



Safe Environment Compliance Guidelines Chart, July 2021

Role	CBC	FP	CANTS 689	PGC & KPA or VAT	MRT & CANTS 22/A	ASB	CC
Clergy: Priests, Deacons & Seminarians	✓		✓	✓	✓	✓	✓
Candidates for ordination (seminarians and diaconate formation)	✓		✓	✓	✓	✓	
All Employees of Pastoral Center, Parishes & Agencies	✓		(✓)*	✓		✓	
School Employees (Certified & Non-certified)	✓	✓	✓	✓	✓	✓	
DREs/CREs, catechists, SPRED volunteers with minors, youth ministers, coaches, scout leaders	✓		✓	✓	✓	✓	
School volunteers, and all parish volunteers who serve with children and/or youth	✓		✓	✓	✓	✓	
Ministers to vulnerable adults (SPRED volunteers, ministers of care, hospital visitors, etc.)	✓		(✓)*	✓ (VAT)		✓	

Go to <https://www.virtusonline.org> to register for a Virtus account.

**PGC:** Virtus’s Protecting God’s Children training session. [Register](#) and attend within 15 days of beginning work or volunteering. **You’re only required to attend this training once.**

**CBC:** Criminal background check run through [Virtus online](#) as part of the Virtus registration process. **Rechecked every three years** through Virtus.

**CANTS 689:** **Yearly check** of the central registry of Department of Children and Family Services.

**KPA:** Virtus’ Keeping the Promise Alive **three-year recertification** program done online through Virtus.

**MRT & CANTS22:** Mandated Reporter Training from [State of IL training](#) website. **Recertified every three years** including re-signing the Acknowledgment Form (CANTS 22). Certificates and signed forms are to be kept in file.

**ASB:** Archdiocesan Standards of Behavior for Volunteers and Church Personnel Working with Minors and Vulnerable Adults (formerly Code of Conduct). Read and signed at time of hire and **re-acknowledged yearly** through Virtus.

**Student training:** Every student in every grade in schools and religious education programs are to be offered training annually on sexual abuse prevention.

**Those under the age of 18 are unable to meet safe environment compliance requirements; therefore, they may not be in a supervisory role or in charge of minors. Safe Environment compliance is a condition of employment and volunteer service. All compliance recordkeeping is to be verified and tracked within the Virtus System Database and reported in the Annual Audit.**