

**St. Francis of Assisi Catholic Church
Report to Parish Pastoral Council**

**STEPHEN MINISTRY COMMITTEE
October 2019**

Committee Members: Pat Masson, Mary Vivian White, Ken Messerich, Janeene Lemieux

1. Report of meetings and/or activities conducted by your committee since your last report:

- a. The Leadership Team organizational structure has the following responsibilities:
 - Stephen Leader Team Coordinator - Ken Messerich
 - Awareness-Building Coordinator - Ken Messerich
 - Training Coordinator - Ken Messerich
 - Continuing Education Coordinator - Janeene Lemieux
 - Referrals Coordinator - Janeene Lemieux, Mary Vivian White
 - Supervision Coordinators -TBD
 - Devotion coordinator and Prayer Warrior for SM with Care Receivers - Pat Masson
- b. Continued to stress VIRTUS training updates.
- c. Kay Flayhaven added 3 more people to her list of grief book recipients.
- d. Grief share started Oct 1 with 7 attendees. We are ministering to 2 people who are not St Francis parishioners that in the group.
- e. Discussed utilization of the Sheehan Hall electronic billboard for promoting Stephen Ministry.
- g. After 5 ministers attended Continuing Education at the Lutheran Church. We considered conducting our training and the committee brain stormed subjects.
- h. Continued planning for the Stephen Ministry Community Christmas luncheon and first Sunday donuts in December.
- i. Held Peer Supervision to ensure Stephen Ministers are making progress with their care receivers.

2. Report of activity(s) to be conducted in the future:

- a. Ministry to those in need will continue
- b. Continue Grief Share and conduct Surviving the Holidays
- c. Continue working on planned activities for year-end such as December doughnuts and Christmas luncheon

3. Date, time, and place for next committee meeting:

- a. Next meeting is November 7, 2019

4. Request for consensus action by the Council: None at this time.

Submitted by: Kenneth Messerich