

## MINISTRY BOOKS (General)

### **Ministry: Traditions, Tension and Transitions**

By: William J. Bausch

**PUBLISHER:** 23rd Publications

Pastors and lay ministers will deeply appreciate Fr. Bausch's treatment of how ministry and ordained priesthood work in collaboration -- and how his book invites ordained priests and lay ministers to share the work of the Lord. This book is about peoples' lives of faith and dedication. As such, it is not only an important contribution to the literature on the subject. It is also, and foremost, a support for those priests, religious, and layperson struggling to be the church of today and to become the church of tomorrow.

**12.BAUS**

### **Parish Liturgy Basic**

William Belford

The Pastoral Press (1992)

*Parish Liturgy Basics* provides practical advice, understandable theory, and time-tested suggestions for a variety of liturgical roles and practices. Topics include: Girls as altar servers, priorities in Lenten planning, revising Sunday Mass schedules, principles for bilingual celebrations, stoles at Confirmation, footwashing on Holy Thursday, preparing homilies, recruiting ushers, Christmas Eve pageants etc. The answers are written from a practitioner's point of view; they are concise, interesting, liturgically sound, pastorally sensitive. This is a book to be read once and referred to often by pastors, staff members, and liturgy planners. **ISBN: 0-912405-96-1 12.BELF**

### **The Ministry of Service: Introduction to Ministry**

By: J. Bernardin

Bernardin's pastoral letter on ministry, published here in a slightly modified form, acknowledges certain questions and tensions regarding ministry and reflects on "the general concept of ministry, the current situation of ministries in the local Church, and the understanding of ministry in light of our historical tradition and the faith of the universal Church."**12.BERN**

### **Guide for the Assembly**

By: Cardinal Joseph Bernardin

**PUBLISHER:** Lit. Training Pub.

A discussion of Sunday liturgy in parishes as the centre, the spirit and the force of Catholic life.

**12.BERN**

### **The Ministry of Evangelization**

By: Susan Blum

This booklet conveys a sense of the excitement of the mission as well as practical, nitty-gritty details of it. It is designed to encourage the ordinary lay person in the pews to fulfill the Great Commission of Jesus: "Go ye therefore into the whole world and make disciples." It offers the reader vision, scope, and down-to-earth assistance on the old/new ministry of evangelization. **12.BLUM**

### **The Reconciling Parish: A Process for Returning or Alienated Catholics**

Brennan, Patrick J

**PUBLISHER:** Tabor

In this resource book for parish staffs and leaders, Fr. Brennan addresses a subject that is often laden with difficulty - a need for parishes to engage in a ministry of reconciliation to returning and alienated Catholics. This thought-provoking analysis recommends a blending of the RCIA and the ancient Order of Penitents into a Remember, Return, and Rebirth process that gives greater care and ministry to the hurt or alienated members of the Church. **ISBN: 0-89505-765-4 12.BREN**

### **Inactive Catholics (New Parish Ministries)**

By: Gail Burns

Explore some possibilities for creating a “welcome back” atmosphere in your parish communities; includes a program that can be adopted and adapted by those who minister to inactive Catholics.

**12.BURN**

**Liturgical Ministry: A Practical Guide to Spirituality**

By: Donna M. Cole

**PUBLISHER:** Resource Pub. Inc.

This is a very helpful resource for both the novice and the seasoned liturgical minister. Donna Cole invites her reader to prepare for ministry -- whether that of reader, musician, acolyte, minister of communion or of hospitality -- by study, reflection, and prayer, and she provides the resources to do just that. **12.COLE**

**I Like Being in Parish Ministry: Assembly**

By: Daniel Connors

With insight, wisdom, and humour, Dan Connors focuses on our responsibility as members of the body of Christ. He encourages full and active participation in the liturgy, and guides us in our understanding of the importance of the assembly. **12.CONN**

**Neighborhood Ministry Basics: A No-Nonsense Guide**

By: Paul Cook & Judith Zeiler

The Pastoral Press

This book shows you step by step how to renew and revitalize your worship community, welcome the return of members, and strengthen the bonds that unite your parish family. It explains methods for recruitment, training, and support of ministers. Perfect for parishes that are in a renewal process.

**12.COOK**

**Creative Stewardship** (From the Creative Leadership Series)

By: Richard Cunningham

This book offers to the leaders of the church, both lay and clergy, guidelines that will help them apply the principles and patterns of Christian stewardship as a model for creative living. **12.CUNN**

**Called to Parish Ministry**

By: Greg Dues

Today men and women of all ages and all walks of life are drawn to service in the church, but many don't know where to begin. Are you among them? If yes, here's the book for you! *Called to Parish Ministry* offers a complete overview of ministry in the church today and answers questions like: What is parish ministry? How and why did it develop? **12.DUES**

**Ministries: Sharing God's Gifts**

By: James Dunning

James Dunning offers a vision of the Church in which all its members may truly share the talents which are uniquely theirs. Recognizing and respecting the accepted ministries of the Word, community-building, celebration and service-healing, Dunning expands our understanding of these ministries and challenges us to see new opportunities for involvement in each one of them: the ministry of the Word; the ministry of community-building; the ministry of worship and celebration; and ministry of service and healing.

**12.DUNN**

**Pilgrim in the Parish: A Spirituality for Lay Ministers**

By: Virginia Finn

This book leads the reader to a discovery of the foundation for ministerial spirituality and to prayer that effectively enhances relationship to God, ministry, and the mission of the church to and within the world.

**12.FINN**

**Yours is a Share: The Call of Liturgical Ministry**

Austin Fleming

Reflections for those who share in the Lord's ministry to the Christian community week after week.

**12.FLEM**

**Preparing for Liturgy**

Austin Fleming

Liturgy Training Publications, 1997

This is a book for beginners - both those coming to the ministry of liturgy preparation for the first time and those who are beginning again for a new year or period of service. This book offers a way of understanding and practicing the work of preparing - not planning! - the church's liturgical prayer.

**12.FLEM**

**Re-Membering: The Ministry of Welcoming Alienated and Inactive Catholics**

Sara Harmony

The Liturgical Press, 1991

Re-Membering is the ministry of welcoming alienated and inactive Catholics back to the Eucharistic table and to full active discipleship for Jesus Christ. It honours the process of conversion so important on this returning journey, and it respects the reconciling ministry of the entire Catholic Christian community.

**12.HARM**

**The Art of Christian Listening**

Thomas N. Hart

Paulist Press, 1980

This book enables the Christian helper to understand better his or her role of "helper," as well as to comprehend the objectives and limits of such a role. The author clearly shows the many ways in which we can serve others through listening to their stories. At the same time, it demonstrates how this listening role is different from that of the psychological counsellor. **12.HART**

**Canadian Studies in Liturgy: Ministries of the Laity – No. 2**

Henderson, Frank J.

**PUBLISHER:** Pub. Service, CCCB

Intended for the people in parishes who are involved in planning and leading the liturgical celebration - including liturgy committee members, readers, musicians, singers, catechists, teachers, religious, seminarians, and clergy - this book will provide a challenge to better understanding and celebration of the liturgy. **ISBN: 0-889970154-4 12.HEND**

**The Pastoral Companion: A Canon Law Handbook for Catholic Ministry**

By: John Huels

A notable and eminently useful source of information and guidance for people engaged in the ministry of the Catholic Church. **12.HUEL**

**The Faithful of Christ: The New Canon Law for the Laity**

By: John Huels

A thorough exposition of Church laws applicable to all Catholics and to the laity in particular. **12.HUEL**

**Catholics Coming Home**

By: Carrie Kemp and Donald Pologruto

**PUBLISHER:** Harper Collins Pub.

*Catholics Coming Home* offers renewed energy to the Catholic Church through reconciliation with its "unchurched" members. Many of the millions of inactive Catholics are looking for a way back to their church. Trailblazers in this vital area of ministry, Kemp and Pologruto share their secrets of successful

outreach, detailing how to conduct step-by-step-recruiting of a ministerial team, getting the word out, conducting sessions, and maintaining ongoing contact. **12.KEMP**

### **Guide for Sunday Mass**

Cardinal Roger Mahony

Liturgical Training Publications, 1997

The pastoral letter of Cardinal Roger Mahoney, Archbishop of Los Angeles. **12.MAHO**

### **Ministry that Transforms**

Kathleen McAlpin

Novalis, 2009

Ministry is transformative action. Anyone involved in ministry will welcome this creative, process-oriented framework for ministerial theology and faith development, a framework that is firmly grounded in the minister's grassroots experience. **12.MCAL**

### **Ministry: A Theological, Pastoral Handbook**

By: Richard McBrien

This book offers definitions of Ministry, Church and Kingdom of God. It traces the history and changing views of the ministry, from the New Testament to the present. Also, it offers seven basic criteria by which the Church can make responsible judgments about the qualifications and pastoral performance of its ministers. Finally, it offers ten criteria by which the active minister candidate can discern among competing spiritualities. **12.MCBR**

### **Formation for Evangelization: Reflections of a Catholic Educator**

By: James Mulligan

The chapters of this book give an intelligent and practical model which educators can use to reflect on the why and the how of their vocation as Catholic teachers. **12.MULL**

### **Creative Ministry**

By: Henri Nouwen

A thoughtful examination of the various complex tasks that are part of ministry. **12.NOUW**

### **The Wounded Healer: Ministry in Contemporary Society**

By: Henri Nouwen

Noting That modern man is above all a suffering man - he is psychologically sounded by lack of hope, by loneliness, by the predicament of rootlessness - Father Nouwen explains why the minister of today can only help others deal with these problems if he is willing to go beyond his professional role and leave himself open as a fellow human being with his own wounds and suffering. **12.NOUW**

### **In the Name of Jesus**

By: Henri Nouwen

Crossroad Publishing, 1989

Henri Nouwen presents a powerful vision of leadership for now and for the future. By looking back at his own life and transition from the academic setting of Harvard to working the mentally handicapped at the L'Arche communities in Toronto, he reflects upon the challenges and the solutions to the problems within today's Christian leadership. He also challenges many of the current perceptions of how to lead and takes the reader back to the lessons of Scripture and the lived example of Jesus. **12.NOUW**

### **Recruitment and Formation**

By: Michael O'Hearn

How do you go about the job of recruiting men and women for parish ministry? And once people have expressed a desire to serve, where do you go from there? This booklet is an attempt to provide some practical suggestions and guidelines in response to those two questions. **12.OHEA**

**Bridges to Faith: The Why and How of High School Chaplaincy**

By: Catherine Pead

The tested and refined ministerial insights, principles, exercises and practical suggestions shared by the authors will be a tremendous help to anyone interested in learning more about the nature and importance of school chaplaincy. **12.PEAD**

**People's Ministry**

By: T. Thottumkal

This booklet contains profound insights and practical suggestions. For pastors it gives guidelines and incentives to accommodate his people to carry out their ministries in the Church which he governs. This booklet will attempt to elaborate the people's ministry and the pastor's task in our renewing Church.

**12.THOT**

**To Build and Be Church: Lay Ministry Resource Packet**

By: USCC

This Packet is offered as a sampling of the variety of resources available to bishops and clergy as well as laity who are concerned about the development of mutual, shared ministry. **12.USCC**

**Co-Workers in the Vineyard of the Lord: Resource for Guiding the Development of Lay Ecclesial Ministry** **USCCB, 2005**

This valuable little book offers pastoral and theological reflections on the reality of lay ecclesial ministry, affirmation to those who serve in this way and a synthesis of best thinking and practice. It is a resource for diocesan bishops and for all others who are responsible for guiding and development of lay ecclesial ministry in the United States. **12.USCCB**

**Faith Days! For Whole-Community Faith Formation**

Resource Publications, 2006

The FaithDays in this book offer everything you need for whole-community, intergenerational faith formation gatherings: planning tips, preparation guidelines, and complete "session plans" with engaging activities and content for people of all ages. **12.VARI**

**Forming Ministers for Whole-Community Faith Formation**

Resource Publications, 2006

The whole-community ministry-formation model in this book brings everybody together - lectors and catechists, musicians and visitors to the sick, parish secretaries and ushers. They will participate in experiences that help them see their ministries in relationship to the central life-giving and life-changing event of the parish - the liturgy. **12.VARI**

**A Catechumenate Needs Everybody: Study Guides for Parish Ministries**

**Edited by:** James A. Wilde

**PUBLISHER:** Lit. Training Pub.

Seven ministries for everyone in the parish -- evangelization, hospitality, Sunday assembly, prayer, discernment, peace and justice, catechist -- make the first seven chapters of this work book necessary study for all. Thirteen other chapters -- catechumen, sponsor coordinator, sponsor, catechumenate director, etc. benefit specific people or groups. Chapters are written by expert practitioners in particular pastoral ministries. Teachers, RCIA directors, pastors, Bible study facilitators and liturgists need this workbook. **12.VARI**

**Whole Community Liturgy: A Guide for Parish Leaders and Lay Ministers**

Nick Wagner

Twenty Third Publications, 2005

This book offers a new framework for active participation in Sunday liturgies. An invaluable, practical resource for any parish. **12.WAGN**

**The Ministry of the Celebrating Community LENGTH:** 29 paged booklet

Walsh, SS, Eugene A

**PUBLISHER:** PAANA

This booklet is a competent exploration and analysis which rekindles basic hope that good worship can indeed take place at Sunday Mass in the much-maligned "average" parish – identifying the problem, proposing a remedy, meaning of the ministry of the celebrating community, understanding what needs to be done to make the community come alive, practical suggestions for bringing alive the ministry of hospitality. **12.WALS**

**A Pilgrim People: Learning Through the Church Year**

John H. Westerhoff III

This book looks at the Gospel texts for the Sunday readings and relates their teachings to the life and ministry of the People of God and to the cycle of childhood, adolescence, and adulthood, when we dream of peace but grow weary in well-doing. **12.WEST**

**New Parish Ministries, Series I, II, III**

**Editor:** Jerome Herauf

**PUBLISHER:** Novalis

This is a series of "how-to" handbooks, providing ministers with very practical materials on what to do: Series I - ten key areas of ministry Baptism Preparation; First Eucharist; Reconciliation; Confirmation; Marriage Preparation; Liturgy Planning; Readers at Liturgy; Musicians at Liturgy; Lay Presiders at Liturgy; Health Care Ministers; Parish Prayer Groups; Parish Council. Series II - five key areas of ministry: Adult Faith Education; Children's Word Liturgy; Hospitality; Separation and Divorce Ministry Series III - six key areas of ministry - Adult Christian Initiation, Communion, the Elderly, Inactive Catholic, Recruitment and Formation, and Social Justice. It presents pastors and pastoral teams with a rich set of resource materials, helping them to activate laity and religious in many aspects of parish life. (These handbooks are also available as individual booklets.)

**Living Liturgy - Year A , Year C**

Liturgical Press, 2004

Spirituality - Celebration - Catechesis for Sundays and Solemnities

This book offers a practical and prayerful means to reflect on, celebrate and live the Paschal Mystery. It integrates spirituality and celebration, catechesis and pastoral practice, and the ministry of the assembly and other ministries so that celebrating the liturgy and living go hand-in-hand. Using this book as the single source of preparing for the liturgy during the previous week, the community comes to the Sunday Eucharist fully prepared to offer God praise and thanksgiving. Further, *Living Liturgy* for presiders, deacons, music ministers, hospitality ministers, altar ministers, lectors and Eucharistic ministers provides spiritual preparation and specific suggestions for ministering each Sunday. **BOOK# 13.019 A, C**