

Offertory Collection Tamper Proof Money Bag Log

(The bookkeeper completes and maintains this log)

	(1)	(1)	(1)	(2)	(2)
Bag #	Mass date	Mass time	Collection type	Receipt Rec'd	Deposit Date
<i>Example for weekend collection</i>					
A2548101	2/25/2012	4:30PM	offertory	yes	2/27/2012
A2548102	2/25/2012	4:30PM	special collection*	yes	2/27/2012
A2548103	2/26/2012	10:00AM	offertory	yes	2/27/2012
A2548104	2/26/2012	10:00AM	special collection*	yes	2/27/2012
(1) Complete before mass					
(2) Complete after the count					

* *If special collections are taken, a separate bag should be used for each collection.*