

# Diocese of Sioux City

## School/Parish Missions/Field Trips

The Diocese of Sioux City, in collaboration with The Catholic Mutual Group (Diocesan Property/Liability/Auto reinsurer) has developed this form to be completed and approved **PRIOR** to advertising a parish or school sponsored trip **OUTSIDE** of the Diocese. Exception: School athletic/activity events that are part of the regular or post season schedule.

Upon receipt of this Request /Approval form, you will receive follow-up information to be completed.

**SCHOOL(s)/PARISH(es):** \_\_\_\_\_

**TITLE of trip:** \_\_\_\_\_

**LOCATION of Trip:** \_\_\_\_\_

**DATES of trip:** \_\_\_\_\_

**Expected SIZE and AGE of group:** \_\_\_\_\_

**ORGANIZER(s) of trip, including name, association to school or parish and contact information:**

\_\_\_\_\_  
\_\_\_\_\_

**Brief ITINERARY of trip. If a mission trip, include what the volunteer work would include:**

\_\_\_\_\_  
\_\_\_\_\_

**Chaperones:**

\_\_\_\_\_

**Method of Transportation (include diocesan approved driver info if applicable):**

\_\_\_\_\_

**If applicable, Company name when contracting out transportation services:**

\_\_\_\_\_

\_\_\_\_\_  
Organizer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pastor or School Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Catholic Mutual Group

\_\_\_\_\_  
Date

**Mark Wetz**

[mwetz@catholicmutual.org](mailto:mwetz@catholicmutual.org)

712-233-7559

712-899-8090 cell

**Jessica Wilcox**

[jessicaw@scdioces.org](mailto:jessicaw@scdioces.org)

712-233-7548