



**MISSION COOPERATIVE PLAN**  
**THE SOCIETY FOR THE PROPAGATION OF THE FAITH**  
**Diocese of Oakland**

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**MISSION APPEAL INFORMATION FOR PARISHES**

**Parish Selection Letters** and **Mission Selection Letters** along with a copy of the *Parish Assignment Confirmation Form* will be mailed to the Pastor and Mission Representative on the same day.

Mission Representative and/or Mission Speaker will contact the Pastor to schedule mission appeals at their assigned parish. Please discuss all details and any other arrangements regarding lodging at the rectory or a suitable place near the church, as well as the availability of meals, transportation, arrival dates and times to be at the parish, etc.

As stated in the *Diocesan Policies & Procedures* all mission appeals are to be given at the Saturday Vigil Mass and all Sunday Masses during the months of ***June through September***. Any exception to these dates, need to be cleared with Propagation of the Faith Mission Office – 510-267-8337 for approval.

When scheduling your mission appeal weekend please keep in mind the already scheduled Diocesan Collections as well as your own parish collections (i.e. Holy Father/Peter's Pence Collection – Weekend of June 27 & June 28, 2020 and Diocesan Priest Retirement Benefit Trust on September 12 & 13, 2020). We do not want two collections scheduled for the same weekend.

We ask the Pastor to welcome the mission on behalf of our Bishop and our office and rejoice in the opportunity to learn and grow from the experiences they share. Your personal introduction of your Mission Speaker to all of your parishioners goes a long way in relating the importance of the mission message being given. Parishioners should be encouraged to meet and greet the speaker and extend a personal word of welcome, as part of the mission experience.

Please remind the Mission Speaker they are not allowed to solicit for sponsorship specific/named individuals (i.e. orphans, students, seminarians, etc.) or use envelopes from the missions or collect parishioner names or addresses.

The attached *Parish Assignment Confirmation Form* has all of the Mission Speaker's contact information. *If you cannot reach the Speaker please contact SPOF Mission Office for assistance.*

Attached are the revised MCP *Diocesan Policies and Procedures* which has additional information regarding this year's mission appeals. Please share with your staff and keep for reference. All Mission Representatives and Mission Speakers have received a copy of this document.

After your mission appeals have been held, the attached pink ***Mission Appeal Verification Form 1 Page*** needs to be filled out and mailed back with your *Parish Collection Check*. Please send in your collection check(s) WITH the Verification Form no later than 30 days after your scheduled mission appeals. All collection monies will be distributed to all participating missions in November.

**Revised 01/31/19**