

Bishop Baraga Catholic School
Advisory Council Meeting Minutes Revised
August 20, 2019 - 7:00 p.m.
BBCS Technology Room

VOTING MEMBERS

- Amy Rodriguez (present)
- Celine Gayan (present)
- Mike Hoy (present)
- Carrie Hoy (present)
- Stephanie Covitz (present)

NON-VOTING MEMBERS

- Fr. Joe Gouin (absent)
- Msgr. Kaczmarek (absent)
- Fr. Janusz Romanek (absent)
- Fr. Mike Woempner (absent)
- Angela Oller (present)
- Doug Sage (absent)
- Marci Ellis (present)

- ❖ Minutes from the June meeting were reviewed and approved
- ❖ Chairperson's Report - no chairperson at this time.
- ❖ Administrator's Report - Angela Oller
 - Staffing changes - last minute changes
 - Have a long term sub in 2nd grade - Cecilia Smith
 - Linda Michaud is moving to 7th and 8th grade homeroom instead of part time math
 - Just need a part-time religion teacher
 - Rebecca Couper will be technology/art teacher
 - Still waiting on music teacher
 - Father Michael teaching Latin to 5th - 8th
 - Improvements to building over summer
 - New carpet in AV room
 - New dry erase boards in some of our classrooms
 - Smart TVs in our middle school rooms
 - Technology
 - Purchased four laptops for teachers - needed new ones
 - Purchased used chromebooks from Iron Mountain/Kingsford
 - Purchased charging cart as well
 - Had to purchase a new buzzer for front entrance as it malfunctioned
- ❖ Committee Reports

- Finance Meeting on August 8th
 - Went through audit/exam at beginning of August
 - We are still working to get PDS correct so we can stop using quickbooks - Debbie is working to get things in order
- Marketing/Fundraising
 - Have not had a meeting since before the Golf Outing
 - Sold 50 raffle tickets - budgeted for 40, so that is good news
 - Set meeting for fundraising committee for the year - some at school and some at Famers Restaurant in the evening
 - Jessica Cameron will be resigning as the chair of the fundraising committee
 - Fundraising letter went out to families this summer to explain our plan for fundraising for the year
 - Annual Fund and Pumpkin Sale are the next two fundraisers
- Parent Association
 - Maria and Celine will be running the PA
 - Celine will be doing the Catholic Identify stuff and Maria will be doing the other events
 - Made a calendar outlining events for the year
 - First event will be the Open House/Potluck
 - Hope to have students participate in Masses one weekend in each parish during the year.
 - Planning events to get parents involved and in the school and getting us out in the community
- Building and Grounds
 - Painted yellow lines on sidewalks
 - Put up whiteboards in classrooms
 - Carpeted the AV room
- ❖ Substitute teacher pay rate
 - Agreed that raising rate from \$85 a day to \$95 a day is a good idea. Teachers must have subs available. Will run this idea by the finance committee to get their feedback on how affordable this is. Will discuss again next meeting.
- ❖ Ideas for increasing enrollment
 - Let's think of strategies of how to get more families in the school
 - Will try to get our students more involved in the community
 - Ways for our families to also get into the community and tell people about how great Bishop Baraga is
 - Bagging groceries
 - Doing the Econo fundraiser
- ❖ Open position for chairperson
 - Discussion of suggestions - will try to think of names for the next meeting



Please Read: Agenda, committee reports and minutes from last meeting
Please Bring: Agenda, board packet

<i>Opening</i>	<i>Time</i>	<i>Person</i>
1. Prayer	1 min	Angela Oller
2. Roll Call and Review/Approval of Minutes	1 min	Angela Oller
3. Public Comment	Varies	

Reports

<i>Topics for Reporting Only: (please be brief – provide written information as necessary)</i>	<i>Time</i>	<i>Person</i>
1. Chairperson’s Report	5 min.	None
2. Administrator’s Report	5 min.	Angela Oller
3. Committee Reports <ul style="list-style-type: none"> ● Finance ● Marketing/Development ● Parent Association ● Building and Grounds 	5 min. 5 min. 5 min. 5 min.	Doug Sage Carrie Hoy Celine Gayan Tony Vicenzi

Decision/Discussion Items

<i>Topics for Decision/Discussion</i>	<i>Time</i>	<i>Person</i>
1. Substitute Teachers - pay rate discussion	20 min	Angela Oller
2. Current Enrollment - ideas for increasing enrollment	10 min	Angela Oller
3. Open Position: Chairperson, any ideas?	5 min	

<i>Topics for Next Agenda</i>	<i>Time</i>	<i>Person</i>
1.		
2.		

<i>Next Meetings</i>	
	<i>Next Advisory Council meeting >> October 15, 2019</i>

<i>Closing</i>	<i>Time</i>	<i>Person</i>
1. Public Comment	Varies	
2. Prayer	1 min.	Fr. Mike Woempner
3. Adjourn Meeting	1 min.	Angela Fornetti

Member Roster:

VOTING (Half-plus-one for quorum)

<i>Absent</i>	<i>Present</i>	<i>Name</i>	<i>Appointed</i>	<i>Parish</i>
		Stephanie Covits	2019	St. Mary and St. Joseph
		Amy Rodriguez	2019 (2nd Term)	St. Mary Queen of Peace
		Celine Gayan	2017	American Martyrs
		Mike Hoy	2018	St. Mary Queen of Peace
		Carrie Hoy	2018	St. Mary Queen of Peace

NON-VOTING Members

<i>Absent</i>	<i>Present</i>	<i>Name</i>	<i>Our Mission:</i> Bishop Baraga Catholic School is a ministry of the parishes of American Martyrs, Immaculate Conception, St. Mary and St. Joseph, and St. Mary Queen of Peace. Guided by the Holy Spirit, we are built upon the Cornerstones of our Catholic Faith, Academic Excellence, Family Atmosphere, and Structure and Discipline. Our school offers the challenging and rewarding curriculum parents want for their children. Ultimately, our mission is helping students reach their highest potential while laying the foundation for their God-given vocation.
		Fr. Joe Gouin	
		Msgr. Kaczmarek	
		Fr. Janusz Romanek	
		Fr. Mike Woempner	
		Angela Oller, Principal	
		Wendy Decker-McMillan, Secretary	