



Memo

To: Photographers for Confirmation and First Eucharist Masses

From: Rev. Matthew Kraemer, Diocesan Director of Liturgy

Date: February 8, 2020

Thank you for taking pictures for the Confirmation and First Eucharist Mass! Many parents desire to have photographs to recall the important day on which their child received the sacraments of Confirmation and First Eucharist. In order to take high quality pictures, while respecting the holiness of the church and recognizing the young age and limited attention span of those who received the sacraments, we ask that all photographers observe the following procedures:

-Photographers should arrive before the Mass is over to stage equipment so it can be quickly moved into the Church. It may be helpful to scope out the church beforehand to determine what is available for lighting and power sources.

-Photos should be taken in this order:

- The photographer should begin to discreetly set up equipment immediately after Mass is over. Students and sponsors remain in their pews after Mass so they can line up easily for photographs.
- Group photographs are taken first, then individual ones.
- For the group photo the students are generally arranged on the sanctuary steps.
- Meanwhile, the sponsors should line up in one of the side aisles of the church.
- After the group photograph the children will go find their sponsor who is already lined up and then come through for individual photographs.
- If there are multiple parish groups, the custom has been to take pictures of group one, followed by those individuals, then group two, etc..

-Pre-paid photo packages may only include the following:

- Group photo
- Photo of student with sponsor, pastor, and bishop
- Photos taken discreetly during the Mass: for example, child being anointed with Chrism, child receiving the Eucharist.

-Family photos or other arrangements are only allowed after all other photos have been taken, provided there is time. They should not be included in pre-paid packages.

-Please bring along another staff member, or ask the parish to provide you with a volunteer to assist you in recording the order of the photos, or anything else that you might need.

-Please see Sample Order Form on p. 2.

SAMPLE ORDER FORM

Child's Name: _____

Parents' Names: _____

Phone: _____

(Email): _____

Group photo of all children: _____ \$ _____

Child, sponsor, and Bishop: _____ \$ _____

Child being anointed with Chrism: _____ \$ _____

Child receiving the Eucharist: _____ \$ _____

Quantity, and size information:

Print sizes and prices:

Payment Info:

Photographers contact info: