



Safe Environment – Diocese of Oakland
School Audit Document

Due in the SE office NO LATER THAN January 15 - dbitz@oakdiocese.org or fax: 510-419-0774
Signature of Principal Required

All new employees and volunteers must train on Virtus prior to beginning work. Everyone must retrain in Safe Environment every 3 years.

School: _____ City: _____

Safe Environment Coordinator: _____

OF FACULTY (PRESIDENT, PRINCIPALS, TEACHERS ONLY) _____

OF OTHER EMPLOYEES (SUPPORT STAFF AND CLASSROOM ASSISTANTS) _____

OF SCHOOL VOLUNTEERS: _____ (INCLUDING PARENT VOLUNTEERS)

All of the above have been trained and background screened. All employees are live scanned cleared through the DOJ and FBI. Any volunteer who comes into contact with the children must be live scanned and cleared. Any volunteers with no youth contact are run through the Megan's law database. Clearance dates are to be retained in the Virtus Database on the individuals training profile. All volunteers and employees have been run through background screening appropriate to their position.

Principal Signature: _____ Date: _____

of Students enrolled _____ # Students absent (not trained in SE) _____

Safe Environment Curriculum used _____

**** BENZIGER FAMILY LIFE SERIES IS AN APPROVED SAFE ENVIRONMENT CURRICULUM
ALL STUDENTS MUST BE TRAINED ANNUALLY IN SAFE ENVIRONMENT**

****COMPLETION OF TRAINING REQUIRED NO LATER THAN MARCH 1ST OF THE AUDIT YEAR.
CURRICULUM IS REPORTED ON THE VIRTUS PLATFORM.**