

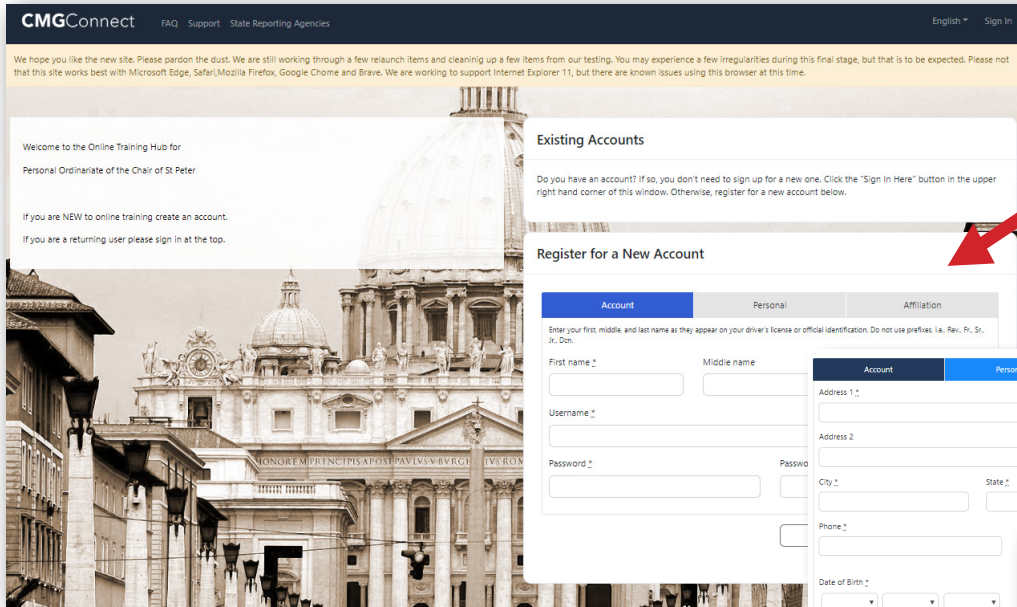
CMGConnect

ORDINARIATE CHAIR OF ST PETER




Online Training Instructions


1. Go to <https://personal-ordinariate-of-the-chair-of-st-peter.cmgconnect.org/>
2. **Users with NO previous training:** You will need to create a new account by completing all of the boxes under the **'Register for New Account'** section (address, primary parish, and how you participate). Your selected category will be one of the **'NEW'** options. *If you have questions about which option(s) to select, please contact your safe environment coordinator.*
3. Click **Start** under your custom Safe Environment Curriculum on your dashboard.
4. On the last page of the curriculum, verify your background check details. When you have confirmed that all of your information is entered correctly, check the Terms & Conditions box then click **Submit Background Check Request**.
PLEASE NOTE: *Your curriculum will remain as "Resume" until the background check is completed and approved. Background check processing can take up to 7-10 days.*
5. If you have a valid email address associated with your account, you will receive a notification from webmaster@cmgconnect.org upon your approved certification.



Register for a New Account

- **Register for a New Account:** Complete ALL three account creation screens to register your account.

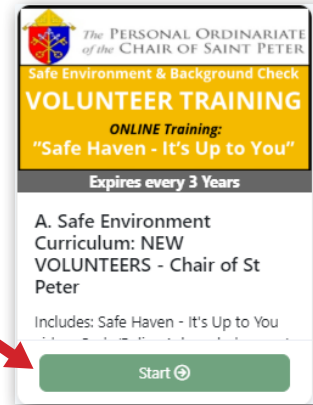
Please contact cmgconnect@catholicmutual.org or click  if you need assistance creating your account.

- On your main dashboard, locate your customized Required Safe Environment Training and click  to begin.

- Complete all the pages within the training. Each box will be marked as  as you progress.

- On the last page of the training, submit your background check details. **Please fill in all information as shown on legal documentation.**

- *Please note, background checks can take up to 7-10 business days to process where the training will remain 'Resume' until it returns.*



Resume 