

# DIOCESAN CONTACT LIST

UPDATED FEBRUARY 2020

<b>ADMINISTRATION &amp; FINANCE</b>	
Royce Ranniger, 712-233-7592, <a href="mailto:roycer@scdiocese.org">roycer@scdiocese.org</a>	
<p style="text-align: center;"><b>Finance</b></p> <p><b>Payments including:</b></p> <ul style="list-style-type: none"> <li>➤ Background Checks, Cathedraticum, DAA</li> <li>➤ Lay Dental/Health/Supplemental Life Insurance</li> <li>➤ Priest Health Insurance, 401K,</li> <li>➤ Property &amp; Liability, Work Comp, Loans,</li> <li>➤ Special Collections (except Prop of the Faith), etc.</li> </ul> <p>Marilyn Wellman, 712-233-7518, <a href="mailto:marilynw@scdiocese.org">marilynw@scdiocese.org</a>            Kim Farrell, 712-233-7565, <a href="mailto:kimf@scdiocese.org">kimf@scdiocese.org</a>            Diane Donnelly, 712-233-7594, <a href="mailto:dianed@scdiocese.org">dianed@scdiocese.org</a></p>	<p style="text-align: center;"><b>Parish/School Accounting</b></p> <ul style="list-style-type: none"> <li>➤ QuickBooks Accounting</li> <li>➤ Contribution Records</li> <li>➤ Financial Reporting/Internal Controls</li> <li>➤ Annual Financial Report</li> <li>➤ Bookkeeper Assistance</li> <li>➤ On-line Parish/School Bookkeeper Manuals</li> </ul> <p>Linda Topf, 712-233-7593, <a href="mailto:lindat@scdiocese.org">lindat@scdiocese.org</a>            Ellen Dirks, 712-233-7519, <a href="mailto:ellend@scdiocese.org">ellend@scdiocese.org</a>            Julie Mahaney, 712-233-7515, <a href="mailto:juliem@scdiocese.org">juliem@scdiocese.org</a></p>
<p style="text-align: center;"><b>Investments</b></p> <ul style="list-style-type: none"> <li>➤ Deposit Savings Program (D&amp;L)</li> <li>➤ General Investment Funds</li> <li>➤ Catholic School Foundation Funds</li> </ul> <p>Deb Conley, 712-233-7591, <a href="mailto:debrac@scdiocese.org">debrac@scdiocese.org</a>            Kim Farrell, 712-233-7565, <a href="mailto:kimf@scdiocese.org">kimf@scdiocese.org</a>            Diane Donnelly, 712-233-7594, <a href="mailto:dianed@scdiocese.org">dianed@scdiocese.org</a></p>	<p style="text-align: center;"><b>Society for the Propagation of the Faith</b></p> <ul style="list-style-type: none"> <li>➤ World Mission &amp; Other Mission Collections</li> <li>➤ Visiting Missionaries</li> <li>➤ Mass Stipends</li> </ul> <p>Linda Topf, 712-233-7593, <a href="mailto:lindat@scdiocese.org">lindat@scdiocese.org</a>            Fr. Brad Pelzel, 712-233-7521, <a href="mailto:bradp@scdiocese.org">bradp@scdiocese.org</a></p>
<p style="text-align: center;"><b>Risk Management</b></p> <ul style="list-style-type: none"> <li>➤ Property &amp; Liability Insurance/Work Comp</li> <li>➤ Priest Auto, Dram Shop &amp; Special Events</li> <li>➤ Background Checks</li> <li>➤ Approved Drivers</li> </ul> <p>Jessica Wilcox, 712-233-7548, <a href="mailto:jessicaw@scdiocese.org">jessicaw@scdiocese.org</a>            Mark Wetz, 712-233-7559, <a href="mailto:mwetz@catholicmutual.org">mwetz@catholicmutual.org</a></p>	<p style="text-align: center;"><b>Human Resources/Vocations Office</b></p> <ul style="list-style-type: none"> <li>➤ Human Resource/Employee Questions</li> <li>➤ Priest &amp; Lay Insurance Coverage,</li> <li>➤ 401 (k) Plan/Pension, monthly summary &amp; detail excel report uploaded to SmartVault</li> </ul> <p>Michelle Steinbach, 712-233-7523, <a href="mailto:michelles@scdiocese.org">michelles@scdiocese.org</a>            Margaret Fuentes, 712-233-7510, <a href="mailto:margaretf@scdiocese.org">margaretf@scdiocese.org</a></p>
<p style="text-align: center;"><b>Stewardship &amp; Communications</b></p> <ul style="list-style-type: none"> <li>➤ Parish Roster &amp; Website Updates</li> <li>➤ Development, Marketing, Public Relations</li> <li>➤ DAA, Globe Subscriptions, MLTF, Bishop's Dinner</li> </ul> <p>Lexa Hawkins, 712-233-7524, <a href="mailto:lexah@scdiocese.org">lexah@scdiocese.org</a>            Allison Liska, 712-233-7556, <a href="mailto:allisonl@scdiocese.org">allisonl@scdiocese.org</a>            Susan O'Brien 712-233-7513, <a href="mailto:susano@scdiocese.org">susano@scdiocese.org</a></p>	<p style="text-align: center;"><b>Catholic Education</b></p> <ul style="list-style-type: none"> <li>➤ Questions regarding Catholic Schools</li> <li>➤ Website Updates (Stacia)</li> </ul> <p>Dawn Aesoph, 712-233-7527, <a href="mailto:dawna@scdiocese.org">dawna@scdiocese.org</a>            Stacia Thompson, 712-233-7543, <a href="mailto:staciat@scdiocese.org">staciat@scdiocese.org</a>            Kelly Kohout, 712-233-7527 (via Dawn) <a href="mailto:kellyk@scdiocese.org">kellyk@scdiocese.org</a>            Patty Lansink, 712-233-7527, <a href="mailto:pattyl@scdiocese.org">pattyl@scdiocese.org</a></p>
<p style="text-align: center;"><b>Safe Environment</b></p> <ul style="list-style-type: none"> <li>➤ Virtus Training/Background Checks/Code of Ethics</li> </ul> <p>Dan Ellis, 712-233-7517, <a href="mailto:dane@scdiocese.org">dane@scdiocese.org</a></p>	<p style="text-align: center;"><b>Archives and Records</b></p> <ul style="list-style-type: none"> <li>➤ Storage of historical documents &amp; records</li> </ul> <p>Cecilia Lopez 712-233-7525, <a href="mailto:cecilial@scdiocese.org">cecilial@scdiocese.org</a></p>
<p style="text-align: center;"><b>Bishop's Office</b></p> <ul style="list-style-type: none"> <li>➤ Diocesan Directory</li> <li>➤ Vital Statistic Updates</li> <li>➤ Official Catholic Directory (OCD)</li> </ul> <p>Renee DeMay, 712-233-7555, <a href="mailto:reneed@scdiocese.org">reneed@scdiocese.org</a></p>	<p style="text-align: center;"><b>Chancellor/Permanent Deacon</b></p> <ul style="list-style-type: none"> <li>➤ Sacramental Records, Vital Statistics</li> <li>➤ Deacon Formation Program</li> </ul> <p>Dawn Aesoph, 712-233-7527, <a href="mailto:dawna@scdiocese.org">dawna@scdiocese.org</a>            Deacon David Lopez, 712-233-7512, <a href="mailto:davidl@scdiocese.org">davidl@scdiocese.org</a></p>
<p style="text-align: center;"><b>Vicar General</b></p> <p>Clergy Related Issues, including (not all inclusive):</p> <ul style="list-style-type: none"> <li>➤ General Mail, November Mass Counts</li> <li>➤ Diocesan &amp; New Parish Lay Director Resolutions</li> <li>➤ Presbyteral Council, Presbyterate Meetings</li> <li>➤ Priest Convocations, Jubilee, Retreats</li> <li>➤ Deanery Reports</li> </ul> <p>Grace Zavala, 712-233-7551, <a href="mailto:gracez@scdiocese.org">gracez@scdiocese.org</a>            Fr. Brad Pelzel, 712-233-7521, <a href="mailto:bradp@scdiocese.org">bradp@scdiocese.org</a></p>	<p style="text-align: center;"><b>Worship</b></p> <ul style="list-style-type: none"> <li>➤ Worship Related Issues, including (not all inclusive)</li> <li>➤ Pastoral Planning, Building Committee,</li> <li>➤ Chrism Mass, Rite of Election, Mass/Music Planning: Confirmation, Ordinations, Special Masses/Blessings, Extraordinary Ministers</li> </ul> <p>Grace Zavala, 712-233-7551, <a href="mailto:gracez@scdiocese.org">gracez@scdiocese.org</a>            Fr. Andrew Galles, 712-233-7534, <a href="mailto:gallea@scdiocese.org">gallea@scdiocese.org</a></p>