

Major Fundraising Volunteer Form

Dear Parents,

Tuition is only a portion of the cost to educate your child. To bridge the gap between cost to educate and tuition costs, every family with students in grades preK thru 8 agrees to support school fundraising activities. The auction is our largest fundraiser and makes a significant contribution toward keeping tuition at a reasonable rate. All of our fundraisers depend on volunteers. Families are asked to donate one-third of their service hours to the school's Major Fundraising activities.

Two parent families volunteer the following amount:

Fundraising: 13 hours

Auction: 4 hours

Single parent families volunteer the following amount:

Fundraising: 5 hours

Auction: 4 hours

It is each family's responsibility to seek out volunteer opportunities in each of the above categories in order to fulfill the volunteer requirement in the school. If requirements in the above categories are not met, a **\$30 per hour per category fee** will be assessed at the end of May and billed via FACTS management system.

Volunteer hours are recorded on the volunteer report form located on the inside cover of your Blue Family Folder. Please review this form and check any activities you may be interested in. It is the parents' responsibility to seek out and sign up for volunteer opportunities.

MAJOR FUNDRAISERS

Annual Fund Dinner

- Chair/Co-Chair
- Invitations
- Set Up
- Decorations
- PowerPoint/Video Presentation
- Meal Preparation
- Servers
- Tear Down and Clean Up
- Thank You Letters
- A/V

Auction

- Chair/Co-Chair
- Procurement
- Invitations
- Thank You Letters
- Class Auction Reps
- Data Entry
- Advertising/PR
- Catalog Production
- Bidder Packets

- Volunteer/Student Coordinator
- Transport Items
- Set Up
- Decorations
- Meal Preparation
- Servers
- Tear Down and Clean Up
- PowerPoint/Video Presentation
- Silent/Live Set-Up
- Dessert Dash
- Check-In/Registration
- Silent Auction Runner
- Recorder
- Live Auction Runner
- Banking/Check-out
- Unload

Other

- Book Fair**
- Jogathon**
- Sell Scrip after Masses**
- Sunday Breakfasts**

Parent Names _____

Phone # _____ Email: _____