

2020-2021

Parent Welcome Packet



+ PTC +



2020 – 2021 Parent Teacher Club

Welcome Packet and Guidelines

Contents

| | |
|---|----|
| Prayer for Our School | 3 |
| Our Vision..... | 3 |
| Welcome Letter..... | 4 |
| Electronic Sign Up | 4 |
| Important Dates..... | 5 |
| Ways to Participate | 6 |
| All PTC Sponsored Activities..... | 7 |
| Board Members and Contact Information | 9 |
| School Safe Return Plan | 13 |
| Community Partners | 14 |
| Useful Companies and Links | 15 |
| Closing Prayer..... | 16 |



Prayer for Our School

Almighty and eternal God, bestow Thy blessing upon all places of learning, and especially upon The Atonement Academy, that it may be a place of sound learning and the pursuit of wisdom; and grant that those who teach and those who learn may find Thee to be the source of all truth. We ask this through Jesus Christ Thy Son our Lord, who liveth and reigneth with Thee, in the unity of the Holy Ghost, one God, world without end. Amen.

Our Vision

The Atonement Academy provides an accredited classical education and unparalleled Catholic culture to boys and girls. With a “Fides et Ratio” (Faith & Reason) motto as a guide, The Atonement Academy’s environment inspires the development of both faith and reason.



Welcome Letter

Dear Atonement Families,

Welcome to The Atonement Academy for both the returning families and our new families from The Atonement Academy Parent Teacher Club! We are excited for the upcoming school year 2020-2021, and we look forward to working with all of you!

You will find many items of importance in this packet including such things as important dates and useful information. Please keep this packet for reference throughout the school year.

If you have interest in volunteering or participating in PTC activities or on the PTC board, please find information later in this packet. You will also need to complete Safe Environment training. Please contact Mrs. Powell at APowell@AtonementOnline.com for the information you need. We would love to have you! Together we are stronger, and this is a wonderful way to get to know your community better!

We are operating in difficult times, so please understand if we are forced to change dates or reschedule events.

Thank you,
Stephanie Cerda
SCKCerda@gmail.com
(210) 854-2827



Electronic Sign Up

To Sign up Electronically, please click the Sign Up Genius link [HERE](#) or scan the QR code above!



Important Dates

Below are important dates for PTC sponsored or PTC participation events. We have scheduled PTC General Meetings underlined and in bold below, and usually these meetings are at the school in a group setting. These dates are tentative, and the times and locations are TBD. We may need to cancel or change the dates for these events if the school administration deems it unsafe or unwise to hold these meetings during the 2020/2021 school year. The events highlighted in yellow are School/Parish Sponsored and led events. The PTC helps volunteer at these events, but you will need to contact the event chairperson to discuss volunteer activities specific to those events. If an event is specific to the Lower School, Middle School, or Upper School there will be a notation of LS, MS, or US next to the event. Otherwise, please be assured that the event is open to all the families and students of The Atonement Academy.

- 1) August 12, 2020 – First Day of School
- 2) **September 17, 2020 – General PTC Meeting - Time and Location TBD**
- 3) September 19, 2020 – Family Bingo Night
- 4) October 30, 2020 – All Saint’s Day Celebration
- 5) **November 14, 2020 – King’s Fair**
- 6) December 4, 2020 – St. Nicholas Day Celebration
- 7) December 11, 2020 – La Posada
- 8) February 12, 2021 – St. Valentine’s Day Celebration
- 9) **February 13, 2021 – The Atonement Academy Gala**
- 10) February 19, 2021 – March 26, 2021 – Penny Wars
- 11) **February 25, 2021 – General PTC Meeting - Time and Location TBD**
- 12) April 17, 2021 – Mother/Son Game Night
- 13) April 22, 2021 – Crusader Fiesta
- 14) **April 29, 2021 – General PTC Meeting - Time and Location TBD**
- 15) May 14, 2021 – May Crowning
- 16) May 28, 2021 – Field Day



Ways to Participate



There are many ways to participate in our busy and active PTC group. Every parent is considered a member, and you are welcome in every way. In an effort to make participation easier for everyone you can sign up at this link or scan the QR code above for any of the PTC positions listed below: [LINK](#)

- 1) Volunteer on the PTC Board as a Board Member or a Committee Leader. This involves at a minimum, monthly meetings with the board and monthly meetings with the committee you choose to lead. It also includes participating in the activities that your committee is responsible for.
- 2) Volunteer as a Committee Member. This involves attending monthly meetings, or meetings as scheduled by your Committee Leader, for the committee you sign up to participate in. Specific meetings will vary by committee as different committees participate in different events throughout the school year.
- 3) Volunteer as a Room Parent. This involves participating in classroom activities, helping coordinate classroom parties and other specific tasks outlined in a packet you will receive if you sign up.
- 4) Volunteer to help with specific events or for a specific task. This will involve working with someone on the Board or in a Committee to help at a specific event or to do a specific task throughout the school year. Everyone has different talents and abilities, and all help is welcome! Please contact someone on the board (contact information is later in this packet) if you are interested in helping.
- 5) To volunteer for general school activities not related to PTC, King's Fair, or Gala please contact Mrs. Johnston at CJohnston@AtonementOnline.com.
- 6) Sign up to help with King's Fair or The Atonement Academy Gala. Although these events are not sponsored or led by the PTC, many members of the PTC participate in the planning and organizing required for these events. You can contact the Event Chairs listed below to sign up for those two School Sponsored Fundraising Events.

King's Fair Co-Chairs:

- 1) Kristen Landry
rklandry@hotmail.com
- 2) Hope Garza
hhg9843@gmail.com

The Atonement Academy Gala Co-Chairs:

- 1) Stephanie Cerda
sckcerda@gmail.com
- 2) Renee Keller
rrjmrr@gmail.com



All PTC Sponsored Activities

Please note that some of these activities may be rescheduled or canceled due to health and safety concerns. We will coordinate all activities with the School and official activities will be announced via email or the School Newsletter.

August

- Back to School Faculty/Staff Lunches
- Back to School PreK/Kinder Welcome Picnic
- Back to School LS Orientation
- Back to School MS/US Orientation
- Parent/Student Meet the Teacher
- First Day of School Meet & Greet
- Second Day of School Meet & Greet
- PTC Meeting

September

- Commemoration of The Holy Name of Mary
- PTC General Meeting (All School Meeting)
- PTC Meeting

October

- Faculty/Staff Appreciation Lunch
- Father/Daughter Dance
- Rosary Making
- PTC Meeting

November

- All Saint's Day
- King's Fair – Although this is Sponsored by the School, PTC helps
- PTC Meeting
- Faculty/Staff Appreciation Lunch
- Student Shadow Day

December

- St. Nicholas Day
- PTC Meeting
- Faculty/Staff Appreciation Lunch
- La Posada



January

Student Shadow Day
PTC Meeting
Faculty/Staff Appreciation Lunch
Gala Memorabilia Coordination

February

St. Valentine's Day
Gala – Although this is Sponsored by the School, PTC/Room Parents help
Faculty/Staff Appreciation Lunch
Penny Wars
PTC Meeting
PTC General Meeting (All School Meeting)

March

PTC Meeting

April

Mother/Son Game Night
Crusader Fiesta
PTC Meeting
PTC General Meeting (All School Meeting)
Yearbook Ice Cream Social

May

PTC Meeting
Faculty/Staff Appreciation Lunch
May Crowning
End of Year PTC Potluck
Room Parent Appreciation
Run for the Roses – Although this is Sponsored by the Church, PTC helps
End of the Year Faculty/Staff Dinner
Field Day



Board Members and Contact Information

Below are the Board Members, their titles, and the activities they participate in or coordinate based on their roles. If you would like to participate in any of the activities that were listed above, please contact the appropriate member below. If you would like to volunteer to be a member of the board or a committee head, please contact the School Representative and the President both or sign up with SignUpGenius [HERE!](#)



You can point your phone camera at this QR Code to sign up to volunteer for the PTC.

School Representative – Mrs. Susanna Trevino

Role Description:

Contact Information:

STrevino@AtonementOnline.com

(210) 695-2240

Important Activities:

Keeping the School Informed of all PTC Activities

Communication of events for Parents, Parishioners, Faculty, and Staff

Keeping the PTC Informed of New Initiatives and Ideas from the School

Faculty/Staff/PTC Welcome Dinner

La Posada

End of the Year Faculty/Staff Dinner

President – Mrs. Stephanie Cerda

Role Description: Please see bylaws

Contact Information:

SCKCerda@gmail.com

(210) 854-2827

Important Activities:

Communicate with Head of School all PTC requests

Coordinate PTC Meetings – See Dates in Meetings page

Coordinate with Sub-Committee Heads

General PTC Meetings – Minimum of 3 per School Year

Providing Leadership to the PTC throughout the School Year



Vice President – Mrs. Renee Keller

Role Description: Please see bylaws

Contact Information:

rjmrr@gmail.com

(210) 326-6584

Important Activities:

Venue Coordination for In-Person PTC Meetings at the School

PTC Calendar Coordination with the School Representative

Organizing PTC get-togethers for PTC Board Members

Work with the PTC Secretary on the PTC Board Binder

Secretary – Jean Clute

Role Description: Please see bylaws

Contact Information:

JClute65@gmail.com

(210) 219-7527

Important Activities:

Document and Provide Minutes for PTC Meetings

Tracking Quorum and Voting and providing records

Ensure Meetings follow proper format

Track and Record Documents and Bylaws for PTC

Work with the PTC Vice President on the PTC Board Binder

Treasurer – Mrs. Elizabeth Pro

Role Description: Please see bylaws

Contact Information:

EPro_333@yahoo.com

(818) 419-3923

Important Activities:

Approve reimbursements for expenses for Committee Members

Ensure all Transactions have receipts and forms

Record and Track Revenues/Expenses for all PTC Activities

Monthly Updates on Revenues/Expenses at Monthly PTC Meetings

Provide Profit and Loss Reports to Committee Members and School

Track and Reconcile Bank balances

Keep a PTC Treasury Binder

Update the PTC Treasury Binder with all Revenues/Expenses for each PTC Activity

Update PTC Treasury Binder with Profit and Loss Reports



Room Parent Coordinator – Stacy Monaghan

Role Description: The room parent committee coordinates between classrooms and parents to represent every grade for the whole school and assists with classroom participation in TAA fundraising events.

Contact Information:

StacyMARvik@yahoo.com

(919) 288-8768

Important Activities:

Recruit Room Parents

Organize all the Room Mother Activities

Keep a Binder with the information for/from Room Mothers

Work with the School Representative on Room Mother school needs

King's Fair Assistance to King's Fair Chair

King's Fair Banner Coordination for Room Parents

All Saint's Day Goody Bags

St. Nicholas Celebration

Gala Assistance for Silent Auction to Gala Chair

Gala Memento Coordination for Room Parents for Silent Auction

St. Valentine's Celebration

Room Parent Appreciation Gift/Social Event

Welcoming Committee Coordinator – Kristen Landry

Role Description: The welcoming committee coordinates information and resources to welcome new families at TAA.

Contact Information:

RKLandry@hotmail.com

(210) 383-2495

Important Activities:

Welcome Packet for Parents

Keep a Welcoming Committee Binder

PreK/Kinder Welcome Picnic

Back to School Activities

Teacher Breakfasts

Teacher Lunch

Faculty/Staff/PTC Welcome Dinner

Back to School LS/MS/US Orientation

Parent/Student Meet the Teacher

First & Second Day of School Meet & Greet

Yearbook Ice Cream Social

Student Shadow Days and School Open House Days

Field Day

End of Year Faculty/Staff Dinner



Formation Committee Coordinator – Gina Barron

Role Description: The formation committee coordinates speakers and topics for the PTC general meetings to provide resources and formation to PTC members.

Contact Information:

GinaSBarron@gmail.com

(850) 398-7390

Important Activities:

PTC General Meetings (3 during the School Year)

Organize and Lead Formation Talks for Parents (PTC General Meetings)

Organize events to build community

Organize Parish/School Potlucks with Reconciliation

Work with King's Fair Chair

Work with Gala Chair

Marriage Renewal

Adoration Opportunities

Keep a Formation Committee Binder

Community Building Committee Coordinator – Kelly Meyering

Role Description: The community building (hospitality) committee coordinates activities throughout the year that foster community.

Contact Information:

MeyeringK@aol.com

(940) 923-7401

Important Activities:

Donuts with Dad

Father/Daughter Dance

Muffins with Mom

Mother/Son Game Night

Faculty/Staff Appreciation Committee Coordinator – Sarah Newell

Role Description: The faculty/staff appreciation committee coordinates events for faculty/staff birthdays, monthly luncheons, and special events, and maintains refreshments in faculty lounges.

Contact Information:

SNewell124@gmail.com

(909) 936-6865

Important Activities:

Back to School Staff Dinner

Faculty/Staff Appreciation Lunches

Stocking the Faculty Breakroom

End of the Year Faculty/Staff Dinner



Fundraising Committee Coordinator – TBD

Role Description: The fundraising committee coordinates fundraisers with local businesses and acts as PTC point of contact for TAA fundraising events (to include King's Fair and Gala).

Contact Information:

Important Activities:

Family Bingo Night

Penny Wars

Crusader Fiesta Celebration

Coordinate Restaurant Nights (ex. Chick-Fil-A, WhataBurger, etc.)

Coordinate Box Tops 4 Education

School Safe Return Plan

Please click [here](#) to see the school's COVID-19 response and plan.



Community Partners

These are the Community Partners who have generously supported us in the past in alphabetical order.

A Cleaner Way
Academic Outfitters
Alamo Brewing Company
Alex Trevino – Mission 180
Americus Diamond
Anne Marie’s Catering
Bakery Lorraine
Becker Vineyards
Becket Simonon
Bill Miller’s BBQ
Carlos Ramirez Photography
Classic Elite Soccer
Communicare Pediatrics
Cover 3
Crumbl
Delicious Garden
Dennis Jewelry
EcoScapes of Texas, LLC
Five Below at the Rim
Groh Counseling
HEB
Hungry Howie’s
Jimmy – DJ – Company Name?
Kendra Scott
Key Realty
Kinder, Diez & Associates, PLLC
Law Office of Ramos & Del Cueto
Law Office of Sheri Bryce Dye
Medlar’s Jewelry
Mia’s Mexican Restaurant
Mi Paella Specialty Catering
Milberger Nursery
Natural Womanhood
Nestle’s Toll House Cookies on Culebra
Nothing Bundt Cakes – Bandera Road
Olive Garden at I-10/1604
Play Live Nation
Raising Cane’s at the Rim
Retinal Consultants of San Antonio
School Shoes Unlimited
Silver & Black Give Back –
Spurs/Rampage Organization
Texas Oncology
The Prestigious Mark
The Singing Princess
The Spencer Group
Tina Kahlig & Associates Real Estate
Tony Pro Fine Art
Trader Joe’s
Trotter & Morton
Vogt Auction House
WoodStory
Wurzbach Parkway Family Dental



Useful Companies and Links

School Links

[Atonement Academy Exchange](#) - Facebook Page

[The Atonement Academy Website](#)

- [School Forms](#)

[FACTS/RENWEB – School Login](#) - Use the District Code TAA-TX

Church Links

[Our Lady of Atonement Church Website](#)

[The Ordinariate Website](#)

Uniform Links

[Academic Outfitters \(Uniforms\)](#)

[School Shoes Unlimited \(School Shoes\)](#)

Book Links

[Better World Books](#)

[Thrift Books](#)

[Half Price Books](#)

[Abe Books](#)

Miscellaneous Links

[School Caterer – EZ School Apps](#)

[Carlos Ramirez – School Photography](#)

[Custom Ink – School Gym Gear](#)

[Smile.Amazon](#) – Please use this link for Amazon to donate a % to our School

[Box Tops](#) – Now an app or an online submission



Closing Prayer

Hail Mary, full of grace, the Lord is with thee;
Blessed art thou amongst women, and blessed is the
fruit of thy womb, Jesus.
Holy Mary, Mother of God, pray for us sinners, now
and at the hour of our death.

Our Lady of Atonement, pray for us.