

St. Matthew the Apostle Catholic Parish Funeral Liturgy Planning Sheet

Funeral Liturgy of: _____

Date of Birth: _____ Date of Death: _____

Date of Funeral: _____ Time: _____ Place: _____

Presider: _____

Vigil Place & Time: _____

Location of Burial: _____

Next of Kin: Name: _____ Relationship _____

Address: _____

City/State/Zip: _____

Phone: (_____) _____ Email: _____

Are there other family members who belong to the St. Matthew community?
If so, please list them here so that we can pray for them.

The order of the Funeral Mass is outlined below. Please indicate your desires by filling in the blanks. If there is no preference for music selections, the parish Director of Music will choose. Since the Mass is the official public prayer of the Church, all selections need to be approved by the Pastor. Parish clergy or a staff member can assist in this preparation.

Introductory Rites

Placing of Pall on casket by: _____

The Placing of Pall occurs at the doors of the church, where the priest greets the body. The priest accompanies the body on its journey to the Paschal candle a predominant symbol of Christ in the funeral liturgy. Family and friends following in procession. All worshippers meditate on the prayer of the Church, the "Requiem aeternam"/ "Eternal rest, grant unto them" chanted by the cantor or choir as they witness this solemn procession as part of the funeral ritual.

If your loved one has been cremated, then a family member can process in, carrying the urn.

Urn carried by: _____

Liturgy of the Word

The selected Scripture passages speak to the faith of the deceased loved one and family. As part of our ministry of consolation during this difficult time, a trained parish lector and psalmist will proclaim the Scripture readings and General Intercessions; the priest celebrant/assisting deacon proclaims the Gospel.

Reading I (Scripture passage) _____

Responsorial Psalm (Scripture passage) _____

Reading II (Optional) (Scripture passage) _____

Gospel (Scripture passage) _____

General Intercessions Number: _____

Liturgy of the Eucharist

Presentation of the Gifts (normally two people): _____

Music during Preparation of Altar: _____

Communion Hymn: _____

Communion Meditation (Optional): _____

Final Commendation and Procession to the Place of Committal

As the body or remains leave the church, the Church's prayer, "In Paradisum" / "May flights of angels" prayer is sung, accompanying the deceased and family to the place of committal.

Please note: The Order of Christian Funerals does not allow for a eulogy to take place within the celebration of the funeral liturgy. It is our practice that any eulogy or remarks on behalf of the deceased's family be shared at the Christian Vigil Service prior to the funeral, at the cemetery, or at a luncheon after the funeral.

Bereavement Luncheon: If you choose, our parish Bereavement Ministry will provide a luncheon for your family and friends in the St. Anthony Room in the church following the graveside service at no cost to your family. Should you desire the luncheon, please let us know as soon as possible. We ask that you estimate the number of persons likely to attend (usually family members and out-of-town guests).

___ Yes ___ No Number of guests _____

May the parish share your loss on social media or other communications? ___ Yes ___ No

May we share a link to the obituary? ___ Yes ___ No

Would your family like us to live stream the Mass? ___ Yes ___ No

(Please note that we ask for a \$50 stipend for live streaming.)

Please know we are praying for you and for the soul of your deceased loved one.

The following liturgical ministers will be assigned by parish staff:

Presider: _____

Sacristan: _____

Lector: _____

Servers: _____