

Parish Weekly Update

Fr. Jason Johnston

Logo

Be on the lookout! We have an updated logo now. We'll be rolling it out slowly. We contracted with eCatholic to initiate a professional logo contest to settle upon this design which we are very pleased with. I hope that we can all rally around this image and see it as a source of devotion and hope for everyone in the parish.



ST. JOSEPH
CATHOLIC CHURCH
STARKVILLE, MS

Protection of Children

The Diocese of Jackson and most Catholic Dioceses around the country use Virtus to keep us updated of the need to be aware of our Protection of God's Children. Those of us who work in the Church or who work with children are asked to stay updated on their bulletins. It might be a good time to check and see if you are up to date. If you are having problems logging in, please contact Dcn. Jeff here at the parish office: deaconjeff@stjosephstarkville.org

Corpus Christi Sunday

Happy feast day to our mission, Corpus Christi in Macon as we celebrate the Solemnity of the Most Holy Body and Blood of Jesus Christ this coming weekend.

Parish Pastoral Council

Last night, we had a Parish Pastoral Council with the new parish council members. It's going to be an exciting year. We talked about several things, be on the lookout for the minutes. We talked about the ongoing need to fulfill our vision statement of enhancing communication at St. Joseph, our vision of increasing active participation by enabling children to participate as ministers at Masses, and the effectiveness of commissioner reports.

Finance Council

Wednesday evening we had a Finance Council meeting. We discussed several topics. Joe Schmidt came and gave an enlightening presentation on the inner workings of the St. Joseph Food Pantry. This is important as we consider how we fulfill our pastoral priority of outreach and mercy. We reviewed a preliminary budget for Fiscal Year 2019-2020. We discussed job descriptions, and employee benefits as well as some of the upcoming projects and approved any repairs and updates that may need to be made to the rectory kitchen and bedroom flooring.

Both the Finance Council and the Parish Pastoral Council will take a break for the month of July and we will reconvene in August.

CCM

Our students and Meg have been hard at work these last couple of weeks as they have been at Orientation meeting and welcoming new students who are arriving at Mississippi State in the Fall. We welcome all who will be joining us next year and we appreciate our current students and Director of Campus Ministry for going the extra mile to welcome our new students.

Annunciation Catholic School

Annunciation Catholic School is looking for an After Hours Director who will be responsible for the oversight of students enrolled at ACS from Starkville who are in the Starkville After Hours Program. The hours are from 3:00-5:30pm on Monday, Tuesday, Thursday, and Friday and from 2:00-5:30pm on Wednesday. Please contact Joni House if you are interested at jhouse@annunciationcatholicschool.org for more information.

Office Manager Position

We are still looking for an Office Manager here at St. Joseph. A hiring committee has been established and we will be taking resume's up until June 30, 2019. Please see the advertisement for the position attached to this email and send me your resume if you are interested.


Peace,
Father Jason.

OFFICE MANAGER


ST. JOSEPH CATHOLIC CHURCH; STARKVILLE, MS

The Parish Office Manager is the first point of contact for the parish that maintains a supportive atmosphere for other staff, parish ministries, members and visitors. This position reports directly to the Pastor.


DUTIES




- Schedule Mass Intentions
- Maintain Church and Office Calendar




- Produce weekly bulletin
- Create bulletin advertisements for different ministries



PARISH OFFICE
Opens at 8:30 am and closes at 4 pm Monday-Thursday and 8:30 am to noon on Friday.



PHONE CALLS
Answers and routes phone calls and emails to the proper staff



RECORDS
Send out sacramental records as needed; maintain parish directory

DUTIES

- Provides parishioners with the proper requirements to obtain sacraments
- Assist Parishioners in any way possible
- Responsible for other office duties

REQUIREMENTS

- Active member of the Roman Catholic Parish faith community or willing to function in a manner consistent with the mission of the Catholic Church
- Computer software knowledge: Microsoft Office programs especially word, excel, publisher, and the ability to learn new programs quickly
- 2-3+ years of experience in an office setting
- Typing and general secretarial and organizational skills
- Ability to multi-task in a busy environment

SEND RESUME TO FRJASON@STJOSEPHSTARKVILLE.ORG
BEFORE JUNE 30, 2019