



The Atonement Academy  
CATHOLIC + CLASSICAL

## Director of Music

### Job Summary

The Director of Music will oversee the music department consisting of over ten performing choirs (2<sup>nd</sup> Grade Choir, 3<sup>rd</sup> & 4<sup>th</sup> Grade Boys Choir, 3<sup>rd</sup> & 4<sup>th</sup> Grade Girls Choir, 5<sup>th</sup> & 6<sup>th</sup> Grade Boys Choir, 5<sup>th</sup> & 6<sup>th</sup> Grade Girls Choir, Middle School Boys Choir, Middle School Girl's Choir, Men's Chorale, Women's Chorale, Honors Choir) and two Gregorian chant ensembles that perform on a rotational basis for daily Mass, and the curriculum used to instruct the students. All students in the school have choir every day, with the exception of the Pre-kindergarten classes, which have music class twice a week.

### Responsibilities

- Direct several choirs; assign other choirs and classes to assistant director
- Play the organ for daily school Mass, Stations of the Cross (Lent), and occasional Evensongs throughout the year or assign organist duties to other staff as needed
- Oversee two Gregorian Chant ensembles (Men's Schola & Women's Schola) or assign to other staff as needed
- Oversee the preparation for annual upper and lower school Christmas and Spring concerts; prepare Honor's Choir students musically for annual All Soul's Requiem with the Parish Adult Choir
- Establish calendar designating when choirs will sing for daily Mass and once per month for the Sunday 9am Mass in coordination with the Parish Music Director; distribute calendar to faculty before the 1<sup>st</sup> of each month
- Maintain and oversee the budget for the music department
- Maintain the choral music and liturgical propers library
- Oversee the creation of weekly hymn sheets, gospel acclamations (tracts during Lent), and graduals for daily school Mass
- Sponsor and prepare students for the TMEA (Texas Music Educators Association) Middle School and High School Choirs, the TPSMEA (Texas Private School Music Educators Association) Children's Honors Choir, Solo & Ensemble Competition, and Concert & Sight-Reading Competition, and other competitions as appropriate
- Ensure that the choral program maintains an active involvement in the community (this may include events that take place after school, over holidays, and on weekends)

### Minimum Qualifications

- Be a practicing Catholic
- Hold Bachelor's degree in music with an emphasis in voice, piano, or organ and teaching certificate or credential
- Preference will be given to candidates who have experience playing the organ

### Instruments

3-manual, 50 rank Casavant pipe organ and 1-manual, 7 rank Laukhuff organ (chapel)

## **Salary**

Commensurate with experience. Medical and other benefits offered.

## **The Atonement Academy**

The Atonement Academy provides an accredited classical education rooted in centuries of Catholic faith and tradition. Our highly acclaimed academics program encourages scholars to develop intellectual ability, make moral decisions, and solidify Catholic virtues. Our classical curriculum is led by Catholic teachers who truly care about all of their students. They are attentive to each child's education and religious formation. We are guided by the Latin phrase, "Fides et Ratio," Faith and Reason, which is at the core of our Christ-centered community of faith, hope, and love. One of the hallmarks of the school is its choir-school-like environment and well-established tradition of sacred choral and liturgical music.

## **Application Process**

Please email a cover letter, resume, and unofficial copy of your transcripts to [cjohnston@atonementonline.com](mailto:cjohnston@atonementonline.com) before May 1, 2020.

## **About the Employer**

**Our Mission Statement:** The Atonement Academy strives for excellence in the physical, the intellectual, and the spiritual virtues through a challenging course of classical and Catholic education.

Top Academy Honors:

National Blue Ribbon School of Excellence

Cardinal Newman Society

Catholic Education Honor Roll

Ranked # 1 on Niche.com "Best Catholic High Schools in San Antonio"

\*\*\* For the 2020-2021 school year, we have Director of Music, Assistant Director of Music, and Organist/Accompanist positions open. Please indicate any/all positions for which you wish to be considered in your cover letter.