



Dear Parents and Guardians,

Welcome to the 2020/2021 school year! We are excited for another great year!

Our Lunch Volunteer Program begins on Thursday, September 10th. This program provides adult supervision for our children during their recess period (playground or classroom as determined by weather) while the teachers take their lunch breaks. It can only succeed if we receive your assistance, and any time you can give would be greatly appreciated.

We ask that you volunteer for a recess period once per month for each child that you have in grades 1-5. The recess times are as follows: Grades 1, 2, & 5 are at 11:21-11:46 and Grades 3 & 4 are at 10:46-11:11 Please arrive 10 minutes early, so we can make sure we have enough coverage and the children can go out on time. Younger children may accompany you during this time. It is very important for the safety of our students that we have these times covered. If you cannot make your scheduled time, **please find a substitute. Please notify Mrs. Darmanin if you are not able to get any coverage for your class.**

I will hold two Orientation Meetings will be held for all volunteers. The first will be on Thursday, September 10th, from 10:20 AM to 10:40 AM. The second will be on Monday, September 14th, from 10:20 AM-10:40 AM. For both meetings, please meet in the West Wing entrance. I will introduce you to the program, stress safety concerns, and provide a discussion period. **It is very important that all volunteers attend this meeting, as regulations have changed.** A background check will be done and all volunteers are required to do the Virtus training.

Parents can go to <https://www.virtusonline.org/virtus/index.cfm>? Please click on "First Time Registrant." After that you will select your diocese: **Rockville Centre, NY-Safe Environment (Diocese)**. You will continue registering to find an online training option that suits your schedule.

Please complete the form below (**one for each child in grades 1-5**) and return **as soon as possible**, but **no later than Friday September 11th** to your child's teacher. For each child indicate all days that would be good for you. Lunch period times have changed to incorporate sanitizing therefore, we are asking that if you have more than one child, please consider covering more than one lunch duty slot in a day. Please email **Kelliann Muurisepp** at **kelliann.cabezas@gmail.com** or contact her at **631-972-4821** with any lunch duty scheduling questions. *Please include your **child's teacher and class number** when emailing Mrs. Muurisepp.*

Thank you to all who have helped to make this program a success in the past and to all our new volunteers! May God bless you for the generosity of your time now and in the future.

Sincerely,
Mrs. Rebecca Darmanin
Assistant Principal



ST. PATRICK SCHOOL LUNCH VOLUNTEER PROGRAM 2020-2021

*****PLEASE FILL OUT A SEPARATE SHEET FOR EACH CHILD*****

VOLUNTEER'S NAME _____

PHONE _____

EMAIL (please print clearly) _____

____ I will attend the volunteers meeting on Thursday, Sept. 10th

____ I will attend the volunteers meeting on Monday, Sept. 14th

____ I will gladly volunteer. Please fill out all the information below for each child. **One sheet per child.**

CHILD'S NAME _____ Teacher _____ Class _____

Names and teachers of your other children in grades 1 - 5

Name _____ Teacher _____ Class _____

Name _____ Teacher _____ Class _____

Please choose 3 possible days in order of your preference, to allow more flexibility in scheduling.

Days of the week () Monday () Tuesday () Wednesday () Thursday () Friday () Any Day

Times per month () One () Two () Three () Four

I am available to substitute on () Monday () Tuesday () Wednesday () Thursday () Friday () Any Day

____ I would be willing to be the class captain. The class captain will be required to email the monthly schedule to the volunteers when it becomes available. This does not require you to come into school. The schedule will also be posted on the school website.

Any comment that would help in scheduling your lunch duty (e.g. if you are only available certain months/times of year due to work schedules, pregnancy, etc) _____

