

St. Anthony School, Hereford

PTO Meeting

## **AGENDA**

Thursday, January 7, 2015

**Call to Order** – Judith Grotegut

**Welcome and Prayer** – Mrs. Lueb

### **Old Business**

- Minutes – Melissa Sciumbato made motion to dispense with minutes. 2<sup>nd</sup> by Emily Neilsen
- Treasurer's Report - \$20,000 starting balance, ending balance - \$21,846.72 (see treasurer report for details)
- Auction Committee Reports
  - Publicity – Elaine McNutt, Ashley Hill – please text large items to Judith
  - Silent Auction – Robin Musick, Ursula Jones
  - Live Auction – Judith & Chris Grotegut, Audrey & Jay Meador
  - Record Keeping – Ana Copeland, Karen Hacker
  - Thank you Notes – D'Ann Hill, Lisa Macias –Thank You postcards have been ordered
  - Kitchen – Jessica Detten, Amy Betzen – please volunteer for shifts

### **New Business**

- Auction, March 6, 2016 - Set-up begins on Friday, March 4th Please sign-up on available sheets to solicit businesses you feel comfortable with. You will be sent a reminder. As you collect donations please let us know so we can have a running list of items.
- Please sign-up for all items below.
  - **Donation Solicitation**
    - Please sign up for businesses you are willing to ask for donations.
  - **Shift sign ups** – please sign-up for help on Sunday
    - Kitchen
    - Thank you Note Writing
  - **Vehicle Window Painting**
    - Volunteers are needed on Monday, 2/29/16, at 11:30 and 3:30 to paint windows for publicity.
  - **Set up starts Friday afternoon (3/4) and all day Saturday (3/5).**
    - Sign painting
    - Tagging items in
    - Thank you writing

Each class will have a themed item that will be donated by their class. Classes will have set times for auction.

- **Door Prize Drawing** – Garton Slovacek - \$50

Please turn in any tickets for Catholic Life Insurance Raffle Tickets.

Anyone who would like to be a Science Fair judge please let us now.

Mrs. Lueb reminded everyone that in March the school will be experiencing – Cafeteria audit, School Accreditation, Immunization Audit, & Catholic Schools Week,

***Future Meetings THURSDAY, FEBRUARY 4, 2016 at 6:30 pm; THURSDAY, APRIL 21st, 2016 (Following Science Fair Awards).***

**Adjourn** – Garton Slovacek motion to adjourn, Ashley Hill – 2nd