

**St. Francis of Assisi Catholic Church**

**Report to Parish Pastoral Council**

**Administration and Stewardship Committee**

**August 9, 2019**

**Committee Members Present: Jim Masson, Bob McCone, Jim Blackmon**

**Member Absent: Shelton Johnson**

**1. Committee members were introduced to each other.**

**2. Committee reviewed the goals for both the Administration function and the Stewardship function. It was decided to initiate planning and budgeting in February 2020 after parish committees have had 6 months of activity. We have invited both Father Woods and Jack Smith to our next meeting in September.**

**The mission statement was reviewed as presented by Masson.**

**3. The committee will be publishing an article in the church monthly bulletin in the last bulletin of each month. Masson will prepare the articles. The topic will be stewardship.**

**4. The committee has decided to meet on the first Thursday of each month at 1pm.**

**5. The next meeting is scheduled for September 5, 2019 at 1pm in the Library.**

**Minutes prepared by Jim Masson**