

Bishop Baraga Catholic School
Advisory Council Meeting Minutes
October 15, 2019 - 7:00 p.m.
BBCS Technology Room

VOTING MEMBERS

- Amy Rodriguez (present)
- Celine Gayan (present)
- Mike Hoy (present)
- Carrie Hoy (present)
- Stephanie Covitz (absent)

NON-VOTING MEMBERS

- Fr. Joe Gouin (absent)
- Msgr. Kaczmarek (absent)
- Fr. Janusz Romanek (absent)
- Fr. Mike Woempner (absent)
- Angela Oller (present)
- Doug Sage (present)
- Marci Ellis (absent)

- ❖ Minutes from the August meeting were reviewed. One change to make. Father Mike was not present at the August meeting.
- ❖ Chairperson's Report - no chairperson at this time.
 - Celine Gayan has agreed to be the chairperson
- ❖ Administrator's Report - Angela Oller discussed 5 items
 - Staffing
 - Mrs. Smith agreed to take 2nd grade full time
 - Mrs. Brown is teaching 7th and 8th grade religion
 - Mrs. Sage is teaching 5th and 6th grade religion
 - Mrs. Brzoznowski is teaching music K-8 and after school band
 - Mrs. Couper is teaching art/technology
 - Mrs. Wender is teaching physical education
 - Title I Update
 - Barb Arnoldi is our new Title I teacher
 - She can work up to 16 hours a week
 - Science - the diocese is working on the science curriculum starting with 1st and 2nd grade. Mrs. Salisbury will be meeting with the teachers in those grades.
 - Two Eagles Foundation: we received the \$25,000 check for tuition assistance
 - Accreditation - we received notice of approval of our self-study and site visit
 - Accreditation continues for 2019-2020
- ❖ Committee Reports
 - Finance Report - Doug Sage
 - PDS is almost completely fixed. Just payroll needs some work.

- Benefit deductions have been incorrect.
 - Dental plans for employee +1 and family are not correct and favor the employee. Employees have been notified and the amount will be corrected in January.
 - Medical deduction was incorrect for one employee - that has now been adjusted.
 - Next Finance Meeting will be December 12, 2019
 - Marketing/Fundraising
 - Annual Fund - campaign will be starting soon
 - Will be starting with families and grandparents and then moving to the larger community
 - Our parishes already support our school in a big way so we want to go beyond the parishes
 - Pumpkin Sale just happened. Was not quite as successful as last year.
 - Parent Association
 - Getting ready for All Saints' Day Festival
 - Working to get families more involved - room moms
 - First bake sale went really well - \$180 for PA
 - Building and Grounds
 - New sump pump purchased and installed in basement
 - Boiler system needs some maintenance
 - Roofs over the doors resurfaced. Two are complete and the main entrance still needs to be done. Cost for two of them was \$5,000 and the one by the playground was \$300.00.
 - TVs installed and mounted in middle school classrooms
- ❖ Update on Substitute teacher pay rate
 - This was discussed at the finance committee meeting and it was agreed upon that the rate should be raised to \$100.00 a day.
- ❖ American Heritage
 - Bishop Baraga will be chartering the first American Heritage Girls Troop in Upper Michigan
 - We have five board members who will go through training first before we start the troop.
 - There will be more information in the weeks to come.
- ❖ Classical Curriculum and Center for Lit Update
 - The teachers are beginning to use the Center for Lit training to teach literature and have Socratic discussions in class
 - They have resources available to them through the Center For Lit Schools website
 - We are also watching monthly webinars as a staff. These webinars are posted each month by Adam Andrews
- ❖ Next meeting will be December 17, 2019
- ❖ Ended with prayer



Please Read: Agenda, committee reports and minutes from last meeting
Please Bring: Agenda, board packet

<i>Opening</i>	<i>Time</i>	<i>Person</i>
1. Prayer	1 min	Fr. Janusz
1. Roll Call and Review/Approval of Minutes	1 min	Angela Oller
3. Public Comment	Varies	

Reports

<i>Topics for Reporting Only: (please be brief – provide written information as necessary)</i>	<i>Time</i>	<i>Person</i>
1. Chairperson's Report	5 min.	None
2. Administrator's Report	5 min.	Angela Oller
3. Committee Reports <ul style="list-style-type: none"> • Finance • Marketing/Development • Parent Association • Building and Grounds 	5 min. 5 min. 5 min. 5 min.	Doug Sage Carrie Hoy Celine Gayan Tony Vicenzi

Decision/Discussion Items

<i>Topics for Decision/Discussion</i>	<i>Time</i>	<i>Person</i>
1. Update on Finance Council and Substitute Teacher Wage	20 min	
2. American Heritage Girls	10 min	
3. Classical Curriculum/CenterforLit professional development update	5 min	

<i>Topics for Next Agenda</i>	<i>Time</i>	<i>Person</i>
1.		
2.		

<i>Next Meetings</i>	
	<i>Next Advisory Council meeting >> December 17, 2019</i>

<i>Closing</i>	<i>Time</i>	<i>Person</i>
1. Public Comment	Varies	
2. Prayer	1 min.	Fr. Janusz
3. Adjourn Meeting	1 min.	

Member Roster:

VOTING (Half-plus-one for quorum)

<i>Absent</i>	<i>Present</i>	<i>Name</i>	<i>Appointed</i>	<i>Parish</i>
		Stephanie Covitz	2019	St. Mary and St. Joseph
		Amy Rodriguez	2016	St. Mary Queen of Peace
		Celine Gayan	2017	St. Mary and St. Joseph
		Mike Hoy	2018	St. Mary Queen of Peace
		Carrie Hoy	2018	St. Mary Queen of Peace

NON-VOTING Members

<i>Absent</i>	<i>Present</i>	<i>Name</i>	<i>Our Mission:</i>
		Fr. Joe Gouin	Bishop Baraga Catholic School is a ministry of the parishes of American Martyrs, Immaculate Conception, St. Mary and St. Joseph, and St. Mary Queen of Peace. Guided by the Holy Spirit, we are built upon the Cornerstones of our Catholic Faith, Academic Excellence, Family Atmosphere, and Structure and Discipline. Our school offers the challenging and rewarding curriculum parents want for their children. Ultimately, our mission is helping students reach their highest potential while laying the foundation for their God-given vocation.
		Msgr. Kaczmarek	
		Fr. Janusz Romanek	
		Fr. Mike Woempner	
		Angela Oller, Principal	