

**RETURN TO LEARN ON-SITE PLAN
2020-2021**

Pursuant with the Iowa Department of Education, all Iowa public and non-public schools must have a **Return to Learn Plan** in place by the time students resume instruction in August. This plan must outline what instruction and procedures will look like:

- a.) **on-site** **Students receive entire instruction at Saint James School.** This model is in place when it is deemed safe for students and staff to resume learning safely with adjustments being made in operational routines and procedures.
- b.) **virtually** **Students receive instruction at home on-line.** This model is in place when it is unhealthy and unsafe for students and staff to be on-site for learning, such as it was determined in mid-March.
- c.) **a hybrid of both.** **Some instruction is provided on-site and some at home on-line and other resources.** This model is in place when students and teachers can remain safe during instruction, however student numbers do not make social distancing possible.

Due to current class sizes, Saint James School is able to accommodate recommended and/or required social distancing and sanitizing guidelines, therefore St. James students will either Be on-site or at home.

Guidelines for developing the Return to Learn Plan have been outlined by the Diocese of Davenport Pandemic Plan , the Iowa Department of Education and the Iowa Department of Public Health. The SJS Return-to-Learn Plan for a 5 day per week **on-site learning** is provided below.

Face Covering Guidelines (includes a hybrid of original draft and WCSD guidance):

The American Association of Pediatrics has shared that COVID-19 policies are intended to mitigate, not eliminate, risk. St. James School protocols regarding the wearing of face coverings are designed as part of a larger mitigation strategy. St. James will work from the premise of social distancing being defined as six feet apart when feasible, but that spacing of three feet while also wearing a face covering will be acceptable when maintaining six feet of distance is impossible. This is consistent with recent guidance from the American Association of Pediatrics.

Facial Coverings, the policy of wearing protective face coverings (masks or face shields), will be required for the beginning of the 2020-2021 school year at St. James School.

- A face shield will be provided to every student,
- A face shield and cloth mask will be provided to all staff members.

- Exceptions to the face-covering requirement may occur based on what is developmentally appropriate for certain ages of students.
- Documented medical evidence may exempt a student or adult from the face covering requirement in the event doing so is unsafe for the individual.
- Such documentation must be shared with the school office and principal prior to the beginning of the 2020-2021 school year.

Social Distancing -

Guidelines from the Centers for Disease Control address social distancing and close contact from the perspective of the risk being increased when people are within six feet of one another for fifteen minutes or more. These guidelines are being factored in when developing St. James's plan. The following guidance will be in place:

- General guidelines:
 - Furniture, desks, etc. will be arranged to support social distancing practices.
 - Visual cues will be posted throughout the building to indicate a distance of 6 feet.
 - Specials, recesses, lunch periods, hallway transitions, etc. are scheduled to limit the numbers of students in any one space at a time.
 - There will be no face-to-face student seatings.
 - School-wide gatherings will take place virtually; ie: prayers, Mass on Facebook live.
- Preschool
 - Adults in the program will wear face coverings and maintain appropriate physical distance from one another as much as possible.
 - Teachers and paraprofessionals will work with students and families on infectious disease control measures including the washing of hands on a regular basis.
 - The teachers and paraprofessionals will work with the students on becoming comfortable with wearing a face covering by wearing a mask for brief periods of time, but wearing a face-covering throughout the entirety of the school day will not be required.
- Elementary
 - Adults in the K-5 classrooms will wear face coverings and maintain appropriate physical distance from one another as much as possible.
 - Grades K-2:
 - Students will be taught how to appropriately wear a face covering as part of instructional lessons focused on proper hygiene.
 - Students will not be required to wear a face-covering throughout the entire school day but will practice wearing them throughout the day.
 - Students will be instructed to wear face coverings when transitioning throughout the building as well as when social distancing is not possible.
 - Grades 3-5
 - Students will be taught how to appropriately wear a face covering as part of instructional lessons focused on proper hygiene.

- Students will be expected to wear a face-covering throughout the school day, being provided periodic breaks of no more than ten minutes at a time.
- Students will be expected to wear face coverings when it is more difficult to social distance from one another.
- Student learning spaces will be placed with social distancing in mind in K-5 classrooms.
- Students will not be required to wear face coverings during PE, outdoor recess, and lunch. Guidelines for appropriate physical distancing will be put into place during these times.

Positive Tests

If Saint James School is made aware of a positive test for anyone in the school community, it will work with Washington County Public Health to determine the appropriate steps to take.

General guidance:

- Anyone testing positive for COVID-19 will:
 - be quarantined for a minimum of 10 days.
 - must be fever free for 72 hours free of any use of medication
 - must show symptom improvement
 - must be at least ten days from the onset of symptoms.
- Anyone identified as a close contact through contact tracing will need to follow guidelines as dictated by WCPH.
- Anyone infected must also be fever-free for at least seventy-two hours before returning to the school environment.
- Anyone who tests negative for the COVID-19 virus and exhibits symptoms with any other diagnosis may also have to quarantine at home for fourteen days, depending on guidance from public health officials.
- If anyone exhibits symptoms commonly seen in COVID-19 cases and has tested negative for the COVID-19 virus, but has been formally diagnosed with another ailment, they are not subject to a 14 day quarantine.
- Guidance from the WCPH and IPHD is pending regarding on who else in the classroom will be required to quarantine.

Mitigation

Symptom Screening Prior to School:

- Students (parents/caregivers) and staff members must DAILY conduct self-checks for symptoms prior to boarding buses or entering school buildings.
- Saint James School will provide information to families in their primary language to support them in performing this check.
- Families who do not have a thermometer in their house need to contact the school district for a generic digital thermometer.
- Any person showing symptoms must report their symptoms and must not be present at school. (refer to CDC symptom guidelines) Symptom Screening Prior to School for

- Staff: Daily health screening/temperature check of staff upon arrival if unable to complete at home. Required Staff Form

Visitors:

- Visitors must:
 - obtain prior approval and will be limited in order to lower building capacity.
 - be screened prior to being admitted into the building: temperature taken (temps of 100.4 or greater will not be admitted)
 - sanitize hands
 - wear a mask; one will be provided if necessary
 - follow social distancing practices while in building.

Transportation-

- WCSD will provide yellow bus transportation, however, parents/guardians are encouraged to drive their students to school if at all possible.
- Mitigation on buses:
 - Students will sanitize their hands when they get on the bus
 - Students will wear masks on the bus. If your students have cloth masks, we asked that they use them; if not, the district will provide paper masks for them.
 - There will be assigned seating on the bus, and family members will be required to sit in their cohort group.
 - The seat directly behind the bus driver will be left open.
 - Weather permitting busses will run with windows cracked to increase ventilation.
- Each bus will be fogged with an electrostatic sprayer after each trip.
- WCSD has added another bus route to Brighton to help with social distancing.

Sample day for the average student-

PK3- 5th grade Elementary Student-

- At home before school- check the temperature and check for symptoms.
- If a student rides the bus- get on bus, wash hands and get masks, wear a mask on the bus. Fill up the bus seating students from back to front; families are required to sit together.

Arrival:

Dropped off Students- will stay outside the building until 7:50. Kindergarten - 5th grade students will enter through Tobin Hall where their classroom teacher will take their temperature. Students will wait with their class following social distancing until dismissal.

- Students will put on their masks when they arrive at their classroom. Preschool-2nd grade will wear masks for brief periods of time. 3rd-5th grade students will wear face-covering throughout the day with no more than 10-minute mask breaks per hour.

- Students will be required to wash in and wash out all day. Hand sanitizer is provided/available in every classroom.
- Throughout the day, they will intermittently wear face coverings to learn and become comfortable with them.

Prayers:

- 8:15-8:30am via Zoom

Classroom Instruction:

- 8:35-2:55pm
- **Specials scheduled throughout the day**
 - Music, Faith Formation, Art, and Library will push into the classroom for specials. This reduces the amount of transitions to provide instruction.
 - P.E. will occur outside to allow for social distancing whenever weather permits; otherwise, it will occur in the gym with all possible safety measures addressed.
 - K-3rd grade technology taught in library/lab with students seated at every computer at ½ capacity.
 - 4th/5th grade technology taught in 4th grade classroom using laptops.
 - No classes in Tobin Hall basement.

Lunch:

- 4 year old preschool - 2nd grade 11:45-12:05
- 3rd 12:10-12:30
- 4th 12:15-12:35
- 5th 12:20-12:40
- 4 year old preschool-2nd grade will eat lunch in their classrooms. Lunch will be delivered to the classroom in disposable containers. 3rd-5th will eat lunch in staggered group cohorts spread out in the lunchroom.
- There will be NO servers/scrapers until further notice.
- All food allergy, restrictions, and food service guidelines will be followed.

Snacks:

- PreK-2nd grade parents will be assessed a fee for snacks to be provided during the school day.
- ALL food allergy, DHS and IQPPS guidelines for snacks will be followed as needed.
- 3rd-5th grade students will **not** have a snack during the school day.

Recess:

- Classes will have designated individual recess.
- Each class has their own recess equipment and container.
- Recess equipment will be sanitized daily.

Restroom/restroom breaks:

- Restroom breaks will be staggered between classrooms.
- Students will be socially distanced while waiting to use and/or using the restroom.
- Students will be able to use the restroom as needed throughout the day.

Dismissal:

- Students will hang up face-covering.
- Prayers and announcements will be done via PA system.

- Technology K-5th students
- Our curricula offer a variety of resources to meet the needs of all learners; ie: remedial, accelerated, English Language Learners, etc.

Special Education/LIEP/Speech/Title/ELP/etc.:

- All instructional groupings will be in accordance of the student's plan or IEP.
- Structural dividers will be provided to these groups to offer more protection in close proximity.
- Students who travel to Stewart or Lincoln will follow WCSD busing guidelines.
- When St. James students receiving services at Stewart or Lincoln, they will sanitize their hands upon arrival and departure of instructional time.
- The WCSD teacher will wipe down the table/desk and chairs before working with the next group.
- The use of face coverings by students will be required.

MASS

- Mass will be celebrated via FB Live in individual classrooms.
- The hosting family will be at Mass maintaining social distancing practices