understands and adheres to the rules of their classroom.

It will be the policy of the administration to fully support each teacher’s plan upon submission and approval. Please discuss the importance of good behavior at school. A student’s behavior grade will be reflected on the conduct portion of the report card.

A conduct card system is used with fourth through eighth grade students. Points are deducted for any violation of class or school rules, as well as lack of responsibility infractions. .