Vehicle Safety Policy

Catholic Mutual Insurance requires all members of Catholic Umbrella Pool II (CUP II), of which the Diocese of Fargo is a member, to adopt a vehicle safety policy to be used for all employees whose duties require the driving of a motor vehicle.

Significant exposure to loss due to vehicular accidents occur whenever a person engages in driving so the following guidelines pertaining to vehicle safety have been adopted:

1. There will be a standard application for all drivers who drive buses or vans. This form will include a complete driving history on the applicant. A motor vehicle record check will be run on all employees whose duties require the driving of a motor vehicle.

2. Cell phones and other electronic devices are not permitted to be used while operating a motor vehicle.

3. A driver of a bus or van who causes an accident, or who is involved in more than one accident in one year, or who is cited for a moving violation shall be required to attend a defensive driver’s course.

4. No one will be hired as a bus or van driver who has any of the following citations or convictions in the last three years:
   a. Driving under the influence of alcohol or drugs.
   b. Hit and run.
   c. Failure to report an accident
   d. Negligent homicide arising out of the use of a motor vehicle.
   e. Operating a vehicle during a period of suspension or revocation.
   f. Using a motor vehicle for the commission of a felony.
   g. Operating a motor vehicle without owner’s authority (grand theft).
   h. Permitting an unlicensed person to drive.
   i. Reckless driving.
   j. Speed contest.
   k. Any combination of accidents and moving violations which total three.

5. There will be a separate file maintained on each bus/van driver to evidence compliance with all state and federal requirements, inspection of those files will become a standard part of each inspection made by the CUP II inspectors and of the self-inspection reports.

The following are recommendations that are optional:

1. A standard form should be developed to be filled out by all volunteer drivers.

2. There should be a preventative maintenance program designed for Diocesan or parish owned vehicles.

3. There should be a formal periodic inspection made on each vehicle and a record kept of each inspection.

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