



## School Counseling Services Disclosure and Informed Consent Form

**Mission** - We maximize educational opportunities for all learners by responding to the needs of our community with leading-edge, high-quality, cost-effective programs and services.

# Welcome

### Welcome to the School Counseling Program!

The purpose of this form is to explain who I am and what I do; and to explain Informed Consent and the confidential nature of the school counselor's relationship with your child.

It is my mission to meet each student's academic, career, and social/personal development needs through individual student planning, small group and/or developmental guidance classroom lessons. I am here to assist students in overcoming challenges that interfere with learning; and to ensure all students will have equal access to a counseling program that is comprehensive and developmentally appropriate.

After you read through the consent form, I will be happy to answer any other questions you may have.

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### Information about Privacy & Confidentiality

I make every effort to follow the counseling guidelines contained in the American School Counseling Association Code of Ethics. This means I will keep the information your child shares with me confidential—unless you give me permission to share it, or unless I am required by law or school policy to share it.

Examples of when I must share information:

- When you give me permission to share information.
- When I am required to release information by a school policy, state law and/or the code of ethics.

*For example:*

- ♦ If I believe your child is at risk of harming him/her self or others.
  - ♦ If I believe someone is trying to harm your child.
  - ♦ If a judge orders me to provide information in court.
  - ♦ If the law is broken.
- When I must consult with other professionals to better help your child.

If you have any questions about Informed Consent, please feel free to contact me.

**Your child's safety and welfare is my first priority.**



# Contacting Us

Your professional school counselor is available by phone, email, appointment, or virtual meeting.

Students are our first priority, so we encourage parents to call or email for an appointment/virtual meeting to avoid waiting for service.

To reach your child's counselor, **Mr. London** Please contact:

412-735-1995

jeffrey.london@aiu3.net

Monday thru Friday during the school day.

If you need services that I cannot provide, I will help find someone who can help you.

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**For additional information, please contact:**

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**Dr. Kelly A. Noyes**  
Program Director of Education Support Services  
kelly.noyes@aiu3.net

**Lori Keener, M.A.Ed.**  
Program Supervisor  
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## Acknowledgement of Receipt and Informed Consent

Please read, e-sign, and e-mail back to the school counselor or return to the school office.

Student Name:

Grade:

Date of Birth:

**Please check & e-sign:** (please check all that apply)

I give the following permissions for my child to meet with the school counselor, and I understand my child's rights to privacy.

In-Person       Hybrid       Virtually

I do not give permission for my child to meet with the school counselor.

Parent/Guardian Signature:

Phone:

E-mail:

Date: