



St. Mary School

2016/2017

Leaving St. Mary School Campus After School

Every family in grades TK-8 needs to read the back of this form.

For students in Grades 6, 7, and 8, front page must be completed, signed, and returned to the school office no later than the first day of school, August 18, 2016.

Please check one box:

If you would like your **6th, 7th, or 8th grade student** to be able to leave campus unattended after school, please sign this waiver and return it to the school office. A copy of it will be kept on file in the school office.

In order **to allow** my child, _____ to leave school grounds unattended, I hereby agree to defend, indemnify and hold harmless the agents, employees and volunteers of St. Mary School and the Diocese of San Jose for and from any and all liability and/or injury connected with my child. I further release the agents, employees and volunteers of St. Mary School and the Diocese of San Jose from all liability and damages connected with any incident occurring after my child has left school grounds. I understand that this gives my child permission to leave the grounds for lunch on early dismissal days, trips to town after school before returning for practice, games, staying at Cougars Corner, working in the school library, attending enrichment courses, tutoring, trips to the bank or other designated Student Council areas, etc.

My child, _____ **does NOT have permission** to leave St. Mary School unsupervised at any time.

Parent name _____

Child name & Grade _____

Parent Signature _____

Date _____

I understand the conditions of this agreement. If I violate them, I realize that I may lose the privileges listed above.

STUDENT signature _____

St. Mary School Policy for After-School Care of Students

I. Grades TK through 5

- A. Students must leave the campus within fifteen minutes of dismissal in the company of their parent or a parent-designated adult.
 - 1. If these students later return to campus to participate in an after-school activity e.g. sport, enrichment class, tutoring, or helping a teacher, they must immediately go to that activity, where they will be under the supervision of an adult. If the adult in charge is not yet present, the student must check into Cougars Corner until an adult is present. If a parent cannot pick up their student immediately after the activity, the student must check into Cougars Corner.
 - 2. If these students are returning to Cougars extended care program, or utilizing Homework Club, they must immediately check in with either Cougars or Homework Club supervisor.
- B. Students must check into Cougars Corner if they remain on campus longer than fifteen minutes after dismissal.
- C. Once a student has checked into Cougars, he/she may not leave the school campus until signed out by his/her parent or other designated adult.
- D. Once a student has checked into Cougars, there will be a charge for his/her supervision time.

II. Grade 6 through 8

- A. Students may leave campus unattended within fifteen minutes of dismissal, **only** if front page waiver has been signed by a parent or legal guardian, and returned to the school office.
 - 1. These students must exit through the gate on Bean Avenue.
 - 2. If these students later return to campus to participate in any after-school activity e.g. sport, enrichment class, tutoring, or helping a teacher, they must immediately go to that activity, where they will be under the supervision of an adult. If the adult in charge is not yet present, the student must check into Cougars Corner until they arrive. If a parent cannot pick up his/her student immediately after the activity, the student must check into Cougars Corner or Homework Club.
 - 3. If these students are returning to Cougars extended care program, or utilizing Homework Club, they must immediately check in with either Cougars or Homework Club supervisor.
- B. Students must check into Cougars Corner or Homework Club if they remain on campus longer than fifteen minutes after dismissal.
- C. Once a student has checked into Cougars Corner, he/she may not leave the school campus until signed out by his/her parent or other designated adult.
- D. Only Cougars Corner or Library (and no other school or parish complex location) may be used as a pick up location for your child, if you are picking him/her up more than fifteen minutes after dismissal.
- E. Once a student has checked into Cougars Corner, there will be a charge for his/her supervision.