



ST. FRANCIS OF ASSISI PARISH DIOCESE OF SAN JOSE

Marriage License

Before a marriage ceremony can take place, both parties must first obtain a marriage license from the County Clerk-Recorder's Office.

The marriage license must not be issued more than 90 days prior to the wedding date.

The license is best requested from the County of current or future residence. Please check your respective county's website for their fees and services.

Information for Santa Clara County:

<https://www.sccgov.org/sites/rec/services/Pages/vitals/marriage-cert-apply.aspx>

**Santa Clara County Clerk-Recorder's Office
70 West Hedding Street, East Wing, First floor
San Jose CA 95110**

Monday through Friday 8:00 a.m. – 4:30 p.m. A marriage license request must be completed and presented to the clerk for processing by 4:15 p.m. 408- 299-5658

Applying for a marriage license:

To apply for a marriage license, two unmarried persons must appear in-person and be 18 years of age or older. Valid government-issued picture identification is required. **No appointment is needed to apply for a marriage license.**

You will receive the following documents from the clerk:

- A marriage License
- An envelope pre-addressed to the County Clerk-Recorder

You must give these items to the person performing your marriage ceremony. That person will complete the rest of the information on your license and have your witness (es) sign in the appropriate boxes.

- If the marriage is being recorded at St. Francis of Assisi the parish office will mail in the signed marriage license to the county within the 10 days from your marriage.

The County of Santa Clara will mail out the marriage certificate within 3-6 weeks after receiving the