



PARISHES / OTHER DIOCESAN SITES:

Safe Environment – Diocese of Oakland –
Parish Audit Document

Due in the SE office NO LATER THAN January 15th - dbitz@oakdiocese.org or fax: 510-419-0774

Signature of Pastor/Parochial Administrator Required

All new employees and volunteers must train on Virtus prior to beginning work. Everyone must retrain in Safe Environment every 3 years according to their own due date. All live scan clearances must be entered in the individuals Virtus profile.

Parish: _____ City: _____

Safe Environment Coordinator: _____

OF LAY EMPLOYEES: _____ ALL EMPLOYEES LIVE SCANNED & TRAINED _____

TOTAL NUMBER OF ACTIVE VOLUNTEERS IN ALL PARISH MINISTRIES _____

Reminder: all volunteers with direct, ongoing contact with children or vulnerable adults must be live scanned and cleared through the Department of Justice. All other volunteers are run through the Megan's Law Sex Offender database.

All volunteers have been run through the background screening appropriate to their ministry _____ (Pastor Initial)

(grades 1-12, including Sacramental Prep classes)

of children enrolled in faith formation _____ # trained _____ # not trained _____

Children's safe environment curriculum used. (Please list all programs used for 1-12)

Pastor Signature Required:

_____ Date: _____