



ARCHANGEL GABRIEL  
CATHOLIC SCHOOL

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TOWN HALL MEETING  
AUGUST 5, 2020

Town Hall Meeting Agenda  
Re-Opening of Archangel Gabriel School

Facilitated by Dr. Christine Assetta, Mrs. Cathy Militzer, Dr. Sam Urick, Mrs. Brenda Ford

- Opening Prayer and Overview 6:30 - 6:35 pm
- Re-opening Options 6:35 - 6:45 pm
- Refined On-Line Learning Guidelines 6:45- 6:55 pm
- Safety and Health Plan 6:55- 7:15 pm
- Questions 7:15- 7:30 pm

## 2020-2021 Learning Options

| Parent Choices Per Nine Weeks |                                  |   |
|-------------------------------|----------------------------------|---|
| Option #1                     | Full Brick and Mortar Attendance | Students attend Archangel Gabriel School daily. (Refer to the Re-Opening Safety Plan posted on the AGS website for guidelines.)                   |
| Option #2                     | Virtual Instruction              | Families who do not want their children to attend school in person may choose virtual instruction which will be livestreamed from each classroom. |

| Instructional Scenarios Based on Possible Phases of COVID |  |  |  |
|---|--|--|--|
| Hybrid Model  | Combination of Brick and Mortar Attendance/Virtual Instruction | Students will be assigned which days will be in-school and which days will be virtual.     | This may be an option depending on the changes in the county/state COVID guidelines. |
| Full On-Line Learning (Red Phase)                         | Virtual Instruction  | Students and teachers will follow the AGS On-Line Learning Plan posted on the AGS website. | This may be an option based on the direction of the Governor.                        |

## 2020-2021 Archangel Gabriel School On-Line Learning Plan for School Closure

### Goal of Plan

The 2020-2021 Archangel Gabriel School On-Line Learning Plan is a continuity of education guide that addresses the instructional practices that occur in the event of a **SCHOOL CLOSURE** such as inclement weather or the COVID 19 pandemic. It is imperative that consistent guidelines and expectations be established across the grade levels in order to promote instructional equity and academic rigor.

### Process in Developing Plan

- During the 2020 on-line learning experience, Archangel Gabriel School teachers and the leadership team engaged in weekly remote meetings to continuously assess the effectiveness of instruction and adjust as needed. The leadership team also participated in weekly remote meetings with the Diocese of Pittsburgh as principals in the southern region shared effective on-line learning practices.
- The Archangel Gabriel School educational team reflected on the 2020 on-line learning plan to determine successes and areas in need of refinement.
  - The Teacher Steering Committee comprised of Christine Assetta, Cathy Militzer, Megan Holleran, Josette Bruno, Mary Ann Ringel, Anne Beck, Amanda Codori, Michelle Golden, Brenda Ford, Clara Jablonski, Jen Mattarochia, and Darci Smith met throughout the summer to review the feedback provided by the entire faculty and the on-line parent survey.
  - All Archangel Gabriel School teachers reviewed the initial plan developed by the Steering Committee and provided feedback.
  - The committee's plan was then shared with the South Regional Catholic Elementary Schools which is part of the Diocese of Pittsburgh for final approval.
  - Finalized plans will be shared with parents through OptionC, at orientation sessions, and on the school website.

**Attendance**

K-8

- Parents/students are required to check-in daily on Google Forms.

**Communication with Teachers**

K-8

- Teachers will respond to emails from students/parents within 24-hour period Monday-Friday, 8am-3pm.
- A summary of each student's assignments from the prior week will be emailed to parents through Google Classroom.

**Communication of Assignments**

K-8

- Weekly assignments will be posted by Sunday at 3pm on the Google Homework Site.
- The previous week's assignments will be "embedded" for reference.

**Lesson Format**

K-8

Lesson plans will include:

- Objectives
- Tasks for the Week (Students must complete by Friday at 6pm.)
- Quiz/Test Due Dates
- Suggested Pacing of Tasks

**Time Guidelines**

| K-1   | 2-3   | 4-5   | 6-8   |
|---|---|---|---|
| Students will have approximately 1-2 hours of work a day. | Students will have approximately 2-3 hours of work a day. | Students will have approximately 3-4 hours of work a day. | Students will have approximately 5-6 hours of work a day. |

These times include Google Meet sessions with the teacher, pre-recorded instruction, and independent assignments.

| Expectations for Face Time with Students   |   |  |  |
|--|---|--|--|
| K-1  | 2-3   | 4-5  | 6-8  |
| <ul style="list-style-type: none"> <li>- Students will have two whole-class sessions per week.</li> <li>- Students will have one individual/small group session per week.</li> <li>- This will amount to approximately 3 sessions per week.</li> </ul> | <ul style="list-style-type: none"> <li>- Students will have one session per day.</li> <li>- This will amount to approximately 5 sessions per week.</li> </ul> | <ul style="list-style-type: none"> <li>- Students will have 1-2 sessions per day.</li> <li>- This will amount to approximately 7 sessions per week.</li> </ul> | <ul style="list-style-type: none"> <li>- Students will have 2-3 sessions per week per subject.</li> <li>- This will amount to approximately 3 sessions daily.</li> </ul> |

| Face-to-Face Teacher Instruction Schedule   |   |   |
|---|---|---|
| K-1   | 2-5   | 6-8   |
| <p><b>This includes both live Google Meet sessions and pre-recorded teacher instruction.</b></p>  |   |   |
| <ul style="list-style-type: none"> <li>- Math – 2 days per week</li> <li>- ELA – 2 days per week</li> <li>- Religion, Science, Social Studies – 1 day per week</li> </ul> | <ul style="list-style-type: none"> <li>- Math – 3 days per week</li> <li>- ELA – 3 days per week</li> <li>- Religion, Science, Social Studies – 1 day per week</li> </ul> | <ul style="list-style-type: none"> <li>- Math and Reading - Monday, Wednesday, Friday</li> <li>- English – Monday, Wednesday</li> <li>- Vocabulary - Friday</li> <li>- Social Studies, Science, Religion – Tuesday, Thursday</li> </ul> |

### Support for Struggling Students

K-8

- Teachers will contact students/parents with concerns regarding late/missing work or work that does not demonstrate student understanding.
- If parents/students have questions regarding concepts or skills, they may contact teachers during the identified office hours or through an email.
- For students with growth plans, adaptations and/or accommodations will be made according to the individual's growth plan when possible.
- Students enrolled in AIU services will continue to receive on-line support.
- Tutoring services may be available for struggling students.

### Grading of Academics

K-8

- Grading expectations remain consistent whether in school or through on-line learning based on established Diocesan guidelines.

### Grading of Specials

K-8

- Grading expectations remain consistent whether in school or through on-line learning based on established Diocesan guidelines.
- Due to the restrictions of on-line learning, specials may be limited. Parents will be informed of any adjustments.

### Consequences for Late Work/Not Doing Work

K-8

- Grading expectations remain consistent whether in school or through on-line learning based on the established grade level handbook.

### Device Lending

K-8

- Chromebooks and/or Nooks will be distributed to students in the beginning of the year.
- Students/parents will be required to sign a contract before receiving the device.

## Expectations for Students during Google Meet Sessions

### K-8

- Have materials ready before the on-line meeting begins. Also, make sure you go to the bathroom beforehand. If you want to have water, grab your bottle before the meeting starts. There should be no eating (such as breakfast, lunch, or snack) during a Google meeting as that distracts students from learning.
- Be on time. Be attentive and ready to learn.
- Be presentable by brushing your hair and changing out of your pajamas.
- Turn your camera on and make sure your face is in view.
- During on-line meetings, act like you would in class at school.
- Stay in one spot during the Google meeting. It is distracting to the class when you move to different locations.
- Be at a location where you can sit up and write notes and/or have a space to complete an activity.
- Find a quiet spot to avoid distraction for you and others. It will be easier for classmates to hear from you and for you to hear from them.
- Listen to your individual teacher's instructions when it comes to your microphone but also always be sure to mute your microphone when not participating.
- Be respectful. Wait your turn and use good manners when interacting with the teacher and classmates.
- Participate in class by volunteering to answer questions and share your thoughts. The chat box should be used to ask or answer questions pertaining to the lesson.





# Archangel Gabriel School Phased School Reopening Health and Safety Plan



By Dr. Sam Urick

[Health and Safety Plan](#)

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

## Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

| Requirement(s)  | Strategies, Policies and Procedures  |
|---|--|
| <p><b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p> | <ul style="list-style-type: none"><li>*Teachers will wipe down high touch areas after each period.</li><li>*Grades 1-8 will wipe down their desks at the end of the day.</li><li>*Pre-K and kindergarten teachers will wipe the students desks down at the end of the day.</li><li>*Students will have their own sanitizer at their desk to use.</li><li>*Each classroom will have sanitizer on the wall for the teacher to dispense as necessary.</li><li>*Hallway dispensers are being purchased and placed in strategic places in the school.</li><li>*Water fountains will be covered on the bottom, but the top will be used to fill water bottles as it is touchless.</li><li>*Students will bring their own water bottles to school.</li><li>* Doors and windows opened. Air conditioning can be on.</li><li>*There will be a checklist in all bathrooms that will be monitored several times a day. Bathrooms must be wiped down in the morning, lunch and end of the day. They will be thoroughly cleaned each night.</li></ul> |

\*Bathroom windows opened and doors propped open.

\*UV air filters are being purchased for rooms that do not have windows.

## Social Distancing and Other Safety Protocols

| Requirement(s)   | Strategies, Policies and Procedures  |
|--|--|
| <ul style="list-style-type: none"><li>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</li><li>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</li><li>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</li><li>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</li><li>* Handling sporting activities consistent with the <a href="#">CDC Considerations for Youth Sports</a> for recess and physical education classes</li></ul> | <ul style="list-style-type: none"><li>*Students will stay in their classrooms for all subjects and specials.</li><li>*Desks will be staggered, facing one way and assigned.</li><li>*Staggered drop off times and pick up for car riders.</li><li>*Busses will drop off and pick up in the cafeteria and gym.</li><li>*Seats will be marked with students' names for buses.</li><li>*Plastic dividers for teacher/student one on one instruction.</li><li>*Lunches will be eaten in the classroom or assigned seating in the cafeteria.</li><li>*Eating and drinking will be spaced at least 6 feet apart.</li><li>*Classes may be taken outside if weather permits to eat lunch with their group.</li><li>*Lunch scheduled staggered. Recess staggered in order for teachers to get their lunch and be "social distant" in the teachers room.</li><li>*Boxed lunches are being discussed. If available, limit people touching and distributing them.</li><li>*All teachers, staff and students will wear masks/shields.</li></ul> |
| <b>Limiting the sharing of materials among students</b>  |  |
| <b>Staggering the use of communal spaces and hallways</b>  |  |
| <b>Adjusting transportation schedules and practices to create social distance between students</b>   |  |
| <b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b>   |  |

**Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars**

**Other social distancing and safety practices**

\*School office will have a supply of extra masks in case a student needs one.

\*Everytime you leave your designated area students will use hand sanitizer or wash hands.

\*Each student will have their own supplies, nothing will be shared.

\*Staggered bathroom times for primary grades, and teachers will monitor individuals as they are needed.

\*No shared lockers, send children alone to their locker to get materials.

\*Hallways will have signs for direction, classrooms will display posters that remind students of grade appropriate hand-washing and other best practices.

\*Instruction can be held outside in small groups.

\*Extended day will be provided with spacing and assigned seating.

\*Assemblies/field trips will be virtual.

\*Hybrid schedules are being discussed to limit the interactions among students. Rotating days of in person and online.

## Monitoring Student and Staff Health

| Requirement(s)  | Strategies, Policies and Procedures  |
|---|--|
| <p><b>* Monitoring students and staff for symptoms and history of exposure</b></p>  | <p>*Staff self monitor symptoms and temperature daily- report to principal via Google sheet.</p>   |
| <p><b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p> <p><b>* Returning isolated or quarantined staff, students, or visitors to school</b></p> <p><b>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</b></p> | <p>*Parent's will take students' temperature at home and report through Google sheets.</p> <p>*Student's temperatures may be taken in the school building.</p> <p>*Students with a temperature &gt;100.0 should remain at home. This information will be reported through Google Docs as well as the other information and symptoms.</p> <p>*Lack of smell/taste, shaking/chills and fever (&gt;100.0) any one of these symptoms requires immediate evaluation and out of school.</p> <p>*Other symptoms(any two of these)- which include sore throat, chills, muscle pain/aches, headache, congestion or runny nose, nausea/vomiting or diarrhea. Students should not report to school.</p> <p>*If student reports to school sick or develops the above symptoms the following procedures will occur:</p> <p>*Computer room to be set up as an isolation room.</p> <p>*Parents will be called to pick up students.</p> <p>*Isolation/Quarantine (Asymptomatic)</p> <p>    *High Risk- Less than 6 feet more than 15 minutes without a face covering- quarantine for 14 days</p> <p>    *Low Risk- Anything that does not meet "high risk" criteria- may return to school- mandatory mask and shield</p> <p>    *Household Contact- 10 days after the positive comes out of isolation</p> <p>*Isolation/Quarantine(Symptomatic or Positive COVID):</p> |

|  |   |
|--|---|
|  | <ul style="list-style-type: none"><li>* 10 days home isolation from positive test if remains asymptomatic.</li><li>*14 day quarantine after traveling- Virtual option available during quarantine.</li><li>*School to contact the county of a positive case</li><li>*School to notify families of a positive case if it pertains to that family, through email.</li><li>*Students, staff and limited volunteers will follow ACHD, PDE, and PADOH recommendations for wearing facemasks and/or face shields will be highly encouraged along with other frequent handwashing, social distancing and proper hygiene.</li><li>*Mass- Classes will take turns attending Mass based on church capacity. The other students will view Mass through live streaming.</li></ul> |
|--|---|

## Other Considerations for Students and Staff

| Requirement(s)   | Strategies, Policies and Procedures |
|--|-------------------------------------|
| <ul style="list-style-type: none"><li data-bbox="397 205 1271 268">* Protecting students and staff at higher risk for severe illness</li><li data-bbox="397 311 1271 345">* Use of face coverings (masks or face shields) by all staff</li><li data-bbox="397 382 1271 445">* Use of face coverings (masks or face shields) by older students (as appropriate)</li></ul> <p data-bbox="397 488 1271 551">Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p data-bbox="397 594 1271 628">Strategic deployment of staff</p> |                                     |



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Please use the chat box to type any questions you may have.





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thank  
you!