

DIOCESAN CONTACT LIST

UPDATED JULY 2021

ADMINISTRATION & FINANCE – Royce Ranniger, 712-233-7592, roycer@scdiocese.org	
<p style="text-align: center;">Human Resources/Vocations Office</p> <ul style="list-style-type: none"> ➤ Human Resource/Employee Questions ➤ Priest & Lay Insurance Coverage, ➤ 401 (k) Plan/Pension, monthly summary & detail excel report uploaded to SmartVault <p>Michelle Steinbach, 712-233-7523, michelles@scdiocese.org Margaret Fuentes, 712-233-7510, margaretf@scdiocese.org</p>	<p style="text-align: center;">Parish/School Accounting</p> <ul style="list-style-type: none"> ➤ QuickBooks Accounting & Contribution Records ➤ Financial Reporting, Internal Controls, & Annual Report ➤ Bookkeeper Assistance ➤ On-line Parish & School Bookkeeper Manuals <p>Linda Topf, 712-233-7593, lindat@scdiocese.org Director, 712-233-7515</p>
<p style="text-align: center;">Finance</p> <p>Payments including:</p> <ul style="list-style-type: none"> ➤ Background Checks, Cathedraticum, TAO ➤ Lay Dental/Health/Supplemental Life Insurance ➤ Priest Health Insurance, 401K ➤ Property & Liability, Work Comp, Loans, ➤ Special Collections (except Prop of the Faith), etc. <p>Marilyn Wellman, 712-233-7518, marilynw@scdiocese.org Kim Farrell, 712-233-7565, kimf@scdiocese.org Diane Donnelly, 712-233-7594, dianed@scdiocese.org</p>	<p style="text-align: center;">Investments</p> <ul style="list-style-type: none"> ➤ Guaranteed Interest Accounts (former D&L) ➤ St. James Investment Funds <p>Deb Conley, 712-233-7591, debrac@scdiocese.org Kim Farrell, 712-233-7565, kimf@scdiocese.org Diane Donnelly, 712-233-7594, dianed@scdiocese.org</p>
<p style="text-align: center;">Stewardship & Development</p> <ul style="list-style-type: none"> ➤ Parish Roster, Development, Marketing ➤ TAO, Lumen Subscriptions, MLTF, Bishop's Dinner ➤ Bishop's Circle, RPC, Seminarian Appeal <p>Lexa Hawkins, 712-233-7524, lexah@scdiocese.org Susan O'Brien 712-233-7513, susano@scdiocese.org</p>	<p style="text-align: center;">Risk Management</p> <ul style="list-style-type: none"> ➤ Property & Liability Insurance/Work Comp ➤ Priest Auto, Dram Shop & Special Events ➤ Background Checks, Approved Drivers <p>Jessica Wilcox, 712-233-7548, jessicaw@scdiocese.org Mark Wetz, 712-233-7559, mwetz@catholicmutual.org</p>

OTHER CONTACT INFORMATION

Society for the Propagation of the Faith

- World Mission & Other Mission Collections
 - Visiting Missionaries
 - Mass Stipends
- Linda Topf, 712-233-7593, lindat@scdiocese.org
 Fr. Mark Stoll, 712-233-7514, marks@scdiocese.org

Catholic Education

- Questions regarding Catholic Schools & Website Updates
- Noel Hoffman, 712-233-7527, noelh@scdiocese.org
 Stacia Thompson, 712-233-7543, staciat@scdiocese.org
 Kelly Kohout, 712-233-7527 kellyk@scdiocese.org
 Patty Lansink, 712-233-7527, pattyl@scdiocese.org

Safe Environment

- Virtus Training/Background Checks/Code of Ethics
- Dan Ellis, 712-233-7517, dane@scdiocese.org

Archives and Records

- Storage of historical documents & records
- Cecilia Lopez 712-233-7525, cecilial@scdiocese.org

Bishop's Office

- Vicar General & Chief of Staff Office
 - Chancellor and Vice-Chancellor Office
 - Worship Office
- Renee DeMay, 712-233-7555, reneed@scdiocese.org

Vicar General

- Clergy Related Issues, including (not all inclusive)
- Diocesan & New Parish Lay Director Resolutions
 - Prebyteral Council, Jubilee, Retreats
- Fr. Brad Pelzel, 712-233-7521, bradp@scdiocese.org
 Grace Zavala, 712-233-7551, gracez@scdiocese.org

Chief of Staff

- Special Asst. to the Bishop and Coordinator for:
- Office of Pastoral Planning, COVID Data Monitoring
 - General Mail, November Mass Counts
 - Review Board Meetings
- Dcn Mark Prosser, 712-233-7536 prosserm@scdiocese.org
 Grace Zavala, 712-233-7551, gracez@scdiocese.org

Worship

- Worship Related Issues, including (not all inclusive)
 - Chrism Mass, Rite of Election, Mass/Music Planning: Confirmation, Ordinations, Special Masses/Blessings, Extraordinary Ministers, Priests' funerals
 - Building Committee
- Fr. Andrew Galles, 712-233-7534, gallea@scdiocese.org
 Grace Zavala, 712-233-7551, gracez@scdiocese.org

Chancellor

- Priest' letters of good standing/Vet speakers
 - Deanery reports, OCD/Vital Stats
 - Presbyteral Council-coordinator/recording secretary
 - Priest funeral plans, wills, etc. with Dcn Rudd
- Fr. Mark Stoll, 712-233-7514, marks@scdiocese.org
 Grace Zavala, 712-233-7551, gracez@scdiocese.org

Vice-Chancellor/Director of Permanent Deacon

- Deacon Formation Program
- Deacon David Lopez, 712-233-7512, davidl@scdiocese.org

Vocations

- Vocation Discernment
 - Seminarians
 - Religious Women
- Fr. Shane Deman, 712-233-7523, demans@scdiocese.org
 Michelle Steinbach, 712-233-7523, michelles@scdiocese.org

Office of Evangelization

- Religious Education
 - Marriage Preparation
 - Youth and Young Adult Ministry
- Fred Shellabarger, 712-233-7532, freds@scdiocese.org
 Kara Kardell, 712-233-7516, karak@scdiocese.org

Tribunal

- Tribunal**
- Marriage Nullity cases
 - Pre-nuptial Investigations
- Very Rev. J. David Esquiliano, J.C.L., 712-233-7533, esquilianod@scdiocese.org
 Rev. Michael Erpelding, 712-233-7533, michaele@scdiocese.org
 Terri Niedergeses, 712-233-7533, terrin@scdiocese.org

Office of Communication/The Lumen

- Media inquiries
 - Parish communications
 - Information sharing on any of the Lumen Media platforms
- Dawn Prosser, 712-233-7573, dawnp@scdiocese.org