

DIOCESE OF STOCKTON
RISK MANAGEMENT ADVISORY
HIGH RISK ACTIVITIES

Revised March 25, 2008

PURPOSE

The purpose of this Advisory is to reinforce the need to identify and evaluate the risks presented by Diocesan, parish or school activities and, when necessary, to avoid certain activities that present undue risk.

HIGH RISK ACTIVITIES

All diocesan, parish and school activities present some degree of risk and The Western Catholic Insurance Company (WCIC) liability insurance policy is designed to respond to most 'normal' diocesan risks. Certain activities, however, present situations that are beyond WCIC's appetite for risk. Therefore it is important that each location and/or program be aware of what activities are considered high risk, aware of the need to seek assistance if there is any question in this regard, and to have the willingness to avoid certain risks.

It is not possible to list every activity that is potentially high risk. Generally, activities are considered to be high risk when:

- ◆ There is a substantial risk of bodily injury or property damage

OR

- ◆ The location has no previous experience with the activity

OR

- ◆ The activity is not typical to the location's operations

The following activities are considered High Risk:

CANDLES

<p>✓ Unsafe use of candles and open flames. The use of or events involving candles or open flames other than well controlled situations (such as votives in racks designed for the purpose, etc.) <i>are potentially high risk. Placement of candles on the ground, on stands below waist-level, or at temporary shrines is extremely high risk and should be avoided in all situations.</i> Candlelight services, prayer services, youth ministry events, Taize services, and the like must be carefully assessed and controlled – please request specific assistance for these events.</p>
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VEHICLES FOR TRANSPORTATION OR SPORT

✓ Use of any watercraft other than public transit such as ferry boats.	✓ Use of any aircraft other than scheduled, commercial flights.
✓ Use of any motor vehicle other than a personal passenger vehicle.	✓ Hay rides
✓ Use of 15 passenger vans	

SPORTS/ADVENTURE

✓ Extreme Sports e.g. bungee jumping	✓ Boxing and martial arts
✓ Scuba diving,	✓ Rock climbing or mountaineering
✓ 'Ropes' or obstacle course events in excess of 12 feet in height	✓ Activities related to 'VEHICLES' above, e.g. water skiing, river rafting, etc.

COMMUNITY SERVICE

✓ Medical and nursing services	✓ Legal services
✓ Construction operations (any building or construction related projects provided by parish groups, school groups or other Diocesan groups)	✓ Work release programs (labor provided to the Diocese, parish or school)
✓ Foreign travel	✓ Transportation services

CARNIVAL OPERATIONS

✓ 'Sumo Wrestling', human fly, and similar contact/impact events	✓ Carnival rides, dunk tanks, moon bounces, mechanical bulls
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OTHER

✓ Fireworks sales or displays
✓ Use of Trampolines
✓ Events involving livestock including rodeos, bullfights and parades

Note that Policy Exclusions are a separate subject. Refer to the policy for the specific exclusions.

BASIC RISK MANAGEMENT STRATEGIES

1. Parishes, Schools and Diocesan Programs Should Seek Guidance Early in the Planning Process

If a parish, school or other program is considering any activity that may be considered *high risk*, someone at the location **must** contact the Diocesan CFO early on in the planning process for counsel and assistance. Early contact will allow for a determination if the event is, in fact, high risk and, if so, provide time to assess options.

2. Avoid non-Diocesan Risks

In some cases, a parish, school or other program may be asked to collaborate or co-sponsor an activity with another organization. Any endorsements of a non-Diocesan program or lending of the name of a parish, school, etc. to an outside entities program **require** consultation with the Diocesan CFO prior to the activity occurring.

If participants of Diocesan, parish or school programs learn of a non-Diocesan activity (especially if done so as a group) it is important that the location clearly communicate to the participants as well as parents/guardians that the activity is not related to your organization.

3. Obtain Informed Consent and Follow Safe Environment Programs:

Irrespective of the degree of risk presented by a parish, school or other program activity, the location needs to make sure that all program participants and parents/guardians of participants under the age of 18 are fully aware of the proposed activity including mode of transportation, if any. Parents/guardians must sign standard permission slips and medical releases for all participants under the age of 18. No exceptions should be made. **Of course Diocesan safe environment programs must be adhered to.**

4. Use Qualified, Insured Contractors with Caution

The use of a contractor to provide services can reduce the risk of an activity to the Diocese, parish or school by transferring some of the liability and insurance responsibility on to the contractor.

Contractors should not be used, however, as a justification to engage high risk activities.

5. Have an Emergency Plan

All activities require an emergency plan. These plans need to be responsive to reasonably foreseeable emergencies.

1. Emergency Reporting and Evacuation
2. Emergency Medical Aid
3. First Aid
4. What to do in case of a missing person
5. Keep all Permission, Wavier & Release forms in your possession