

**Sacred Heart Volunteers**

We are so delighted you are interested in volunteering at Sacred Heart! Volunteering at our parish will offer you the opportunity to engage more fully with the parish and with your faith. To ensure our volunteers are not just 'doing a job', but also taking an active role in their own spiritual life, there are requirements that must be met before volunteering your time and talent.

**Please Note:** As people return to Mass, we ask that all volunteers attend Sunday Mass at minimum for one month before re-engaging in volunteer opportunities. If new to the parish, we ask that you attend Mass regularly for two months before assuming volunteer duties.

**Core Requirements (please initial):**

- \_\_\_ Fully initiated, active Catholic—what this means is that you have received the sacrament of baptism, confirmation, frequent reception of Holy Communion, and reconciliation. Additionally, if applicable, you should be sacramentally married in the Church.
- \_\_\_ Have a deep love and reverence for the Mass, the source and summit of our faith, and strive to be in a state of grace.
- \_\_\_ Attend Sunday Mass weekly, not just on the days you intend to serve.
- \_\_\_ Have a commitment to daily personal prayer.
- \_\_\_ Model in your life love of God and love of neighbor.
- \_\_\_ Living a life above reproach (not living in scandal—avoiding gossip and hearsay, not cohabiting, actively in dissent against Church teaching, etc.)
- \_\_\_ Sunday Mass attire needs to be your Sunday best! Reverent and tidy.
- \_\_\_ Be registered in our database and contribute financially to the success of the parish.
- \_\_\_ Be willing to undertake additional training and formation.
- \_\_\_ Understand that participation as a volunteer is a privilege, not a right.

***All these requirements should be fulfilled before continuing with your intent to volunteer. If you need to fulfill any sacramental requirements that are not met currently, contact the parish office and we can assist you.***

**\*\*I have read the above and attest I fully meet the core requirements\*\***

By: \_\_\_\_\_

By: \_\_\_\_\_

Volunteer

Head of Ministry

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Pastor Approval: \_\_\_\_\_

Date: \_\_\_\_\_

**Ministry Specific Requirements (Please initial): Cantors & Accompanists**

- \_\_\_ Cantors/Accompanist will be supervised and trained by the Pastoral Assistant for Music Ministry, who will assign cantors/accompanists to a schedule of Sunday Masses. Cantor/Accompanist will commit to attending Masses as assigned; in the event they cannot attend, they will notify PA for Music Ministry so a substitute may be arranged.
- \_\_\_ The PA for Music Ministry will choose and arrange all music.
- \_\_\_ Music (style, tone and tenor) will be under the direction and approval of the PA for Music Ministry.
- \_\_\_ Final approval of all Cantors/Accompanists will be at the discretion of the PA for Music Ministry and/or pastor.
- \_\_\_ Cantor/Accompanist agrees to be available for rehearsals with the PA for Music Ministry as needed, and to attend an annual training session for music ministers.
- \_\_\_ Physically be attending Mass at Sacred Heart Parish for at least one month prior to volunteering for any parish ministry for established parishioners and two months for newly registered parishioners.

**I have read the above and attest I fully meet the ministry specific requirements:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Volunteer

Head of Ministry

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Pastor Approval: \_\_\_\_\_

Date: \_\_\_\_\_

### VOLUNTEER AGREEMENT

The purpose of this volunteer agreement is to specify the nature and conditions of the volunteer relationship between \_\_\_\_\_ hereafter referred to as "Volunteer" and Sacred Heart Catholic Church hereafter referred to as "Sacred Heart."

1. Beginning date of volunteer commitment:
2. Number of hours volunteered: 1-4 hours per week (variable).
3. Physical location of volunteer work: Sacred Heart.
4. It is expressly understood that the volunteer will **not** receive any financial compensation, including vacation, sick, personal, or holiday compensation; nor will there be any pension, medical or other insurance coverage provided.
5. This agreement will remain in force unless terminated at the request of either party. No period of waiting or written notice is required.
6. **Final approval of volunteers will be at the discretion of the pastor.**

*This agreement expresses all obligations between the two parties named below and there exists no other agreement, written or oral, between these parties, involving the obligations outlined above.*

By: \_\_\_\_\_

By: \_\_\_\_\_

Volunteer

Head of Ministry

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Pastor Approval: \_\_\_\_\_

Date: \_\_\_\_\_