Corpus Christi Church Now Hiring:  
Youth Minister / Confirmation Coordinator  
322 St. James Dr., Piedmont, California

**Position Responsibilities:**
- Recruit, support and maintain Leadership Teams (Youth Mentors and Teen Leaders) practically and spiritually. Develop a continuing education and faith formation program for leaders.
- Collaborate with Corpus Christi staff and volunteers for programming (as needed), registration, youth masses, volunteer recruitment, facility usage.
- Program planning for fall and spring small group series, socials, and retreats.
- Middle school monthly youth groups/socials with teen mentors.
- Communicate with volunteers, families and sponsors regularly.
- Work within the budget created with the business manager.
- Administrative duties include registering students, planning Confirmation rehearsal and ceremony, documenting lesson plans and programming for records.
- Delegate tasks as needed to support staff and volunteers.

**Corpus Christi Youth Ministry Program Vision:**
- **Leadership Team**  
  - Youth Mentors and Teen Leaders (volunteers) support high school and middle school programming and meet regularly for continuing faith formation and programmatic support.
- **High School Program**  
  - Youth Masses  
  - On-site and off-site socials (including ecumenical collaboration)  
  - Teen Leadership Opportunities  
  - Confirmation:  
    - Fall series and spring series (12-14 1.5 hour meetings)  
    - Retreats: 1 Sponsor retreat, 1 Overnight Retreat  
    - Students fulfill service requirements, ideally with their sponsor or another mentor of faith.
- **Middle School Program**  
  - Socials, utilizing our youth mentors and teen leaders to facilitate. Middle school retreat.

**Hours:** 25 hours per week.

**Compensation:** This position is non-exempt, with an M-3 classification. Hourly rate will be conmesurate with qualifications and work experience. Includes benefits.

**To apply:** Please submit a cover letter to Fr. Leo Edgerly at lleioon@gmail.com.