

VIRTUS RETRAINING INSTRUCTIONS

30 days before your retraining is due, Virtus will have sent you an email with retraining instructions for your recertification course. Please follow the prompts to retrain. There is no need to register or create a new account.

TO CHECK IF YOU NEED TO RETRAIN:

LOGIN TO YOUR VIRTUS ACCOUNT WWW.VIRTUSONLINE.ORG USING YOUR LOGIN CREDENTIALS.

IF YOU HAVE FORGOTTEN YOUR USER ID OR PASSWORD, SIMPLY CLICK THE NEED LOGIN HELP UNDER THE EXISTING USER BOX.

WHEN YOU ARE LOGGED IN, THE HOME SCREEN WILL GIVE YOU ALL THE NECESSARY INFORMATION YOU NEED FOR TRAINING INFORMATION.