



## *2020-2021 Scholarship Process: FACTS Application Checklist*

What will I need to complete the application?

- ✓ If you choose to apply, all aspects must be done online by visiting <https://online.factsmgt.com/aid> OR <https://online.factsmgt.com/ga/aid/inst/4KYQC>
  
- 1. Copies of your **2019 Tax Return** including **Sections C, E, F**
  - ✓ If an applicant & co-application file taxes separately, both tax returns are required
  - ✓ If you have not done your taxes yet, save your online application. You can upload the documents when they become available.
  - ✓ If an applicant does not file, there is an option to waive the financial documents at the end of the application
    - \*Please ask your FACTS assistant for help\*
  
- 2. Copies of your **2019 W-2**
  - ✓ If there is an applicant & co-applicant on your application, both W-2s are required
  - ✓ If you work off the books, please bring a form of documentation
  
- 3. **\*If this applies to you\***, copies of supporting documents for household non-taxed income such as:
  - ✓ Social Security Income
  - ✓ Welfare
  - ✓ Food Stamps
  - ✓ Worker's Comp
  
- 4. **Application fee**
  - ✓ \$35 credit card # or bank account information for online applications