

2021 GUIDELINES FOR SCHEDULING MASS INTENSIONS

We will begin accepting Mass requests for 2021 on Friday, November 6, 2020. Due to the coronavirus pandemic there will *NOT* be an in-person request of Mass intentions. *Requests will be accepted:*

- *By mail at the parish office, 311 Siebert Road Pittsburgh, PA 15237 Attn: Julie—Requests, or*
- *In the drop off box that will be in the narthex of all church buildings beginning Saturday, November 7.*

Mass requests will *not* be accepted for 2021 prior to November 6th. All Mass requests must be made in writing on the Mass request card. *These cards are available in the Narthex of all church buildings. If you are unable to attend Mass to get a card, please call the office and one will be mailed to you. Mass requests will NOT be accepted by phone.*

A \$10.00 offering, as determined by Diocesan policy, is to accompany each Mass request. Cash or checks will be accepted. You may use one check to cover all Mass requests. **Checks should be made payable to Our Lady of Mount Carmel Parish.**

In order to allow as many parishioners as possible to schedule Masses, the following policies are put forth to accomplish this goal:

- **We are unable to accept Mass requests for private or special intentions.**
- **Since there are less Mass times available than in previous years, there is a limit of four (4) Masses per household that can be requested and offered at the parish, with the limit of one weekend (Saturday Vigil/Sunday) Mass. However, if you have more Masses to be offered for your loved ones than can be scheduled here at the parish, we will be happy to schedule them at the area nursing homes where our priests offer Mass weekly.**

No intentions will be accepted for Easter, Mother's Day, Father's Day, Christmas or on the Sunday Masses when First Communions are celebrated. Intentions for all Masses on these days will be for all living and deceased members of our parish family or for the intentions of the First Communicants and their families. Also, one Mass every Sunday must be scheduled for our parish family as required by Church law.

We will do our best to schedule your Mass intentions as you request. We ask that you read the bulletin each week for the schedule of Masses. Every effort will be made to accommodate your requests as close to the requested date, time, and church building as possible. Please list a first and second choice of date, time, and preferred church building on the card. If your first or second choice is not available, you will be given the closest available day. Please keep in mind that scheduled Masses may occasionally need to be moved to another day due to possible closures from the pandemic.

If you desire to schedule a **silver or golden wedding anniversary Mass in 2021**, we ask that you make your request at this time if possible. If you delay, we may not be able to accommodate your request. These celebrations in a family are special times.