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VISION STATEMENT

Christ, the greatest of all teachers, inspires the faculty of Saint Patrick School to develop a deeper awareness of our lives as a journey of faith. Inspired by His example, blessed by His teachings, and nurtured by His love, we continue our journey of faith in devotion to our ministry as teachers. Inspired by the Holy Spirit, and supported by our faith, we work with families to nurture faith, to inspire an awareness of the presence of God, to encourage self-esteem, to form Christian values and independence, and to respect the uniqueness of each individual.

MISSION STATEMENT

The Mission of Saint Patrick School is to provide for the safety, education, and growth and development of the whole child: spiritually, intellectually, socially, emotionally, and physically. We desire to meet the needs of the individual child within a Christ centered atmosphere on Gospel values. A child’s behavior and spirituality are developed by the parents who are the primary educators and models for their children’s behaviors. Our responsibility is to reaffirm and enhance Christian Values taught at home. The aim of Saint Patrick School is to provide children with a climate where faith, hope, and love are encouraged, lived, and witnessed in their lives. Saint Patrick School offers parents assistance in their parenting responsibilities by means of workshops, conferences, and a family life program.

STUDENT GOALS

Students at Saint Patrick School will honor their academic responsibilities by being faithful to their studies on a daily basis and by trying their best to think, speak, and act like Jesus. Students will also be mindful of their Catholic/Christian heritage by being respectful of their teachers, fellow students, and everyone they come in contact with.

DIOCESAN NOTICE

St. Patrick School is operated in full accord with the teachings of the Roman Catholic Church (the “Church”), subject first and foremost and at all times to the Church’s moral, ethical, canonical and religious precepts as interpreted by the parish pastor, subject to the Diocesan Bishop of the Roman Catholic Diocese of Rockville Centre (the “Diocesan Bishop”) and applied by the school administration. The Diocesan Bishop is the final arbiter of the interpretation and application of such precepts to all aspects of school life. These precepts shall be the guiding principles and law upon which the entire life of the school shall be understood.
Applications for admission may be obtained from the school office or from the school website. The completed application must be submitted to the school office together with the required application fee and deposit along with the following required documents (Applications will not be processed until all documents are submitted):

- Copy of student’s Birth Certificate
- Student’s Baptismal Certificate (if Catholic)
- Recent immunization record certified by child’s physician
- Completed Health History form
- Any diagnostic evaluations (academic, psychological, behavioral)
- Grades 1 through 8 enrollment, the most recent report card and most recent achievement test scores should be submitted
- Signed Release of Records (Grades 1 through 8)
- Signed Financial Obligation Contract

Students entering Pre-K must be 4 years old by December 1st of the applying school year. Students entering Kindergarten must be 5 years old by December of the applying school year. All students applying for admission must be fully toilet trained – pull-ups are not allowed.

Parents must submit a request for private school transportation to their local school district before April 1st for the upcoming school year. Contact the school office for information on how to obtain the required forms.

Parents of students applying to Grades 2 through 8 will be called to schedule an appointment for placement testing and for the student to visit the school.

Acceptance into our Kindergarten program is contingent upon screening by the Kindergarten teacher. You will be notified of the date and time.

Only students who have completed the application process and submitted all required documents will be considered for enrollment.

PARENTAL REQUESTS FOR TEACHERS

There are many factors which must be considered when making class placements for students. The school has the responsibility of considering the academic and social needs of each student as well as matching a student’s learning style in a suitable learning environment. Classes must be balanced with boys and girls as well as individual student strengths and weaknesses. The school is aware of your child’s academic strengths, weaknesses and classroom behaviors. While some parent requests are based on community conversations, some input will be considered when there are problems or concerns of which we are unaware. Parental input will be taken into consideration for individual students but not for groups. We do retain the right to make final decisions. Please send a written note to the Principal by May 1 if you would like to provide information as we create classes. But please do not request specific teachers.
TERMINATION OF THE EDUCATIONAL RELATIONSHIP DUE TO PARENT AND/OR LEGAL GUARDIAN BEHAVIOR

The educational relationship between the school and a student is also an educational relationship with a student’s parent and/or legal guardian. Where, in the discretion of the school, the behavior, attitude or conduct of a parent and/or legal guardian is of such an uncooperative, destructive, or disruptive nature that the ability of the school to manage the relationship with the student’s parent and/or legal guardian is significantly impaired, a parent and/or legal guardian may be required to withdraw his/her child or children from the school.

DIGNITY FOR ALL STUDENTS ACT

The New York State Dignity for All Students Act (The Dignity Act) was signed into law in September, 2010 and will become effective July 2, 2012. All children have the right to attend school in a safe, welcoming, and caring environment free from harassment and discrimination. The Dignity Act ensures this for all New York State public school students. Although religious and private schools are exempt from the Dignity Law, much of what has been signed into the Dignity Act has been and continues to be practiced in our Diocesan schools.

Codes of conduct exist for students, staff, and volunteers and policies are in place to create a safe environment in our schools free from harassment, discrimination or any form of abuse. Awareness and prevention training is mandatory for all staff and volunteers in our schools, and all students are provided with age-appropriate instruction that (1) defines abuse, (2) makes clear how to report abuse, and (3) provides training on personal safety skills.

The school curriculum and programs are built on strong Catholic principles that underscore the goal for our students to be more like Christ in their thoughts, words, and deeds. Instruction in civility, citizenship, and character education is standard curriculum in our schools, with a strong emphasis on principles of honesty, tolerance, personal responsibility, respect for others, observance of the laws and rules, courtesy, and dignity and respect for all.

Faculty, staff, and student behavior is expected to conform to values consistent with the Catholic faith.

OFFICIAL NOTICE

Rockville Centre—Ursuline Sister Joanne Callahan, Diocesan Secretary of Education, is recognized as an official with authority to respond to Revenue Procedure (75-50) which was published in the Internal Revenue Bulletin dated December 8, 1975. In conformity with the IRS regulation, notice is hereby given that the schools of the Diocese of Rockville Centre admit students of any race to all the rights, privileges, programs and activities generally accorded or made available to students at the schools and that the schools do not discriminate on the basis of race in administration of their education policies, scholarship and loan programs, and athletic and other school-administered programs.

Sister Joanne further explained that the very notion of racial discrimination is diametrically opposed to the concept of Christian communities that our schools strive to be. She also pointed out that our Catholic schools have always welcomed and have been enriched by students from various ethnic groups.
SCHOOL HOURS

*Grades K-8*
8:15 a.m. – 2:20 p.m.

*Nursery Classes (3 year olds):*  
2, 3 or 5 Day Program  
AM 8:30 a.m. - 11:00 a.m. or  
Full Day 8:30 a.m. - 2:30 p.m.

*Pre-K Classes (4 year olds):*  
3, or 5 Day Program  
AM 8:30 a.m. - 11:00 a.m. or  
Full Day 8:30 a.m. - 2:30 p.m.

School supervision for St. Patrick students (K-8) begins at 8:00 am. We are not responsible for any students left in the building or on the grounds prior to this time.

EARLY DISMISSAL

11:20 a.m. dismissal on the first Friday of each month and before certain holiday vacations for grades K-8.

Nursery and Pre-K classes will dismiss at 11:00 a.m. on early dismissal days. A schedule with details will be sent home by the pre-school teachers.

INCLEMENT WEATHER AND EMERGENCY SCHOOL CLOSINGS

St. Patrick School follows the determination of the Smithtown School District as it pertains to school closings/early dismissals due to inclement weather. When it is necessary to close or early dismiss school due to extreme weather conditions or other emergencies, announcements will be made on the school website, School Messenger, and on Channel 12/Newsday.

Whenever school will be closed due to an emergency or if students will be released early, parents will be notified, if possible, at least one day in advance. During inclement weather, if your school district is closed, no transportation will be provided for your child. School will not be closed early for inclement weather unless required by your local school district.
ATTENDANCE / TARDINESS

No student will be permitted to leave school before the regular dismissal time of 2:20pm except in the case of illness or an appointment with a doctor that cannot be made after school. To allow a student to leave from school early, a written statement from the parent is required. This statement should be given to the homeroom teacher in the morning. This should clearly delineate the reason for early dismissal, the time the child will be picked up, and who will be picking up your child. The name of the person picking up your child must be on our release form. Unless it is absolutely necessary students should not be taken out early. It is extremely disruptive to the classroom environment. **We strongly discourage parents calling during the school day and changing their child’s plans for dismissal.**

When a student is absent from school, a parent should call the nurse in the morning at 724-0285 x2. Absences in excess of 20 days are subject to administrative review in regards to promotion.

If a student arrives late to school they will be given a late pass by security. Parents are not to walk their child to the classrooms. Younger students will be walked to their classroom by security. Students who are consistently late will be reviewed by administration.

COMPREHENSIVE ATTENDANCE POLICY

St. Patrick School enforces the policy established by the Education Department of the Diocese of Rockville Center to ensure the maintenance of an adequate record verifying the attendance of all children at instruction in accordance with Education Law Section 3205. The policy is designed to ensure sufficient pupil attendance at all scheduled periods of actual instruction or supervised study activities to permit such pupils to succeed at meeting the State learning standards.

- **Strategies to accomplish each objective**
  - Attendance will be taken at the beginning of each school day prior to the first period of instruction.
  - Attendance will be taken at the beginning of each scheduled class period when pupils move freely between classes.
  - Attendance will be taken after the pupils return from lunch
  - Attendance will be taken on class and/or school field trips

- **Absences, tardiness and early departures that will be excused and those that will not be excused:**
  - A pupil is considered absent if not present when attendance is taken.
  - A pupil who arrives after the time fixed by school policy for the beginning of the morning or afternoon sessions is tardy
  - A pupil is absent for part of day if present when attendance is taken and then leaves school.
  - Incidents of absence and tardiness will be classified as either excused or unexcused. An excused absence/tardiness is one recognized by the Education Department and the school administrators as valid and unavoidable. An unexcused absence/tardiness occurs when the reason offered does not show unavoidable circumstances or necessity.
Truancy is the willful violation by a student of the compulsory attendance provisions of Education Law.

**Excused**
The following reasons for absence or tardiness may be considered excused.
- sick
- scheduled medical appointments
- sickness or death in family
- day of religious observance
- bad weather; impassable roads
- court appearance
- family emergency
- district bus problem
- college interviews (limit 2)
- funeral
- other school activity

**Unexcused**
The following reasons for absence or tardiness would ordinarily be considered unexcused.
- music lessons
- take child to work
- high school visits
- family trips
- CYO trips
- didn’t have a ride
- truant

Coding system used to identify the reason for pupil’s absence, tardiness or early departure, recorded in the register of attendance

The following coding will be used. Marginal notations may be made for clarification.

<table>
<thead>
<tr>
<th>Excused</th>
<th>Code</th>
<th>Unexcused</th>
<th>Code</th>
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<tbody>
<tr>
<td>Sick</td>
<td>ES</td>
<td>Trip/vacation (family, CYO, etc.)</td>
<td>UT</td>
</tr>
<tr>
<td>Medical appointment (limited hours)</td>
<td>EM</td>
<td>Music lesson</td>
<td>UM</td>
</tr>
<tr>
<td>Family sickness/death/emergency</td>
<td>EF</td>
<td>Take child to Work day</td>
<td>UW</td>
</tr>
<tr>
<td>Religious observance</td>
<td>ER</td>
<td>Visit to high school</td>
<td>UV</td>
</tr>
<tr>
<td>Court appearance</td>
<td>EC</td>
<td>Problem with car/ride</td>
<td>UP</td>
</tr>
<tr>
<td>Weather/impassable roads</td>
<td>EW</td>
<td>Other (not deemed acceptable)</td>
<td>UO</td>
</tr>
<tr>
<td>District transportation</td>
<td>ED</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other (documented/noted)</td>
<td>EO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other School Activity</td>
<td>OSA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Out of school suspension</td>
<td>OSS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>In school suspension</td>
<td>ISS</td>
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Regular attendance is a critical factor in school success for pupils. Therefore, both pupils and their parents must view regular attendance as the most effective way of meeting course requirements. Course credit is awarded based on satisfactory completion of course requirements. It is the responsibility of the parent to notify the school administration of an attendance concern.
St. Patrick School will identify those incentives and sanctions that will promote regular attendance.

<table>
<thead>
<tr>
<th>Incentives</th>
<th>Sanctions</th>
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<tr>
<td>The school has established a policy to recognize perfect attendance.</td>
<td>The absence/tardiness/leaving school early could preclude participation in</td>
</tr>
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<td>extra-curricular activities on that day.</td>
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<td></td>
<td>An erratic or irregular attendance pattern puts a student in jeopardy of</td>
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<td>retention in the grade.</td>
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- Parents of a pupil who is absent, tardy, or leaves school early without an acceptable excuse will receive verbal notification from the attendance office.

- When a child has been absent, the school must require a written excuse from a parent. These notes must be kept on file for one year. If a pupil is absent without an excuse, or if the school has reason to suspect the validity of the excuse, the principal should investigate the situation.

- It is the responsibility of the teacher to make the parents and administration aware of any attendance problems.

- After ten days, parents will be asked to come in for a conference to address attendance concerns.

- If necessary an outside agency/proper authority will be notified.

- The principal has full charge of the internal administration of the school.

- The principal may designate a school administrator or teacher to assist with implementation of the comprehensive school attendance policy. Such designee will be identified for the beginning of the school year.

- The principal and/or designee will review attendance data to look for patterns of unexcused absences and will initiate interventions to reduce such unexcused absences.

- The Homeroom Teachers and School Nurse are responsible to identify and follow up on attendance concerns.

- School policy includes guidelines for teachers and for the school nurse.

- Students must be in attendance in order to attend after school events, i.e. dances, concerts, plays, sporting events, etc.
VACATIONS

The school calendar provides time for vacations. Whenever parents plan vacations or day trips during school days, these days are recorded as illegal absences. The school will not give permission or excuse absences for these days. Prior to the vacation, teachers will not prepare work for students who are being taken out of school. Parents should visit the school website for updated assignments during their child’s absence.

MASS AND SPIRITUAL ENRICHMENT

The students of St. Patrick School participate fully in Church rituals and celebrations. Students take part in and attend First Friday liturgies and special liturgies for the opening of school and various holidays throughout the year. They may have their throats blessed for the Feast of St. Blaise as a school community. We have our own Lenten Prayer service for Ash Wednesday, we attend mass every Friday during Lent, and we participate in a May crowning.

Beginning in 5th grade, those students who wish may become Altar servers.

The students in 2nd grade are prepared for Reconciliation and First Holy Communion, which they receive as a class on the Saturday before Mother’s Day and students in 8th grade are prepared for the Sacrament of Confirmation which will take place in the Spring on a date to be announced.

DISCIPLINE

The discipline policy of Saint Patrick School has been formulated by the administration and teachers of Saint Patrick School to assist the parent in the formation of the child’s character and to insure that every child feels safe in school. In this manner they will be able to work to their full potential within the classroom setting.

*See “CODES OF CONDUCT” for grade level specific information

The right to suspend or expel a student from Saint Patrick School shall be at the discretion of the administration. New York State Education Law provides that any student who is insubordinate or disorderly or whose conduct otherwise endangers the safety, morals, health or welfare of themselves or others may be suspended. They may also be suspended or expelled if they have a physical or mental condition that endangers the health, safety, or morals of themselves or others.

Under the Gun-Free Schools Act, the administration has the right to suspend or expel a child or children for one year for bringing or threatening to bring a gun or any harmful weapon to school or to any setting that is under the control and supervision of the school. Administration will determine the course of action.
CODES OF CONDUCT
PRIMARY GRADES, KINDERGARTEN THROUGH SECOND GRADE CODE OF CONDUCT

As Christians we are called to conduct ourselves as “followers of Christ” and to follow the Golden Rule – Do to others as you would have them do to you. With that in mind:

1. Respect the rights, feelings, physical being and property of others
   - Be courteous and considerate to all staff and students
   - Respect school property (building, grounds, playground, restrooms), materials (library books, textbooks), equipment (computers, science equipment)
   - Be a good sport
   - Be attentive during teacher instruction
   - Keep your hands and feet to yourself; no hitting, kicking, slapping or any inappropriate physical contact
   - Use appropriate language at all times; no cursing, teasing, ethnic, racial, or gender slurs
   - Keep your desk neat and your classroom clean
   - Respect the feelings and privacy of others, be conscientious of personal space
   - Never take or touch anything that does not belong to you

2. Strive for Excellence
   - Be prepared for class with the appropriate materials
   - Complete all homework assignments in a timely manner
   - Homework should be in your own handwriting
   - Be attentive
   - No copying or plagiarizing
   - Complete work on time
   - Use time wisely
   - Stay on task
   - Always be truthful

3. Be where you should be at all times
   - Be on time to school 8:15 a.m.
   - Do not leave classroom, cafeteria, or playground without permission
   - When you have left a class for a lesson or to use the bathroom, etc. return to class promptly
   - When leaving the classroom, sign in and out using the provided “Sign-out Notebook"
   - School is important, be there.
     - Missing school is discouraged, except in the case of illness or family emergency. You will need to make up work and are responsible for all missing assignments and tests. Upon returning to school you need an absent note.

4. Conduct yourself in a safe, orderly, and courteous manner at all times.
   A. Lunch:
      - Lunch must be ordered in the morning
      - Be sure to give snack money to teacher and put lunches in the appropriate bin
      - Ask the teacher on duty before leaving the cafeteria
      - Be responsible of your own space, clean up after yourself
      - Use an inside voice; no screaming, banging, yelling, etc..
      - Wait to be called up for “hot lunch” and “snack”
B. Recess:
- Walk to play areas with an adult leading the line
- Walk to lines promptly when the whistle / bell rings / teacher calls
- Keep hands and feet to yourself (no pushing, touching or imitation of weapons)

C. Mass:
- Participate in liturgy at appropriate times – singing, reciting prayers
- Be in school uniform, no non-school sweatshirts to be worn
- In Church, we are quiet and prayerful

D. Hallways:
- Walk quietly in hallways at all times (in the morning, during the school day, at dismissal, to and from Church, and specials)
- Classes should walk in a line, facing front, arms at your side

5. Foster an educational environment free from distractions
- No electronic devices including DS, iPods, iPads, tablets, cell phones, etc...

Consequences
- 2 Warnings
- 3rd offense 5 minutes off recess
- Any physical infractions will result in the loss of recess the following day
- Any recess related offense will result in recess detention

Intermediate Grades, Third through Fifth Grade Code of Conduct

The focus of St. Patrick School is on educating the whole student, while building a community of caring, respectful, and kind people who carry out Christ's mission. We seek to create a disciplined, safe, and Christian atmosphere that is conducive to learning.

STUDENT CODE OF CONDUCT/SCHOOL-WIDE RULES

1. Respect the rights, feelings, and property of others
   - Be courteous and considerate to all fellow students, teachers, and staff
   - Respect school property (building, grounds, play/ground, restrooms), materials (library books, textbooks) and equipment (computers, science equipment, desks, lockers)
   - Be attentive during teaching instruction
   - When working as a team or in a cooperative learning group, always give your individual best
   - Keep your hands and feet to yourself; no hitting, grabbing, kicking, slapping, or other inappropriate physical contact
   - Use appropriate language at all times; no cursing, teasing, or ethnic, racial, or gender insults
   - Respect the feelings and privacy of others
   - No gum chewing at anytime
   - Keep your desk neat and your classroom clean
   - Be accepting of individual differences

2. Strive for excellence
   - Be prepared for class with appropriate materials
   - Complete all class work and homework neatly and on time
   - Use your time wisely and stay on task
● Complete your own work
● No copying or plagiarizing

3 Conduct yourself in a safe, orderly, and courteous manner at all times
● Do not leave the classroom, cafeteria, assembly, or playground without permission of the “teacher on duty.”
   A. Recess:
   ● Walk to the field or classroom in an orderly line and manner
   ● Be a good sport
   ● When bell rings, line up promptly
   B. Assembly:
   ● Listen while others are speaking
   ● Do not talk or make noises or funny faces
   ● No calling out: raise hands for questions
   ● Be polite to performers or speaker
   ● Line up quietly
   C. Mass:
   ● Enter, kneel, and say a prayer
   ● Participate in the liturgy
   ● Sing and recite the appropriate prayers and songs
   ● No talking during Communion
   ● Clap when appropriate: absolutely no cheering or “hootting”
   ● Dismiss and exit church quietly
   D. Lunch:
   ● Lunch must be ordered in the morning
   ● Bring lunch money, snack money, or lunch from home to the cafeteria
   ● You may not return to classroom once in cafeteria
   ● Walk at all times in the cafeteria
   ● Use good manners while eating
   ● Use indoor voices
   ● Stay seated
   ● Do not throw food or other objects
   ● Do not touch anyone else’s food or contaminate someone's food in any way
   ● Clean your table when you leave
   E. Hallways:
   ● Be polite and stay to the right
   ● Walk quietly in the hallways in the morning, during change of class, and at dismissal

4 Dress appropriately
● Proper school and gym uniform is to be worn at all times: appropriate sock color and size, and shoes should be worn (see handbook for requirements)
● No make-up
● Nail polish needs to be neutral colors
● No hair paint or colored hair extensions; hair must be a God given color
● No hats, coats, jackets, or non-school sweatshirts can be worn during the school day
● When dressing for “Dress Down Day,” you may not dress in a manner that will be distracting or objectionable. This includes, but is not limited to: T-shirts with inappropriate language, logos, or slogans; “short-shorts/skirts”, midriff tops, “spaghetti-straps” or “tube tops,” overly baggy or overly tight clothing, pants must be belted and all tops must have sleeves.
5 Keeping the educational environment from free distractions

- Cell phones must be powered off and in the locker during school hours
- Electronics including, but not limited to: tablets, e-readers, iPods, mp3 players, and video games, are not allowed.
- The school will not be responsible or liable for any electronics brought to school
- Trading cards of any kind are not allowed

Disregard for the above Code of Conduct will be addressed as follows:
1. Student will receive a reminder, such as a verbal warning that his/her behavior is not following the code
2. Loss of free time/recess
3. Parent/Guardian will be contacted
4. Meeting with parent/guardian
5. Meet with principal/assistant principal
6. If the code that is broken is severe, such as but not limited, to causing physical harm, than after-school detention may be issued immediately

If the warning does not cause a change in behavior, then the student will receive an after-school detention. An after-school detention form will be sent home and must be signed and returned. Any failure or refusal on the part of the parent to sign the form does not negate the fact that the discipline was issued. Transportation for detention will not be provided. Parents are asked to support this policy in the interest of character development and responsibility.

MIDDLE SCHOOL - SIXTH THROUGH EIGHTH GRADE CODE OF CONDUCT

The 6-8 grades will be utilizing a demerit system of discipline beginning the 2013/2014 school year. Since this is the first year the demerit system is being implemented, we will use September as a trial period. The system will be put into effect on October 1, 2013 for grades 6 through 8.

There will be a demerit register for each class and it will be monitored by the homeroom teacher at the end of each day. The demerit period will be from marking period (trimester) to marking period (trimester). Every five demerits will received by a student will result in an afterschool detention the following Wednesday. Once a student has received four demerits, a form will go home with the student as a means to inform you that they will receive detention with the next demerit given. The form will need to be signed by you as confirmation and must be returned, and handed in, on the next school morning.

If a student fails to bring in the form on the next school morning, it will be counted as their fifth demerit and they will be given detention on the next Wednesday after school.

If a student fails to attend the designated detention, they will fulfill that detention on the next Wednesday after school.

If a student has three detentions (15 demerits) within a marking period, a conference will be arranged with the parents/guardians and teacher(s) involved.

If a student has four or more detentions (over 15 demerits) in a marking period, it may result in a suspension of any planned school activity (i.e. after school activities, sports, dances, trips, etc.), at the discretion of the school administration.

Reasons for demerits are as follows:
- Disruptive behavior in class
- Aggressive behavior on any school premise
✓ Inappropriate behavior (all students are expected to represent St. Patrick during school hours and school-sponsored events and should act accordingly)
✓ Out of uniform (missing or inappropriate clothing or accessories)
✓ Unprepared for class (books, notebooks, pens, pencils, any other supplies requested by the teacher)
✓ Inappropriate dress as specified in handbook (skirts/shorts too short, nail polish, earrings, make-up, etc.)

Automatic detentions:
✓ Fighting
✓ Destruction of school, teacher’s, or another student’s personal property
✓ Inappropriate language or gesture towards anyone
✓ Disrespectful behavior towards administration, teachers, or other students.

SCHOOL LOCKERS

Each student in grades 5 – 8 is assigned a private locker for use. Only combination locks provided by St. Patrick School are permitted on lockers. Student lockers are the property of the School; the Administration reserves the right to inspect student lockers at any time.
Notice of Pending Detention

Student’s Name ____________________________________ Date________________

This is to notify you that your child has received four demerits and will receive an afterschool detention if another demerit is received.

Reasons for the demerits received are listed below. A fifth demerit will result in a detention.

Demerit #1 Subject: __________________________ Teacher __________________________

Demerit #2 Subject: __________________________ Teacher __________________________

Demerit #3 Subject: __________________________ Teacher __________________________

Demerit #4 Subject: __________________________ Teacher __________________________

Please sign and have your child return to school tomorrow or if absent on the day they return.

If this form is not received when due, it will result in an automatic fifth demerit, giving them detention next Wednesday after school.

Teacher: Cut Along the Dashed Line

Student’s Name ____________________________________ Date________________

This is to notify you that your child has received their fifth demerit and will have to serve an afterschool detention next Wednesday ___________________, 20__.

The fifth demerit was given to your child for the following reason:

Demerit #5 Subject: __________________________ Teacher __________________________

Please sign and have student return this notice on the next day of their school attendance.

Thank you

_________________________________________ __________________________
Parent/Guardian Signature Date

14
BULLYING

Bullying is the persistent physical, verbal or emotional abuse of another individual. It includes teasing, taunting, name-calling, social exclusion and rejection. The American Psychology Association classifies bullying as a “conduct disorder”. Bullies have a strong need for power and dominance. They enjoy being in control and need to subdue others. Saint Patrick School will not tolerate bullying on any level. As a Catholic School we promote the values of empathy, kindness, caring, compassion and inclusion. Students are FREE to report bullying without fear of retaliation. Names are not used. We maintain the anonymity of anyone who reports bullying. Report it immediately and it will be dealt with immediately. Victims and bystanders need to work together to create a truly caring community. Be clear about what you see and if you don’t get help from one adult go to another until help is found. Consequences for the above will be decided upon by administration depending up on the grade level. Most importantly teach your children through example.

If a student commits an infraction against the discipline policy of the school, including but not limited to bullying, fighting, using inappropriate language, demonstrating disrespect to the teacher, disrupting class, lunch or recess will receive the following consequences:

- A notice of concern will be sent home to the parent to sign and the student will receive recess detention.
- If there is a 2nd infraction the same procedure as above will be followed
- If there is a third infraction, a referral notice will be sent home, requesting a meeting with the parents and an after school detention will be served.

*Students in the younger grades (K-3) will be handled at the discretion of the teacher after consultation with administration.

Any physical violence between students or verbal threat of violence will result in suspension or expulsion of the student at the discretion of the administration.

* 8th graders who violate school policies are subject to the loss of Honors at Graduation.
BUS DISCIPLINE AND SAFETY PROCEDURES

Riding in a district transportation vehicle is a privilege offered to students who reside within the district. All students being transported are under the authority of the bus driver and must obey his or her requests. Procedures and safety rules help ensure the safety and protection of each student. Failure to meet these standards, or follow these safety rules and procedures may result in student injuries or cause delays or distractions to the driver.

- Arrive at the stop on time. Remain out of the street and do not create an annoyance for the owner of the property where the stop is located.
- Board carefully; be courteous; move quickly to your assigned seat.
- Remain seated during the ride to and from school. Never extend arms, hands, heads or objects through bus windows. Standing, crawling, or moving from seat to seat is not allowed.
- Respect the rights of other students. Do not violate their space, nor physically or emotionally harm them.
- Never throw anything while on the bus.
- Speak in normal tones without using loud or vulgar language.
- No food and/or drink is allowed.
- Keep the bus clean.
- Vandalism of any kind is unacceptable, and parents may be required to make restitution.
- Remain seated until the bus has come to a complete stop.

If students choose not to comply with these procedures:

- First offense: A Bus Report will be sent home to parents
- Second offense: Parents will be called
- Third offense: Student may be suspended from the bus for a period of time to be determined by the severity of the infraction.
- Fourth offense: Student may be suspended from the bus for the remainder of the school year.
ARRIVAL/DISMISSAL PROCEDURES AND SAFETY

No child is to be driven to school or left on the school property before 8:00AM. After 8:00AM a teacher will meet students being dropped off in the circle in front of the Church. These children being driven to school will use the West Wing entrance. All buses will drop off students at the center entrance (by the Youth Office) of the school where they are met by school staff. All students will walk to their classrooms. Parents are not permitted to walk their children to their classrooms. That responsibility will be overseen by the teacher on duty. Younger students coming by bus will be escorted to their classrooms by their bus captains.

Children being picked up by parents at dismissal will be use the East Wing back entrance by the Parish Center parking lot. Parents are required to send a note on the day they are picking up their child. Without this note children will be expected to take the bus home. Please make sure your child is aware of your plans for them for the day. (If your child is driven to school and never takes the bus, one note for the entire school year is all that is necessary.) Your child will not be released to anyone not listed on your release form.

* No parent may remove their child from the bus line. *

All students staying for an after school activity will go directly to Canning Hall at dismissal. They are also required to have a note citing that they are staying after.

Pre-school parents will use the New Life Center entrance (West Wing) and wait in the lobby with their child. Teachers will meet parents there for both arrival and dismissal.

St. Patrick School cannot enforce orders of protection. Notification to St. Patrick School that a parent/guardian/grandparent cannot pick up a child or children must be a legally binding document. Divorced or separated parents must file a court certified copy of the custody section of the divorce or separated decree with the Principal’s Office. The school will not be held responsible for failing to honor arrangements that have not been made known.

EARLY DISMISSAL

Students are expected to be in school until 2:20pm unless they are ill or have an appointment with a doctor that cannot be made after school. If it is necessary to pick up your child for an appointment, please do so by 1:30 pm to alleviate any confusion with the buses and regular pick-ups. If you are picking up your child early you must send a note in with your child in the morning stating the reason and who will be picking up your child. The name of the person picking up your child must be on your child’s release form.

IT IS NOT ACCEPTABLE POLICY TO SHOW UP AT SCHOOL AT 2:00 PM to remove your child early from school.

We strongly urge you to allow your child to take the school bus on a regular basis. It is part of their educational experience.
UNIFORM POLICY/DRESS CODE

Students will begin the school year wearing their summer uniforms. Starting the Monday after Columbus Day students will be required to wear their winter uniforms. Winter uniforms will be worn until the 1st Friday in May. Summer uniforms will be worn until the end of the school year.

All uniform components must be purchased from Flynn O’Hara, our official uniform supplier located in Plainview and online, or obtained from the Uniform Bank.

Only the school sweatshirt or school sweater is acceptable over the uniform.

Summer uniforms

Pre-K (OPTIONAL-NO uniform is required):
- Girls and boys may wear the optional nylon track suit

Kindergarten (boys and girls):
- Khaki shorts (or skorts for girls)
- White or green knit polo shirt with a collar and the school logo
- Khaki or white socks
- Uniform shoes – Black loafer, oxford or Mary Jane

1st-8th Grade Girls:
- Khaki skort
- White or green knit polo shirt with a collar and the school logo
- White or khaki ankle, no-show, or knee socks. *Socks with colors or logos may not be worn.
- Uniform shoes – Black loafer, oxford or Mary Jane
- No sneakers or boots may be worn.

1st-8th Grade Boys:
- Khaki shorts
- White knit polo shirt with a collar and the school logo
- White, black, or khaki ankle, crew, or no-show socks. *Socks with colors or logos may not be worn.
- Uniform shoes – Black loafer or oxford.
- No sneakers or boots may be worn.

Winter Uniforms

Winter uniform is worn from the Monday after Columbus Day through the first Friday in May, weather permitting.

Kindergarten (boys and girls):
- Green pull on pants (no buttons or zippers)
- White turtleneck or a white knit shirt with a collar with the school logo
- Shoes:
  - Black oxford or loafer shoes (boys or girls)
  - Black Mary Janes (girls)
1st-5th Grade Girls:
- Plaid jumper
- White button-down collared blouse (long or short sleeved)
- White or green knee socks or tights (solids only)
- No leggings may be worn during the school day
- No boots or sneakers
- Uniform Shoes – Black loafer, oxford or Mary Jane

1st Grade Boys:
- Green pull on pants (no buttons or zippers)
- White turtleneck or a white knit shirt with a collar with the school logo
- Uniform Shoes - Black loafer or oxford

2nd-5th Grade Boys:
- Dark green uniform pants
- Black belt (plain, leather or man-made leather)
- White button-down collared shirt (long or short sleeved)
- Plaid uniform tie
- If the school sweatshirt is worn, ties must be worn underneath
- Black or dark green socks (no no-show socks)
- Uniform Shoes - Black loafer or oxford

6th, 7th & 8th Grade Girls:
- Oxford white blouse (short or long sleeved)
- Plaid skirt
- Navy vest with school logo or navy V-neck pullover sweater with school logo
- Solid Navy knee socks, navy tights or natural color stockings
- No leggings may be worn during the school day
- Uniform Shoes - Black loafer or oxford (rubber-sole, no heel)
- No boots. Sneakers permitted only on gym days

6th, 7th & 8th Grade Boys:
- Oxford white shirt (short or long sleeved)
- Khaki twill pleated slacks
- Navy polyester blazer with school logo
- Black belt (plain, leather or man-made leather)
- Navy/khaki stripe tie
- Black crew socks
- Uniform Shoes - Black loafers or oxfords shoes with rubber soles
- No boots. Sneakers permitted only on gym days

- Sweatshirts will not be worn with the uniform due to the boys wearing Navy blazers; Sweatshirts are only to be worn for gym.
Physical Education Uniforms:

Summer
Kindergarten through Grade 8, girls and boys:
- Green shorts
- Green t-shirt
- Sneakers
- White crew or no-show socks

Winter
Kindergarten through Grade 8, girls and boys:
- Green uniform sweatpants or Green nylon pants
- Green sweatshirt with school logo or Green nylon jacket with school logo
- White crew socks
- Sneakers

In keeping with the image we wish our students to portray, by wearing proper and complete uniforms, it is expected that these students follow these guidelines:

1. Boys-Hair should not be touching shirt collar, cover eyebrows or go over their ears
2. No unnatural color dying of hair for all students such as but not limited to ombre, balayage, streaked hair or colored dye (permanent or temporary).
3. Extreme spiking of hair with gel is not permitted.
4. NO hair designs, multilevel cuts or Mohawks are permitted.
5. The wearing of an earring by a male student is considered inappropriate attire for St. Patrick School.
6. The wearing of “Fashion statement body piercing jewelry” during school hours or functions is not permitted.
7. Girls are permitted to wear one pair of pierced or clip earrings; studs or small hoops are permitted.
8. Accessories such as chokers, tattoos, armbands, etc. are not permitted.
9. The preferred headband is the plaid one matching the uniform. NO headbands with cat ears, unicorn horns or large bows will be permitted.
10. The length of the girls’ skirts and/or jumpers should not be more than 2inches above the knee.
11. Girl’s make-up (7th & 8th Grade) must be natural looking; no heavy eyeliner; no dark or extreme nail polish. No artificial nails or additions to natural nails.
12. Young men should be clean shaven at all times.

Written warnings will be issued. Three written warnings constitute an after school detention.
DRESS DOWN DAYS

Certain days during the school year will be announced as “Dress Down Days”. On these days, the students are permitted to dress out of uniform (some days will be “Free Dress Down”, and others will require a fee (to be announced) in order for the student to come to school out of uniform. At all times, students must come to school appropriately dressed regardless of the current fashion or style. Attire should be neat and clean. The following items will be considered inappropriate attire for Dress Down Days: any clothing that allows exposure of the midriff area or shoulders, tight or ripped jeans, clothing with offensive slogans skirts, skorts, or shorts that are shorter than mid-thigh, cut-off shorts, backless shoes, clogs, flip flops lounge (Pajama) pants and yoga pants, cami tops or tops with very thin straps on the shoulders, low cut blouses or tops.

* Any clothing deemed inappropriate by school administration will be dealt with on a case by case basis.

_The St. Patrick School Administration reserves the right to deem unacceptable any attire not mentioned above that is questionable. Parents of students who are not in compliance will be notified. No excuses will be accepted._
REPORT CARDS

Report Card Schedule:
- December
  - Pre-Kindergarten through Grade 8 - Diocesan Report Card
- March
  - Pre-Kindergarten through Grade 8 - Diocesan Report Card
- June
  - Pre-Kindergarten through Grade 8 - Diocesan Report Card

Parent/Teacher Conferences are held in December and March

STUDENT PROGRESS CODE

Kindergarten

Academic Code
3 - Meets age appropriate expectations. Performance on task is consistently apparent.
2 - Shows progress in meeting age appropriate expectations. Performance on task is emerging.
1 - Does not meet age appropriate expectations. Performance on task does not meet expectations.

Grades 1 - 5

Academic Code
4 - Student work demonstrates a thorough and consistent understanding of grade level standards and objectives. Student completes work independently and integrates learned concepts and skills.
3 - Student work demonstrates an understanding of grade level standards and objectives. Student completes work satisfactorily and applied expected skills to work.
2 - Student work demonstrates a partial understanding of grade level standards and objectives. Student exhibits inconsistent understanding and application of concepts and skills.
1 - Student work demonstrates minimal understanding of grade level standards and objectives; evidences are limited organizational, reasoning, and critical thinking skills; completing independent tasks only with assistance, struggles with grade level standards and objectives producing less than expected work.

Effort and Personal Growth Codes
E - Excellent
S - Satisfactory
I - Inconsistent
N - Needs Improvement
Grades 6, 7, and 8

Academic Code

5 - Student work is outstanding and consistently goes beyond grade level standards. Student exhibits an ability to think creatively in new situations, and produces work that integrates and applies learned skills in original and complex ways.

4 - Student work demonstrates a thorough and consistent understanding of grade level standards and objectives. Student completes work independently and integrates learned concepts and skills.

3 - Student work demonstrates understanding of grade level standards and objectives. Student completes work satisfactorily and applies expected skills to work.

2 - Student work demonstrates a partial understanding of grade level standards and objectives. Student exhibits inconsistent understanding and application of concepts and skills.

1 - Student work demonstrates a minimal understanding of grade level standards and objectives; evidences very limited organizational, reasoning and critical thinking skills; completing independent tasks only with assistance, struggles with grade level standards and objectives producing less than expected work.

Effort and Personal Growth Codes

E - Excellent
S - Satisfactory
I - Inconsistent
N - Needs improvement

Report cards are distributed at conferences for Trimester I.

Trimester II and III Report cards are sent home with students.

PARENT PORTAL - POWER SCHOOL

Parents of students in Grades 1 through 8 can log into Power School to view student grades/attendance throughout the year.
Iowa Test of Basic Skills:
Test administered to grades 2-8 during Fall Semester. Detailed analysis will be distributed to parents.

CogATs:
The *Cognitive Abilities Test (CogAT)* measures students' learned reasoning abilities in the three areas most linked to academic success in school: Verbal, Quantitative and Nonverbal. Although its primary goal is to assess students’ reasoning abilities, *CogAT* can also provide predicted achievement scores when administered with The Iowa Tests.

While *CogAT* is well-suited to help educators make important student placement decisions, such as selecting students for Gifted and Talented programs, exclusive features such as the Ability Profile Score can be used to expand the educational opportunities of all students.

- Administered to Grades 4 and 7 in the Fall and to Grade 1 in the Spring. Results are distributed to parents.

NY State Assessment Tests: (All administered in the Spring)
- Administered to Grades 4 and 6 in the subjects of Math and ELA
- Administered to Grades 4 and 8 in Science
- Results to be mailed home upon delivery to school
PROMOTION/SUMMER SCHOOL

As stated in the section entitled Attendance/Tardiness, promotion to the next grade is at the discretion of the administration. Excessive absences and or lateness seriously affect the student’s ability to be successful in the classroom. Poor attendance (more than 20 days absent) may jeopardize promotion to the next grade and is subject to administrative review.

Students in grades 4-8 who have failed in any of the major subject areas of Language Arts/Reading/Writing, Mathematics, Science and Social Studies will be required to attend an accredited summer school institution or be tutored by a certified teacher. If the option of tutoring is chosen, these services must be given 3x a week for 6 weeks. All students involved in summer programs will be formally evaluated by St. Patrick School before being promoted to the next grade. This will take place on the last Tuesday of August.

Students who do not meet the criteria for passing any New York State test are highly recommended to seek remediation in the particular subject area involved during the summer. Further remediation, which is mandated by the state, will be given during the following school year. Students will be formally assessed as to their progress at the end of the school year.

ELECTRONIC EQUIPMENT

Students should not bring to school: MP 3 players, cameras, Game Boys, X-Boxes, I pods, etc. If these things are discovered in school they will be confiscated and the parent will be called to pick them up. They are distracting and costly to replace. The school will not reimburse the cost of these items if they are lost or broken. The children need to focus on their studies and on being prepared for class with the correct books and supplies.

CELL PHONES

Cell phones and/or Apple watches or other cellular watches are not permitted to be used in school. All such devices must be turned off and kept in the student’s locker/backpack. This policy applies to all students in grades K-8. Any violation of this rule will result in the confiscation of the device and a phone call to the parents to come pick up the device at the School Office.

TECHNOLOGY

Technology is evident in every aspect of our lives. Although we as educators see this as a positive and effective tool in learning, it can also have a potentially negative effect on the lives of our students. The use of handheld electronic devices and the incidents of cyber bullying, cheating, texting, and participating in violent video games have grown tremendously in recent years. With these concerns in mind, all student-owned electronic devices must be turned off and secured in the student’s locker during the school day. This includes cell phones and ALL handheld electronic devices. (New York State Educational law prohibits all cell phones and electronic devices from classrooms where state tests are administered.)
Consequences for displaying or having a device activated in school without a teacher’s permission are:
1. The device will be confiscated by administration and returned to student at the end of the day.
2. The device must be reclaimed by the parent.
3. The child may receive a possible one day in school suspension.

All students in grades 1-8 must submit a Technology Use Agreement prior to accessing the internet via the St. Patrick School network. Improper use of St. Patrick School devices, printer, or internet access may result in a technology use suspension of a minimum of 30 school days. This is a difficult and complicated issue. We know that if we work together we can provide the students with an excellent learning environment as well as solve the challenges we face. The safety of the children of St. Patrick School is of utmost concern to the faculty and staff. We thank you for your cooperation.

USE OF STUDENT PHOTOS / VIDEOS ON THE ST. PATRICK SCHOOL WEBSITE/FACEBOOK

St. Patrick School, including faculty, staff, and parents may take appropriate pictures of faculty, staff, and students during school functions, events, field trips, and other school happenings. These pictures/videos may be posted online (school website and Facebook) to display students’ work, promote the school and engage parents and the community. Student-created content (pictures, videos, documents) may also be uploaded to the web throughout the year. These pictures, videos, and documents are not to be manipulated or used for inappropriate means by any member of the St. Patrick School community. Because these pictures/videos are online, they may be accessible to any and all persons who visit these sites. A student’s name will never be used in any picture/video unless the parents are notified and permission granted.

If you wish for St. Patrick School not to use your child’s image on the school website, you must notify the school in writing.

LUNCH PROGRAM

Our school offers a full service cafeteria managed by Mr. Ed DeRose. Mr. DeRose and his staff have been certified by the Suffolk County Board of Health in Food Service Management. The cafeteria is licensed by the Suffolk County Board of Health as well. This certification prohibits any food that is not store bought to be distributed to the students in classrooms and in the cafeteria. The selection that the cafeteria offers is wide and varies from day to day with certain items being offered every day. Milk is available while soda is not. Students have a 40 min. lunch period, 20 minutes for recess and 20 minutes for lunch. Teachers and teacher assistants supervise lunch in the cafeteria and also recess (indoors and outside dependent on weather conditions.) Parent volunteers help to supervise recess in grades 1-5. There is one volunteer per class. All volunteers must have Diocesan background checks and Virtus training. It is mandatory that all volunteers must attend a training session in September to go over the guidelines for recess.

Please do not send in any glass bottles to school. Fast food brought in by parents at lunchtime is ABSOLUTELY FORBIDDEN.
ST. PATRICK PARENT TEACHER PARTNERSHIP (PTP)

The St. Patrick Parent Teacher Partnership unites our administration, faculty and families into a common organization whose goal is to promote the wellbeing of our school. The Partnership joins together on a volunteer basis to work toward agreed upon goals. You are encouraged to volunteer your time to this partnership in your children’s’ journey through St. Patrick School.

VOLUNTEERS

Pursuant to Diocesan Mandate, all volunteers must submit a Certificate of attendance at a Virtus Training Session and submit the necessary paperwork for volunteers which includes consent to a background screening. This mandate must be met in order for any parent/volunteer to assist at any school event, attend field trips and coach or participate in the Catholic Middle School Athletic Association (CMSAA).

FIELD TRIPS

Periodically, teachers may plan to take classes on outings during the school day. These excursions are learning experiences while simultaneously providing enjoyment. In order to participate in a class trip, the child must bring in a permission slip signed by the parent/guardian. Each teacher has the right to withhold a student from going on a trip because of lack of respect for his/her classmates or teachers, questionable conduct or if the child might be considered a danger to him/her or others during this time.

A standard form for all field trips will be used by teachers to notify parents of an upcoming field trip. This form will contain a parental request that the student be allowed to participate in the offsite activity, parental permission for such participation and any other pertinent information regarding the trip. It is understood with each field trip that there is parental release/waiver of school liability in the event of accident/injury. Telephone calls will not be accepted in lieu of permission slips. The number of parents asked to chaperone on the field trips will depend on the size of the class, the destination of the trip and the number of teacher and teacher assistants attending. All parents attending field trips must have on file a Virtus Training Certificate and Volunteer form which includes consent to a background screening.

BIRTHDAY CELEBRATIONS

All food brought in for birthdays and other classroom events must be store bought and have the ingredients printed on the packaging. Dunkin’ Donuts does not include their ingredients on their packaging, therefore Dunkin’ Donuts cannot be allowed in for birthdays or other classroom events.

Also, for the safety and well-being of our students who have food allergies, any “goody bags” sent in to go home with students cannot contain candy or any other food.
AFTER SCHOOL ACTIVITIES

Saint Patrick School is proud of our after school activities. During the school year, we offer a concert band, chess club, ceramics, drama, F.A.S.T Athletic program, Riding club, Student Council, Tennis club, baton twirling, Rosary makers, and Scouting for both boys and girls. We offer a Sports program each season for the students in 6th, 7th and 8th grades thru the Catholic Middle School Athletic Association.

CATHOLIC MIDDLE SCHOOL ATHLETIC ASSOCIATION (CMSAA)

St. Patrick School is a founding member and proud participant of the Catholic Middle School Athletic Association (CMSAA) of Suffolk County. The CMSAA is a group of parochial schools throughout Nassau and Suffolk County which have chosen to provide inter-school athletic competition for its students in grades 6-8. There are approximately 14 schools participating. Current sports offered include:

- Fall Season (Sept. – Nov.) Cross-Country and Soccer
- Winter Season (Dec.-Feb.) Basketball and Bowling
- Spring Season (March- May) Baseball, Softball, Volleyball, and Lacrosse

Academics are our primary focus and students must meet their responsibilities to maintain the privilege of participating in the various sports offered. Attitude and effort in the classroom are as important as attitude and effort in the sports program. Students are expected to arrive at school on time and maintain consistent, positive attendance. Students are expected to complete all class assignments and homework on time. Students are expected to give 100% effort to academics as well as athletics. If at any time the faculty and/or administration feel that a student is not adhering to the academic and/or attendance requirements, the student will be subject to suspension from the program.

The program coordinator for our school is Bob DiGregorio. He directs the activities of the various teams and represents St. Patrick School at CMSSA meetings. He also coordinates communication of the programs throughout the School and the establishment of team rosters, etc. for each season. He may be reached year-round via e-mail at bdigegorio.cmsaa@gmail.com. Kelly Townes is our school contact person. She will coordinate the registration, team formation and uniforms for CMSAA. She can be reached via email at ktownes7172@spssmith.org

All coaches/volunteers must have on file a Virtus Certificate and volunteer form which includes consent to a background screening.

To be eligible to try out and remain on a school team at St. Patrick School a student (grades 6 through 8) must be in good standing academically, have exemplary conduct and have an approved Sports Physical on file with the School Nurse’s office.

_all sports fees must be paid before the season begins._
A “Fighting Irish Scholar/Athlete of the Year” is selected by determination of all 8\textsuperscript{th} grade teachers, the Physical Education teacher and coaches from all three seasons. This award is presented at the 8\textsuperscript{th} Grade Graduation ceremony. To be eligible for consideration, a student must be in the 8\textsuperscript{th} grade, participate on a School team in all three seasons and be on the Principal’s List or Honor Roll. St. Patrick School’s Fighting Irish Teams also participate in volunteer activities during each season.

**PESTICIDE NOTIFICATION**

New York State Education Law, Section 409-H requires schools to provide written notification regarding actual or potential use of pesticides throughout the school year. The school is also required to maintain a list of students, parent and staff members who wish to receive a 48-hour prior written notification of specific pesticide applications in the school. This is to advise there have been no additional applications since the last notification.

The school has utilized an integrated pest management program (IPM) in order to restrict or eliminate entirely the use of pesticides in or around school facilities. The school IPM program includes the use of a contracted firm, expert in conducting integrated pest management programs. This firm conducts monthly inspections of all facilities and takes appropriate remedial measures to eliminate or reduce the presence of insects or other pests.

While the school does not anticipate any situation where there will be a need to provide notification of a pesticide application 48 hours in advance, if you would like to receive such notification if one were requires, please send a postcard or brief letter to the School Nurse, St. Patrick School, 284 East Main Street, Smithtown, New York 11787 requesting pesticide application notification. In the unlikely event an application of a regulated pesticide application is required; the School would not apply such chemicals unless the school was to remain unoccupied for a continuous 72 hours following the application. In doing so, a 48-hour notification would not be required.