BANK/INVESTMENT ACCOUNT VERIFICATION/CONFIRMATION

Parish/School/Other Diocesan Entity Bookkeeper ***: Please complete the identifying info and "Return to" box below, obtain the pastor's signature, and send or take this form to each bank/financial institution that you do business with. When complete, input the QuickBooks account numbers. Compare to Quick Books and make any necessary updates. Submit the original to the Diocese with the annual financial report. Retain a copy for your records.***

Name of Parish/School/
Other Diocesan Entity: _____

Taxpayer Identification
Number (TIN): _____

Bank/Financial Institution: _____
Address: _____
_____

Date: **June 30, 2018**

Pastor: Please Sign:

Information requested by:

x _____
Signature of Pastor (or Bishop)

Bank/Financial Institution ***: Please complete the below account information. Since this is a blank confirmation, the bookkeeper should NOT have pre-populated the fields. Please identify the noted info for ALL accounts (checking, savings,CDs, loans, etc.) that use the parish, school, or other diocesan entity tax identification number.***

Account Name:	Account Number:	Type of Account: (Chkg, Svgs, CD, Loan, Other)	Interest Rate	CD Maturity Date	Balance **June 30, 2018**	**BOOKKEEPER Identify QuickBooks Account # AFTER the bank returns this form**

Completed by Bank/Financial Institution Representative:

Name/Signature: _____
Title/Position: _____
Date: _____
Phone: _____

Return to: _____
_____

Thank you!!