



COVID-19 Response Plan 2020-2021

A Detailed Report



August 3, 2020

Dear Immaculata Family,

In response to the COVID-19 Pandemic, we have created this plan to aid in navigating the running of our school in this unprecedented time. After careful consideration, we feel that the items set forth in this document will allow us to reestablish in-person education in a building where employees, students, and families feel safe while working to reduce the impact of COVID-19. However, we are aware that the controlling factors surrounding this pandemic are fluid and complicated. Therefore, while our intention is for in-person education, we have included virtual options for families to elect as well as a revised fully virtual plan should the pandemic require the temporary closure of our school.

The guidelines referenced in this plan are based on the guidance from the Centers for Disease Control and Prevention (CDC), World Health Organization (WHO), and the State of New Jersey Department of Education (NJDOE) *The Road Back*. Finally, in consultation with the Diocese of Metuchen, Office of Schools, regular updates will be made to this plan based on the information provided by the CDC, WHO, and applicable federal, state and local agencies.

As we prepare to welcome back our beloved students to Immaculata High School, we once again turn to our Patroness, Jesus' mother, and ask Her to watch over and protect our school. Immaculate Heart of Mary, Pray for Us.

Sincerely,

Mr. Webber
Dean of Students
DOM COVID TaskForce
IHS Response Team Coordinator

SOURCES

Center for Disease Control:

https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html#anchor_1589931942037

New Jersey Department of Education:

<https://www.nj.gov/education/reopening/NJDOETheRoadBack.pdf>

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Disclaimer

The purpose of this plan is to outline current protocols. It serves as a guide and source of information for parents, students, and staff of the school.

Immaculata High School reserves the right to update this plan according to directives of government, medical, and diocesan authorities.

Introduction

Immaculata High School is prepared for the 2020-21 school year. Many hands have been at work to ensure a safe reopening for our students and staff. We have studied and questioned for understanding the research available from industry experts including the CDC, WHO, NJDOE, and the Diocese of Metuchen (DOM) in the areas of Health and Safety, Facilities, and Academics, in particular, and have embraced the recommendations. We are shaped by our experiences. Through professional development, training, and learning from life's lessons, including those over the last several months, Immaculata is returning better than ever.

Areas of Focus

In preparing for the reopening of school, we created a *COVID-19 Task Force* to assess different areas of the school and school life. Subcommittees were formed to prioritize health and safety concerns, facility and technology matters, and academic affairs, in particular. However, the *COVID-19 Task Force* reviewed a broad range of school considerations.

After the review, the following became our areas of focus:

1. Learning Models
2. Health and Safety
3. Facilities
4. Academics
5. Catholic Identity
6. Athletics
7. Technology
8. Parent/Community Engagement
9. Other (Admissions, Development/Alumni Relations/Special Events, Transportation through Busing, Financial Assistance)

Preparations are underway in each of these areas. Administration will continue to review recommendations, directives, and mandates from higher authorities, and will make adjustments as necessary. This is a fluid situation and flexibility is key.

LEARNING MODELS

There are many learning models that have surfaced during this coronavirus pandemic. Immaculata has explored various scenarios to determine the best options for our school community. We anticipate the possibility of engaging all of the learning models outlined below at some point in the upcoming school year.

Our goal is to move from one scenario to another as necessary, and with seamless continuity of instruction and learning.

1. The “New Normal” Model - Full Time, In-Person with COVID-19 Protocols - Virtual Option Companion Model available

Students enjoy a traditional school day with COVID-19 protocols. Students with health and/or other concerns may be approved for the Virtual Option Companion Model.

2. Hybrid Model - part in-person, part virtual - Virtual Option Companion Model available

Students are assigned a cohort group. Through the cohort schedule, students will attend school in-person 2 days a week, and the other 3 days will be virtual. One of the virtual days will be Wednesday when all students are learning virtually. Students with health and/or other concerns may be approved for the Virtual Option Companion. The hybrid model reduces the number of students on campus to approximately fifty percent.

3. Virtual Option Companion Model *

Students in this model participate in a virtual, primarily asynchronous form of learning. In this scenario, student activity is facilitated by the teacher, but is predominantly self-directed learning using articles, videos, podcasts, etc. Assignments have due dates, but students work at times of their choosing. Students meet with the teacher via email or scheduled calls during the teacher’s office hours. This model can be challenging for learners. It will be approved on a case-by-case basis.

4. Fully Virtual Learning Model

Students in this model experience both synchronous and asynchronous forms of learning. Learning that is synchronous happens together at the same time. In this scenario, students attend video conference sessions at the start of every class. They will engage in teacher-facilitated and self-directed learning.

* When the Fully Virtual Learning Model is employed, students in the Virtual Option Companion Model will join their class for all learning activities. This means their instruction will change from all asynchronous to a mix of synchronous and asynchronous. This adjustment is not optional— it is required.

Learning Model Effective September 2, 2020

We will start the 2020-21 school year in the following model:

1. Full Time, In-Person with COVID-19 Protocols - The “New Normal” Model
- Virtual Option Companion Model available

In mid-August, a survey will go out to learn which students are seeking approval for the Virtual Option Companion Model.

Virtual Learning Plan Document

Immaculata has a separate Virtual Learning Plan. It may be accessed at:
www.immaculatahighschool.org

HEALTH AND SAFETY

The health and safety of our students and staff are of utmost importance at Immaculata High School. The following protocols are to help keep everyone in good health and in school. We cannot completely erase the risk of COVID-19 at Immaculata. However, the school and each individual in our school community can prepare and embrace best practices that can minimize risk.

General Protocols

Masks - All staff and students are required to wear a cloth face covering at all times. Exceptions include times when you are: eating, outdoors and socially distanced, and given explicit permission from a staff member due to specific circumstances.

Masks cannot have any writing, except for the Immaculata logo/designs. Masks must be in concert with the general Immaculata dress code.

Face Shields - Face shields are not required, but allowed in addition to wearing a mask. Face shields cannot replace a face mask.

Social Distancing - Individuals are expected to be responsible and maintain proper social distancing. The current protocol remains at 6 feet.

Passing Time - Passing time is staggered, 5 minutes per group. First, even classrooms will move. Next, odd classrooms will move. This is to reduce the occupancy load of the corridors during passing time.

Shared Technology Equipment - Every effort will be made to reduce students having to share items. If sharing an item is necessary (for example, a computer in the digital arts room), a temporary plastic covering will be provided. The student will dispose of the cover when they are finished.

Cafeteria - Social distancing is required when seated at the cafeteria tables. Chairs will be appropriately set at each table. Students cannot move chairs from table to table. Additional tables and chairs are set up in the gym for lunch service to accommodate student count. For contact tracing purposes, once a student selects a seat, it will be their assigned seat for lunch. Students may remove their mask when seated and eating. Masks and social distancing are required in the servery.

Cafeteria employees will hand all food and drink items to students. Nothing is self-serve. Payment through Maschio's cashless system is required. Cash will not be accepted. Parents

must register with Maschio's to set up an account. Students will use an ID Card Scanner to make purchases.

Hallways/Corridors/Common Areas - In these areas, masks are required at all times. The path of travel in certain hallways will be defined as One Way. A 6ft. social distance must be maintained at all times. Congregating in the hallways and lobbies is suspended at this time. Upon arrival at school, students must report to their first block classroom or to the cafeteria for breakfast.

Travel - For the most part, class trips and travel off campus is suspended at this time. Exceptions include travel for sports, certain Campus Ministry events, and certain club activities.

Large School Gatherings - Inside gatherings of the entire student body are suspended for now. We are creating outdoor space for this purpose which will be used, weather permitting.

Staff Training - All staff will participate in professional development and training on COVID-related health and safety matters prior to the opening of school in September. Ongoing training will be provided as appropriate.

Morning Procedures and Protocols

Temperature Checks - Students and staff will submit to a temperature check upon arriving at school each morning. Students and staff with a temperature at or above 100.4 degrees cannot enter the school building. Students that do not drive will wait in the school's 'COVID Isolation Room' until they are picked up. Parents will be notified immediately of the situation.

Student Arrival - Due to the required temperature check, students will report to a specific entrance door based on grade level. Upon completion of the temperature check, students will move immediately to their first block classroom or to the cafeteria for breakfast. All students must be in Block 1 on time.

Freshmen - Frauenheim Hall Entrance
Sophomores - Obzansky Building Entrance
Juniors - Main Building Gymnasium Entrance
Seniors - Main Building/Main Lobby Entrance

Health Services

Health Services - The Nurse's Office will be open during school hours. Students with conditions that require them to see the nurse on a regular basis should do so. Students showing signs reflective of COVID-19 should see the nurse right away. Students are asked to seriously consider their concern before visiting the Nurse's Office. Each classroom will be supplied with

Band-aids for minor issues. We want to limit germ exposure to those truly in need of the nurse's services.

COVID Suspected/Positive Circumstances

Sick members of the community MUST stay home! Please be vigilant in monitoring your personal health.

COVID Suspected and/or symptomatic - Community members that are suspected to have COVID must not come to school. If the community member presents at the Temperature Check, they will immediately move to the COVID isolation room. Community members will use the CDC guidance for COVID Symptoms:

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

COVID Suspected Return to School - The CDC's 'Discontinuation of Isolation for Persons with COVID-19, Not in Healthcare Settings' will be the preeminent return to school document.

<https://www.cdc.gov/coronavirus/2019-ncov/hcp/disposition-in-home-patients.html>

COVID Positive Community Members - COVID positive cases (laboratory tested) must be reported to the Dean of Students immediately. Contact tracing will begin for all community members that had 'Close Contact' with the individual.

COVID Close Contact - Community members that have had close contact (<6 Feet for > 15 Min) with a COVID Positive community member will be placed on the 'Virtual Option Companion Plan' for 14 calendar days. This may include large portions of our school community.

COVID Positive Return to School Procedures - The CDC's 'Discontinuation of Isolation for Persons with COVID-19, Not in Healthcare Settings' will be the preeminent return to school document. <https://www.cdc.gov/coronavirus/2019-ncov/hcp/disposition-in-home-patients.html>

COVID 14 Day Restrictions - Students/Faculty/Staff that travel to states listed on NJ's 'Hot Spot' list must quarantine for 14 days before returning to school. Those students would be required to use the 'Virtual Option.'

Temperature Checks - Community members will submit to a temperature check upon arriving at school in the morning. Parents must check the student's temperature at home before coming to school. Community members with a temperature above 100.4 will be placed in the school's 'COVID Isolation Room' located in the Health Services office. The community member will be checked again in the isolation room. If the temperature remains above 100.4, they will remain in the isolation room until the community member can leave. Community members that are dismissed through the temperature check/isolation room will be required to present a COVID negative test before returning to school. Students will be asked to show their individual sanitizer wipes at the temperature check for use on their desks during the day (see 'Student Desks')

COVID School Shut Down based on Community - If the community population on the 'virtual option' reaches 51%, Immaculata will move to the 'Fully Virtual' plan for 14 calendar days.

Government Shutdown - If the Government of NJ closes all public and private schools due to COVID related matters, Immaculata will move to the 'Fully Virtual' plan.

The safety of our employees and students is our first priority. In preparation for reopening, the school has been completely cleaned and disinfected and we will continue to adhere to all necessary safety precautions. In addition to the deep clean of the office and school before employees and students return, the cleaning steps outlined below are to be taken to disinfect workplace surfaces, chairs, tables, etc. to protect employees and reduce the risk of spread of infection. We will require employees to maintain this safety standard by continuously cleaning and disinfecting based on the frequency stated below. Deep cleaning is triggered when an active employee or student is identified as positive for COVID 19 based on testing. Finally, Immaculata High School has made various adjustments to our physical plant in response to the COVID-19 pandemic.

Classrooms

Immaculata will spread out classroom furniture to the maximum extent practicable. Proper social distance is 6 feet apart or a 3-foot radius around each student desk (from the center). In some classrooms, 6 feet cannot be achieved; however we will maintain as much physical distance as possible, following the minimum requirement of 3 feet. All desks will face in the same direction.

Classrooms - Excess furniture has been removed to space out the student desks. Student desks will be spaced out as much as possible. In some cases, 6 feet social distance can be achieved when the class load is low. In every case, a minimum of 3 feet will be achieved. Desks will all face the same direction. Masks will be required in the classroom. Teachers will be permitted to take their classes outside when possible. Very large classes or those classes that take place in classrooms without individual student desks (tables) will be moved to 'overflow' classrooms such as the theater, cafeteria (when not in use for food service), media center, chapel and gym. Classroom doors will be left open for ventilation, although they will remain in the locked position for security reasons.

Student Desks - The students will use a sanitizer wipe on their desk and chair before leaving the classroom when the bell rings. Students will use a sanitizer wipe on their desk upon arrival in a new classroom. These wipes will be provided by the student and kept in the individual student's backpacks. Students will be asked if they have their wipes at the temperature check upon arrival in the morning. Backup wipes will be provided if needed.

Outside Space - Teachers will be encouraged to use outdoor spaces as much as possible. Multiple 'classroom' areas are being erected. A portable stage will be erected in the back grass area to accommodate larger student gatherings outside. We anticipate the use of this area for Mass.

Personal Protective Equipment (PPE) / Sanitation

Plastic/Plexiglass Protectors - Plastic protectors have been placed in the offices and areas exposed to people that come in from the outside.

Sanitation - Sanitation procedures will be implemented and vary depending on the area used. Classrooms will be outfitted with commercial sanitation spray that will be used at the end of every period for all classroom touch points (not student desks). Classrooms will also have additional PPE, Lysol spray, wipes and hand sanitizer. A commercial hydrostatic fogger will be used in major common areas every evening. Hand sanitizer will be in all classrooms, common areas, corridors, etc. Students are encouraged to bring their own hand sanitizer and use it often.

Deep Cleaning - If there is a COVID positive community member, the school will undergo a deep cleaning. A commercial hydrostatic fogger will be used in the entire school.

Common Areas

Shared Workspace - Employees are encouraged to disinfect their own workspace multiple times throughout the day, giving special attention to commonly touched surfaces. Immaculata has alcohol based hand sanitizers throughout the workplace and in common areas. Cleaning sprays and wipes are also available to clean and disinfect frequently touched objects and surfaces such as telephones and keyboards. PPE should be worn when cleaning workspaces.

Conference Room - The conference room will be closed for meetings. All meetings are required to use Zoom even for employees in the building.

Faculty Rooms - Social distancing and disinfection guidelines must be followed when using these areas. Teachers are encouraged to eat in the classrooms.

Copy Room - All employees are encouraged to wipe the copier touch points before and after use.

Lockers - Students will be given a number by their homeroom teacher. Odd numbers will visit their lockers after Block 1 and 7 on A Days, 2 and 8 on B Days, even numbers will visit their lockers after Block 3 and 9 on A Days, 4 and 10 on B Days. On C Days, Even numbers will go after even periods and Odd Numbers will go after odd periods. All students will be permitted to use their locker before/during lunch block, but only if necessary.

Gym - The gym will be converted to overflow classroom and cafeteria space to allow for social distancing.

Theater - The theater will be used as classroom space for larger classes.

Restrooms - The restrooms will undergo an enhanced cleaning program which will be multiple times per day. Signs will be used to close certain stalls to ensure social distancing and use will be limited to a certain number of students at a time.

Cafeteria - The cafeteria (and gym overflow) will be outfitted with commercial sanitizer spray. The maintenance staff will 'turn over' the cafeteria at the end of the first lunch period by using a UV wand device. Students must wipe their area before leaving with a sanitizer wipe. Students must wipe their area upon arrival with a sanitizer wipe.

Other Considerations

Ventilation - Classroom windows in all buildings should be open as much as possible. Main building classrooms should leave the univents turned on as they pull in fresh air. HVAC units in Fraenheim/Obzansky buildings as well as the theater and cafeteria have an enhanced filter cleaning process. Window A/C units in rooms may be used, but windows should still be left open. Fans are encouraged to be left on and teachers are encouraged to add additional fans. Classroom doors should be propped open (but left in the locked position due to school security).

Fresh Air Requirements - Immaculata's HVAC systems all have fresh air components. Even in the main building, where the technology is older, the univents do pull air from the outside when running. The univents will run at all times to provide as much fresh air as possible even when the heat is not on. Teachers will be encouraged to open the windows as much as possible.

School Security - Safety and security drills will run as normal. Extra attention will be placed on teacher training when using outdoor spaces.

Visitors - Visitors will not be received at Immaculata High School. Every effort will be made to reduce outside traffic, deliveries, contractors, etc. No parent should come to the school without an appointment. Appointments will be issued for emergencies only.

Immaculata High School is creating academic plans to facilitate meaningful instruction that can be delivered face-to-face or remotely. No matter the form of delivery, instruction and learning will foster depth of thought, creativity, collaboration, comprehension, effective communication, analytical thinking, and most importantly, a love of learning.

Professional Development

Teachers engaged in professional development in the spring for virtual learning. Most have been pursuing their own personal development over these summer months. When teachers return to school, they will receive additional professional development on best practices for teaching and learning in virtual and hybrid environments, teaching in the “block”, social emotional learning, multicultural matters, technology applications, and more. They will be prepared to provide effective and seamless instruction through the learning models discussed in the *Learning Models* section.

Block Scheduling

We are pleased to be introducing the block scheduling model this year. Block scheduling, by design, creates positive circumstances that will help to accomplish our goals given the current health and safety requirements. Students are changing periods fewer times throughout the day which lowers the amount of contact students have with a large portion of the student body. The modified block schedule has students on an A/B rotation. This change means students take half of their course load each day. This is especially beneficial for virtual learning days because students are focusing on a smaller number of classes each day.

Bell Schedule

New “Normal” Model - When Immaculata is providing full time, in-person instruction, the schedule will follow the new modified block schedule with an A/B rotation as follows:

Call bell	7:50
Prayers/Announcements	7:55 - 8:00
Block 1/2	8:00 - 9:15
Block 3/4	9:20 - 10:35
Lunch/Cycle	10:40 - 11:15
Lunch/Cycle	11:20 - 11:55
Block 7/8	12:00 - 1:15
Prayers	1:20 - 1:25
Block 9/10	1:25 - 2:40

Our regular modified block schedule also includes a C Day which is used for special schedules such as Mass, assemblies, half days, and special events. On C days, all blocks will meet.

Passing times between classes will be staggered. Only half of the student body will be in the halls at any given time.

Hybrid Model - For the hybrid model, students will be divided into two cohorts, *Blue* and *White*. On certain days, one cohort will be present for in-school instruction while the other cohort will have at-home virtual instruction. Students in school will follow the above “New Normal” schedule. Students who are virtual will be receiving teacher created videos, assignments, and assessments through PowerSchool Learning. These students are not expected to follow the same schedule as those in school. To follow is the schedule for the week:

		Blue	White
Monday	A Day classes	In-person	Virtual
Tuesday	A Day classes	Virtual	In-person
Wednesday	All classes	Virtual	Virtual
Thursday	B Day classes	In-person	Virtual
Friday	B Day classes	Virtual	In-person

Fully Virtual Learning Model - This school year, when Immaculata engages the fully virtual learning model, it will be different than what students experienced last spring. This year, the fully virtual learning model will abide by the following structured schedule:

Block 1/2	9:00-10:05
Block 3/4	10:10-11:15
Lunch/Cycle	11:20-11:50
Lunch/Cycle	11:55-12:25
Block 7/8	12:30-1:35
Block 9/10	1:40-2:45

Physical Education

Students will not change for PE. The locker rooms will remain closed. PE classes will be a combination of light aerobic work and in seat instruction. Health/Drivers Ed classes will run as normal.

Music/Performing Arts

Modifications to the performing arts will be made in accordance with the guidance provided by the NJ Music Education Association. A temporary suspension of vocal and instrumental instruction may be necessary, at which time the Music Department will provide other curriculum based assignments for those students.

Group Work

Group work in the classrooms will be limited or suspended. Social distancing will be required when it is approved and supervised by the teacher.

Learning Gaps

Given the unusual circumstances in which the 4th quarter took place last year, we anticipate that some students will show a disparity in what they have learned compared to what they were supposed to have mastered. Teachers are prepared to assess for gaps in learning, and to address them through formative assessments, curriculum alignment, and differentiated instruction. Some tutoring will be available on campus. In some cases, the student's teacher or guidance counselor may recommend outside tutoring. The School Counseling Office will help identify students that may be experiencing academic difficulty in certain classes due to gaps in learning and the unusual circumstances of the coronavirus.

Students with Learning Challenges

Students with learning challenges are particularly vulnerable to gaps in learning and/or learning regression. Teachers, the School Counseling Office, and the Special Services Coordinator will be looking for early warning signs of academic difficulties. They will communicate immediately and consistently with students and teachers, and engage intervention methods immediately. As previously stated, some tutoring will be available on campus. In some cases, the student's teacher, guidance counselor, or Special Services Coordinator may recommend outside tutoring.

Social Emotional Learning

Given the current state of affairs in our society on many levels, the social, emotional, mental, and behavioral needs of children should be a priority. Immaculata will place intentional focus on social and emotional skill building. This involves working with students on the process through which they acquire and effectively apply the knowledge, attitudes, and skills necessary to understand and manage emotions, establish and maintain positive relationships, and make responsible decisions. The skill building will emphasize self-awareness, self-management, social-awareness, and attitudes and beliefs about self, others, and school. There may be situations in which the school counselor recommends outside services. Parents will be part of the ongoing dialogue and analysis.

Social and emotional skill development builds confidence, and yields more positive social behaviors, stronger peer relationships, fewer conduct problems, less emotional stress, improved grades, and a desire to come to school.

School Counseling Office

Our school counselors are vital members of the education team. They help all students in the areas of academic achievement, college and career readiness, and social and emotional development. All of these areas have been impacted in some way by the current health pandemic.

The School Counseling Office is committed to providing staff, students, and parents the support they need. They are prepared to counsel and to be a resource for information and services available in the local area.

Extracurricular Clubs and Activities

Club advisors and student leaders will make every effort to hold club meetings and activities no matter the learning model in place. Meetings may be in-person following appropriate protocols, or virtual. Though we will need to make modifications to many of our co-curricular offerings, we plan to do so in order to maximize student engagement and growth in their endeavors outside of the classroom.

Freshmen Orientation

In addition to Lata Living, special attention will be given to helping the freshmen acclimate to a new environment in which everyone is wearing masks and socially distancing. Campus Ministry, Student Council, freshmen teachers, and counselors will help the freshmen develop confidence and community under these unusual circumstances.

A Transformational Journey of Growth

An Immaculata High School education is not a transactional experience. Rather, it is a transformational journey of growth. It is an environment where adults who care deeply about our students' human dignity, tend to the development of the whole child. The needs of the whole child are exactly why we are working so hard to open school for full time, in-person learning in September. However, we are committed to providing a fully Catholic education in every environment we offer. From the classroom to sports and clubs, from parent meetings to community outreach, our Catholic faith is at the core of what we do. Whether in-person or online, our students will learn the joy of a Christ-centered life.

Families should not lose sight of why they have chosen Immaculata for their child's education. We provide the welcoming, loving, Spartan spirit atmosphere your child needs to thrive in these challenging circumstances. Inspired by their schoolmates and our pillars of Faith, Scholarship, Service, and Friendship, your child will blossom!

Across the Curriculum

No matter the model of instructional delivery, our Catholic identity will be strong. In all courses and all grade levels, teaching and learning will be intentionally Catholic. Our students will grow in virtue and character as a result. They will gain wisdom appropriate to their age and experience, while also preparing them for an advanced and ever changing world.

Campus Ministry

All-School Liturgy - When possible all-school Mass will be held outside, socially distanced. When weather does not permit the outdoor option, or if there are other circumstances to consider, Mass will be live streamed to the classrooms.

Attendance of parents and others at school Masses is suspended at this time.

Retreats - Campus Ministry is actively seeking venues to host retreats. Some retreats will continue as planned with COVID-19 parameters. Unfortunately, some retreats will be cancelled. Announcements will be made by Campus Ministry when timely.

Service Opportunities - Campus Ministry is actively seeking service opportunities that are acceptable in this current environment. They are exploring options in which students can participate in-person and virtually. Students should watch for an announcement or proactively seek information from Campus Ministry.

Immaculata High School belongs to the New Jersey State Interscholastic Athletic Association, the athletic association which administers the education-based interscholastic athletics program of New Jersey. The NJSIAA sets the parameters regarding high school sports.

Immaculata athletics has recently entered into the NJSIAA's Phase One and Phase Two programs to return to a "new normal".

Fall Sports and Basketball

After following all of the stringent guidelines provided by the NJSIAA and the Diocese of Metuchen, Immaculata football began their program in Phase One in mid-July. In the last week of July, football began Phase Two. Girls tennis also began practice the in last week of July. The goal is to have all fall sports begin their Phase One by early August.

Both our boys and girls basketball teams have started Phase One in accordance with the NJSIAA regulations.

Sports Protocols

The guidelines require a couple of forms to be on file regarding exposures to the virus, temperature checks when arriving on campus, bringing your own drinking water, wearing a mask when applicable and a few other requirements.

Practice - no matter the Learning Model

Athletes are expected to attend practices on a daily basis under the Covid guidelines. If Immaculata moves to the Hybrid Model of learning in which students attend in-person instruction every other day, they are still expected to attend daily practice and all games. Students are required to provide their own transportation to and from practices.

If Immaculata moves to a fully virtual learning environment, students will be informed of the impact on the athletic programs.

Coaches - Keeping an Eye on their Team

Our coaches are an extension of our staff. They, too, will be keeping an eye on the well being of each team member. They will be watching for early warning signs of physical, academic, social, emotional, mental and behavioral distress. Coaches will be in ongoing communication with parents, teachers, counselors, and administrators. Concerns will be reported as appropriate.

TECHNOLOGY

Technology offers the tools through which Immaculata provides high quality education, comprehensive communication, and information management.

Important Announcements

As has been the case, Immaculata will use SchoolMessenger to share important announcements regarding COVID-19 and school operations. Most messages will be shared via email. Important messages and messages requiring immediate attention will be delivered via text, email, and/or phone message. Please keep your information current.

Video Conferencing Service

Unless notified otherwise, Zoom is the primary video conferencing service for Immaculata. A secondary service provider for video conferencing is Google Meets.

Both providers have upgraded their technology and programs, and have improved their services and security measures. Immaculata confidently supports both platforms.

Apps and Platforms

Our Technology Department is working with teachers to streamline apps and platforms across the curriculum and grade levels. Teachers have been provided opportunities for professional development to improve their expertise with specific apps and platforms.

Live Streaming

Immaculata is live streaming more and more events. To participate in an event via live stream, visit <http://www.immaculatahighschool.org/live>. These events can also be accessed directly through Immaculata High School's [YouTube channel](#).

PARENT/COMMUNITY ENGAGEMENT ---

The school's partnership with parents is critical to the success of our educational program. Students thrive when parent engagement is high. Community engagement strengthens the educational program, provides learning opportunities for students to grow academically, personally, and spiritually, and provides an opportunity for our community partners to work with local youth.

Parent Communication and Engagement

Immaculata will foster ongoing communication with parents. Communications will include messages, letters, and videos. Social media will be used to allow parents insight into student activities. Certain events will be live streamed so parents can participate virtually.

Community Engagement

We plan to continue, with COVID-19 modifications, activities that involve our community partners. These relationships are important to us, and we want to keep them strong during this unusual time.

Spartan Parent Club

Monthly meetings for the Spartan Parent Club will be held via Zoom until further notice. Meetings for the 2020-21 school year will be held on Tuesday evenings from 6:30-8:30 pm. The first meeting is scheduled for Tuesday, September 8, 2020.

Admissions

The way we will hold traditional admission events in the fall will change due to the pandemic parameters at this time. Many events including tours will be shifted to a virtual format. Some events will be postponed until the spring of 2021. Immaculata through admissions and marketing efforts will increase our communication to prospective students and their families. Ongoing communication will include an intentional, robust social media plan.

The Admissions Office will coordinate, and oversee with regards to students, peer-to-peer interactions with prospective students, parent-to-parent communication in coordination with the Spartan Parent Club, and programs-to-families engagement in cooperation with program directors/coordinators, coaches, and club advisors.

Development, Alumni Relations and Special Events

Immaculata will also be creative in the ways in which we approach development and fundraising, alumni relationship building, and special events. Some events will take place with COVID-19 safety parameters. Some events will be planned with a virtual format. Other events will be postponed or cancelled.

Teams of individuals passionate about Immaculata's success are seeking new ideas and ways to network and maintain the experience of community at Immaculata. Others are seeking innovative and simple ways to raise the resources necessary to support Immaculata's annual needs and strategic vision.

Transportation through Busing

At this time, Immaculata is expecting the same arrangements as last year regarding busing. We have been in constant communication with our busing partners. As soon as we have more details, they will be shared with you.

Financial Assistance

Immaculata is striving to assist every family in need of financial assistance, but funds are limited. Please keep in communication with the Business Office regarding significant changes to your financial circumstances.

THANK YOU

COVID-19 Response Team

Ms. Joan Silo, Head of School
Mr. Ed Webber, Dean of Students, COVID-19 Response Team Coordinator
Mrs. Kristin Boczany, Dean of Academics
Mrs. Sonia Gasko, Associate Dean
Mr. Tom Gambino, Director of Athletics
Mr. Robert Condo, Business Manager
Mr. Jake Morio, Director of Maintenance
Mr. John Tegeler, School Board
Mr. Michael Giangreco, Instructional Technology Facilitator
Mr. John Lagola, Director of School Technology
Dr. Jen Tareco, Parent Representative
Mrs. Michele Kowalski, Faculty Representative
Mrs. Michele Blandino, Director of Admissions
Mrs. Kristin Sklios, Faculty Representative
Mrs. Christine Kretz, Guidance Office Representative

*Thank you to our response team members for
the creation of our plan and this document.
Their expertise, contributions and commitment
to Immaculata High School made this possible.
May God bless you!*