

HOLIDAYS

Part-time employees receive the holiday if it falls on a regularly scheduled workday for the employee.

CHANCERY

Chancery employees will observe the following legal public holidays.

- New Year's Day (January 1)
- Martin Luther King Jr. Day (Third Monday in January)
- Presidents Day (Third Monday in February)
- Memorial Day (Last Monday in May)
- July Fourth (July 4)
- Labor Day (First Monday in September)
- Columbus Day (Second Monday in October)
- Veterans Day (November 11)
- Thanksgiving (Fourth Thursday in November)
- Christmas Day (December 25)

When a legal public holiday falls on a weekend, the holiday observance will be moved to either the Friday preceding (if the holiday falls on a Saturday), or the Monday following (if the holiday falls on a Sunday) the holiday. Observance of these legal holidays is not transferable to a different date.

In order to extend the religious and family celebrations surrounding certain holidays, Chancery employees will also observe the following days:

Good Friday
Easter Monday
The day after Thanksgiving
Christmas Eve (December 24)
The Feast of St. Stephen (December 26)
New Year's Eve (December 31)

These holidays are not transferable.

PARISHES

The following eleven State/Federal holidays are the required minimum holidays for Parish employees.

- New Year's Day (January 1)
- Martin Luther King, Jr., Day (Third Monday in January)
- Presidents Day (Third Monday in February)
- Cesar Chavez Day (March 31)
- Memorial Day (Last Monday in May)

- July Fourth (July 4)
- Labor Day (First Monday in September)
- Columbus Day (Second Monday in October)
- Veterans Day (November 11)
- Thanksgiving (Fourth Thursday in November)
- Christmas Day (December 25)

In honor of the religious nature of the day, offices will be closed from noon on Good Friday.

When a legal public holiday falls on a weekend, the holiday observance will be moved to either the Friday preceding (if the holiday falls on a Saturday), or the Monday following (if the holiday falls on a Sunday) the holiday. Observance of these legal holidays is not transferable to a different date.

At the discretion of the Pastor, the observance of Cesar Chavez Day may be moved to a different date when the holiday falls within Holy Week or Easter Week.