

How to use HW Drop in Family Portal

Any questions regarding this guide should be emailed to dpatrick@atonementonline.com.



Family Portal Login

District Code:

User Name:

Password (case-sensitive):

[Forgot User Name/Password?](#)

[Create New Family Portal Account](#)

Step One

Log into Family Portal at <https://logins2.renweb.com/logins/ParentsWeb-Login.aspx>

Be sure to indicate if you are logging in as a 'Parent', 'Student', or 'Staff' before clicking 'Login'.



School



School Home

Calendar

Classes



Resource Documents

Web Forms



Student



Family



Resources



Announcements

No announcements found



Events

Today

Tomorrow

No events found.

Step Two

In the list of links to the left, under the 'School' heading, click 'Classes'.

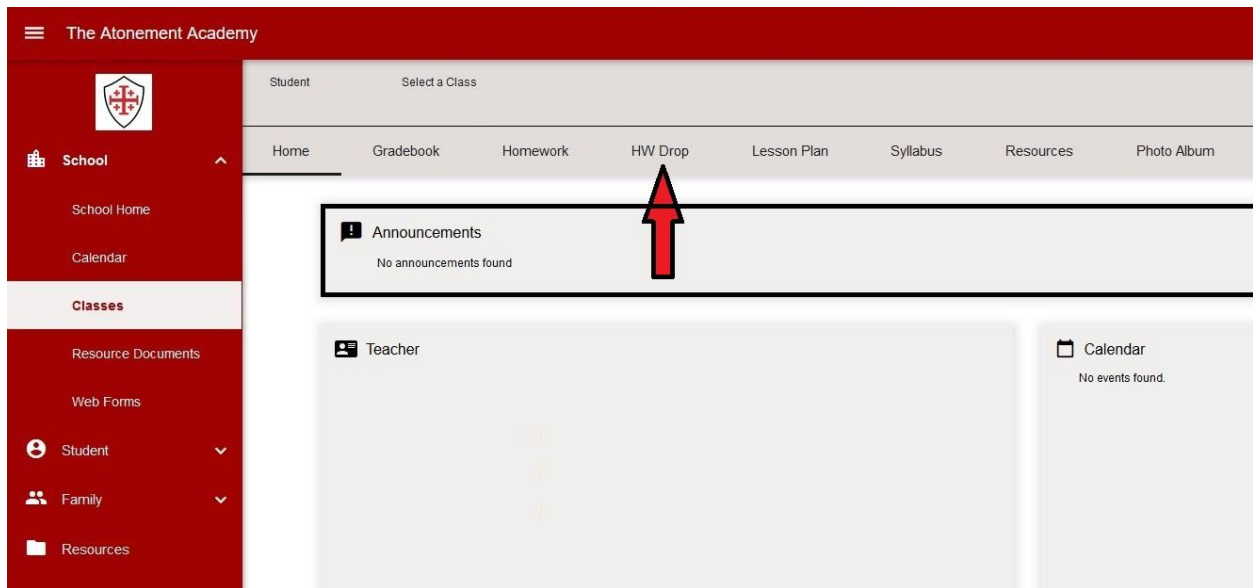
The screenshot shows the website for The Atonement Academy. At the top, there is a red header with the text "The Atonement Academy" and a hamburger menu icon. Below the header is a red sidebar navigation menu. The sidebar contains a school logo, a "School" section with "School Home" and "Calendar" links, a "Classes" section, "Resource Documents", "Web Forms", and user options for "Student", "Family", and "Resources". To the right of the sidebar is a "Classes" panel with a list of class codes: 05 COND-, 05 ENGL-, 05 HIST-, 05 HOM-, 05 LAT-, 05 MATH-, 05 MUSI-G, 05 PE-, 05 PEN-, 05 READ-, 05 RELG-, 05 SCIE-, and 05 SPEL-.

Step Three

Select a class/subject from the list to the right.

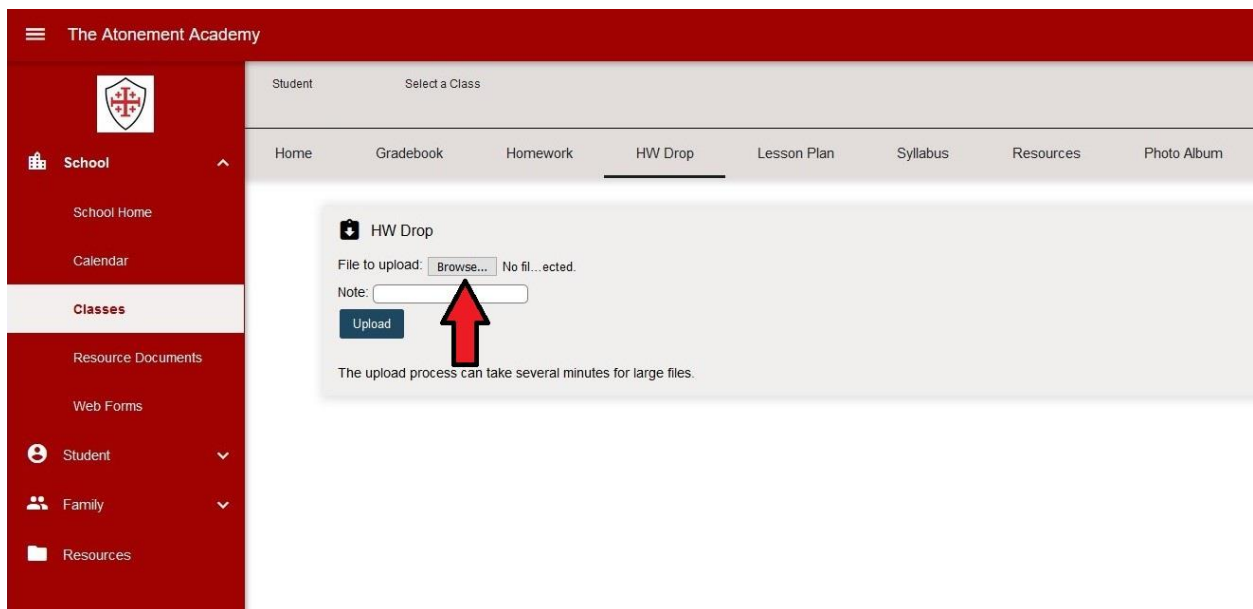
Note for parents of lower school students:

If your child's teacher has requested that all assignments be submitted to Homeroom, please click only the link for Homeroom from the list shown.



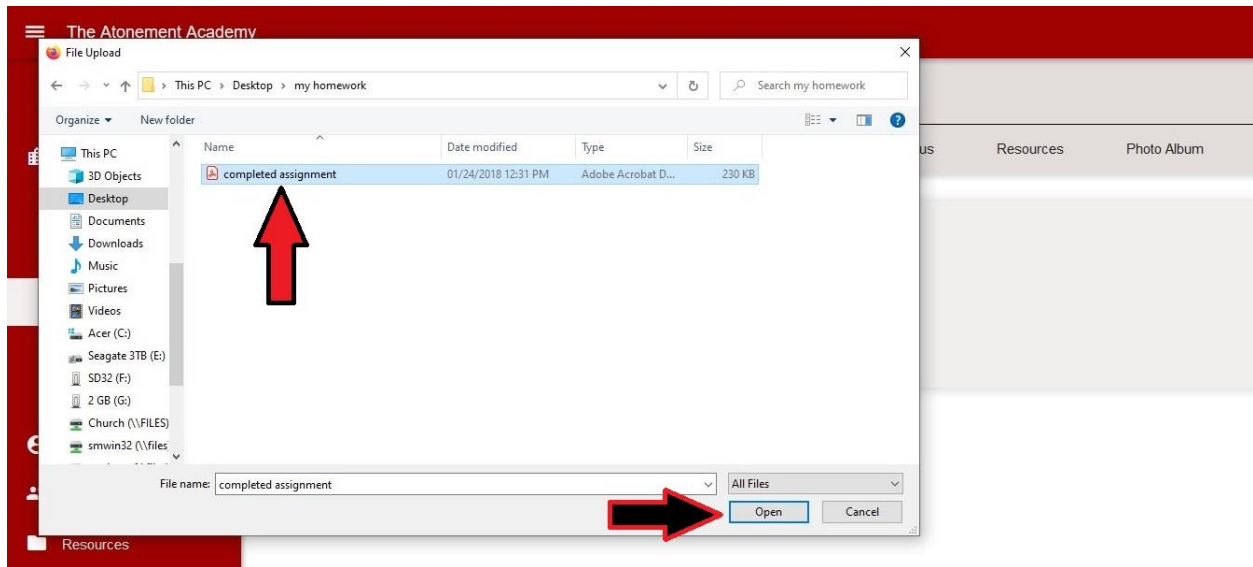
Step Four

Click 'HW Drop' near the top of the page.



Step Five

Click 'Browse...' to select the file containing your completed assignment.

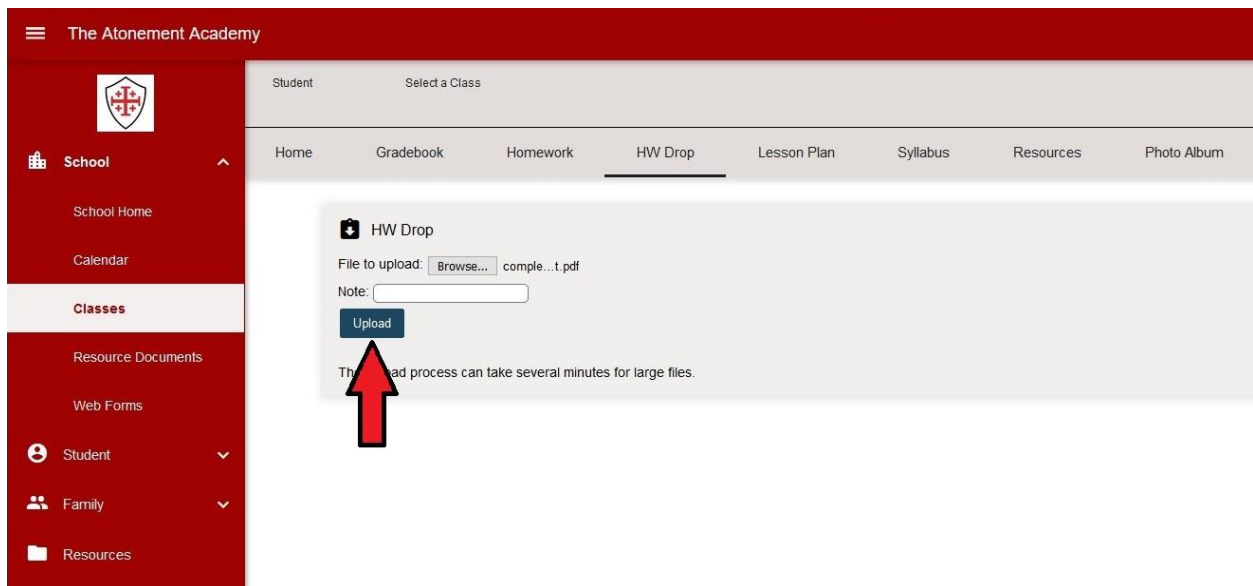


Step Six

A file explorer window will open.

Navigate to & click on the file containing your completed assignment.

Click 'Open'.



Step Seven

Click 'Upload'.

The screenshot shows the 'The Atonement Academy' website interface. On the left is a red sidebar with navigation options: School (School Home, Calendar), Classes (Resource Documents, Web Forms), Student, Family, and Resources. The main content area has a top navigation bar with 'Home', 'Gradebook', 'Homework', 'HW Drop' (selected), 'Lesson Plan', 'Syllabus', 'Resources', and 'Photo Album'. Below this is the 'HW Drop' section, which includes a 'File to upload' field with a 'Browse...' button and the text 'No file selected.', a 'Note' text area, and an 'Upload' button. To the right of the 'Upload' button, a message 'File upload verified - Success' is displayed in a red-bordered box, with a red arrow pointing to it. Below the message, it says 'The upload process can take several minutes for large files.'

Step Eight

Once your file has uploaded successfully, a message stating “File upload verified - Success” will appear just to the right of the ‘Upload’ button.