



## Office for Youth & Young Adult Ministry Archdiocese of Newark



St. John Paul II Youth Retreat Center / CYO Sports / Catholic Scouting / PJH / Summer Camp

January 31, 2020

Greetings Parents,

Its that time of the year again! Time to start thinking about Summer Camp for your child (ren).

We are very excited for another season of the CYO Summer Day Camp! Many of our staff have expressed interest in returning and are excited to work for us again! Personally this will be my 30th year working with the Camp Program - my 24th year as the Camp Director! I'm very excited for the summer!

We wanted to make sure we get this information out to you in a timely manner. Each summer we take about 525 children into camp. Last year it took only about TWELVE WEEKS for us to max out our enrollment .. Even SHORTER for our Kinder Camp age (5 and 6 year old) children. So you do not miss out on camp for this summer we encourage you to send back the Registration Form, Health Form and payment for the first week your child is attending as soon as possible. We open up camp registrations to all new parents as of Monday February 10th. **Please understand that that NO SPOTS ARE RESERVED for campers until we receive forms AND payment for at least one week.**

You can mail the forms back to us to the address below, or stop by our Main Office (NOT THE CAMP OFFICE) located on Belgrove Drive (large life size statue of St. John Paul II in front of the doors) Monday to Friday 9am to 4:45pm.

Enclosed is also the Health Form for this summer that needs to be filled out and returned to us. You DO NOT need a doctors note.. And we DO NOT need copies of your child's shots. Since they are in school these need to be kept up to date already for attendance there.

We will send in a future mailing the Complete Camper Policies and Procedures, Camp Trip Form (we are still working on those), the Camp Lunch Menu, and more information including the Camp Pick Up Cards and eventually how we plan to continue our online format for campers ages 7-12 to select their weekly schedule.

As we send out information you will also be able to view it on our website at [www.newarkoym.com](http://www.newarkoym.com)

**I would encourage you to READ THE UPDATED INFORMATION SHEET FOR THE 2020 SUMMER CAMP SEASON as it highlights some changes, etc for parents.**

Thank you in advance for choosing the CYO Summer Day Camp. We look forward to serving you!

Peace,

*Rich +*

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## THE CYO SUMMER DAY CAMP

For over 80 years, hundreds of children have experienced CYO Summer camp as a vibrant faith community which offers campers a fun-filled, week in a safe and supportive setting. Kids have a great time learning new skills, making new friends, and enjoying all that summer offers. We welcome children of all races and religions.

### OUR STAFF:

We employ experienced and caring young adults with backgrounds in day care, recreation and youth ministry. Many of our staff are local teachers and educators, or college age students studying in these fields

### OUR FACILITIES:

The St. John Paul II Youth Retreat Center is a 5-acre facility operated by the Archdiocesan Office for Youth and Young Adult Ministry and is used year round as a Retreat Center for teens and adults. The facilities include an air conditioned gym and cafeteria, outdoor pool, grassy fields, computer lab, arts and crafts, Kinder Camp, and special break out rooms for rainy day



### MORNING CARE AT CAMP

Children may be dropped off starting 7:00 am to the Dining Hall for Morning Care where they will receive cereal and juice. MORNING CARE IS A FLAT RATE \$30 A WEEK – NO DAILY RATE. Regular drop off will start at 8:00 am when doors open. Children must be picked up NO LATER THAN 6 pm.

### TUITION

The fee for all campers is \$160.00 per week. (Fee for the week of June 29th is \$130) PLEASE NOTE: to avoid being charged a late fee, tuition for that week MUST BE PAID IN FULL by the Monday of the campers week. .

**PAYMENT:** Make checks payable to **CYO Summer Camp.** Please include your **child's full name on all checks.**

**There are no partial fees for camp.** The camp tuition covers the cost of meals, supplies, staff and facilities. We **CANNOT** offer any partial fees for campers that attend half days or limited days in a week.



### OUR PROGRAM:

Our Camp is divided up into THREE separate age brackets...

-Kinder Campers (ages 5 and 6)

-7 to 9 year olds

-10 to 12 year olds

All groups gather at the beginning and ending of the day together but during the camp day they have their own separate aged activities. Campers eat lunch according to their age groups also.

### KINDER CAMPERS:

Kinder Campers are divided up further by the 5 year olds and then the 6 year olds. We will taking NO MORE than 15-20 of each camper age per week. Once that number is met Kinder Campers will go on a waiting list. There are TWO counselors and an assistant with each age group during the day. **ALL CHILDREN**

**ATTENDING KINDER CAMP MUST BE TOILET TRAINED AND ABLE TO USE THE BATHROOM AND CHANGE THEMSELVES FOR POOL/WATER ACTIVITES UNASSISTED.**



### THE CAMPERS DAY

Kinder Campers stay together for the day and are structured as a traditional camp setting where they play, learn, eat, swim etc together.

The 7-9 year olds and 10-12 year olds are placed on a 6 period schedule. Each week they get to choose SIX different activities ( swimming, sports, computers, art, etc) to do for one week. Periods are roughly 50 minutes each.

At the end of the day the campers all gather together for closing announcements, etc. Campers are outside playing each day in activities until roughly 5pm—but can be picked up anytime you would like.

### LUNCH AT CAMP

All campers receive lunch everyday at camp as part of their weekly camp fee. If campers chose not to eat the lunch provided they can bring their own lunch from home. Lunch menus will be posted on the website on the camp page as the camp season draws closer.



## **Have a Question on Camp?** **Here's some important information from Rich** **that's IMPORTANT for parents to know!**

So over the course of the past 24 years as Director I get asked A LOT of the same questions.. So I figured I would put some of this in writing to help you out!

**-Camp AGE.** Camp is for children ages 5 to 12. A camper that turns 13 during Camp can still continue to go to camp for the remainder of the season. A camper **MUST BE 5 years old** by the time camp starts to attend. Kinder Camp is for children ages 5 and 6. Regular Camp is for children ages 7 to 12. If your child turns 7 right before camp starts, during camp, or right after camp—you might want to record his/ her age as 7. **UNLESS** you want your “almost to be 7 year old” in Kinder Camp.

**-Campers will be grouped as the following..** Kinder 5 year olds, Kinder 6 year olds, campers ages 7 to 9, and campers 10 to 12. So **NO** your 7 year old will not be in the same activities as your 10 year old.

**-A mailing will come out sometime in early May that will highlight the camp rules, procedures, etc.** In that mailing will also be the information about Camp Trips. Camp trips are an option– not mandatory. You choose if you want your child to go and pay for only those trips you choose.

**-We will once again have our Camp ID cards .** These cards **MUST BE SHOWN** at pick up to take your child home. You will again get 3 cards. They will not be sent to you til early June.

**-Kinder Campers DO NOT be using the pool.** We have water inflatables, slides etc that the Kinder Campers will use in the playground area!

**-The pool is a “in ground” pool.** There is a small 2 foot kiddie pool, and the larger pool goes from 2 feet to 6 feet. **EVERY WEEK** all campers by State law must take a swimming test. If they cannot pass the test, or do want to take it they will be kept in the 2-3 foot section of the pool. All non swimmers will need to wear a special bracelet we give them so they are identified to Lifeguards as non swimmers. We have outdoor changing stalls that the campers use to change for pool each day. We have certified lifeguards at the Pool and certified EMT's/ First Aid Staff for medical assistance.

-Our property has a lot of outdoor space! We have our turf field, parking lots, grass field, outdoor pavilion area, basketball and volleyball courts which campers will be using.

**-In regards to “seeing” the facility. You can drive thru anytime you like. HOWEVER inside spaces do not get set up until 3 weeks before camp since as a year round retreat facility we constantly have groups and events going on. So doing a “tour” is really not an option as nothing is set up, and most rooms are empty.**

**-We will be having a Camp Parents Orientation/ Open House. These will be Tuesday June 16th OR Thursday June 18th from 6-9pm. It was a BIG HELP for all new parents last year! We figure it can cut down on a lot of the confusion/ questions that come up during the summer. More information will be sent in future mailings.**

-Camp Staff attend **THREE** staff orientations for training and our staff typically start at age 18. We are proud that each year we have over a 50% return rate of our staff! The large majority of our staff not only return, but over 75% typically were campers themselves when they were younger. Most of our staff is between the ages of 18-23.

-We will once again be using an **ONLINE** scheduling platform where parents/ campers can choose their weekly schedules. Schedules **MUST BE MADE** at home. We will once again **NOT** be making schedules for campers on site each week. More information will come regarding Scheduling. Options each week vary from computers to video games, sports to arts and crafts, art to music classes. The options change each week.

-Again the weeks you are checking off on the Registration sheet can be changed. You are charged for what you use. We ask if you know there are changes that need to be made due to vacations, other camps, etc that you alert us **AS SOON AS POSSIBLE.** We try to accommodate as many parents as possible. So you alerting us that you are not using time opens it up for those that might be on a waiting list.

-Realize that most Public Schools are in session still the first week of camp! More than likely the majority of our campers wouldn't start til week 2. **CHECK YOUR SCHOOLS SCHEDULE BEFORE REGISTERING!**

**2020 CYO Day Camp Registration Form**  
**PLEASE PRINT CLEARLY. Complete one application per child please!**

Child's Name \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone # \_\_\_\_\_ Parents Cell # \_\_\_\_\_

Child's Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Child's Age **1st DAY of Camp in 2020** \_\_\_\_\_

Parent/ Guardian Name (s) \_\_\_\_\_

Parent/ Guardian's Email Address \_\_\_\_\_

**Please check these if they apply to you:**

\_\_\_\_\_ My child will be attending MORNING CARE (7am –8am at a flat rate of \$30 A WEEK)

\_\_\_\_\_ My child will be staying for the FREE AFTER CAMP (5pm –6pm)

**Please check off the weeks your child will be attending Camp:**

\_\_\_\_\_ 1. June 22 – 26

\_\_\_\_\_ 4. July 13 - 17

\_\_\_\_\_ 7. August 3 - 7

\_\_\_\_\_ 2. June 29 – July 1\*\*

\_\_\_\_\_ 5. July 20 - 24

\_\_\_\_\_ 8. August 10 - 14

\_\_\_\_\_ 3. July 6-10

\_\_\_\_\_ 6. July 27 - 31

\_\_\_\_\_ 9. August 17– 21

**Camp Fees:** 160.00 per week due MONDAY of each week , \*\* June 29 –July1 only \$130.00—NO CAMP on July 3rd

**Morning Care :** \$30 per WEEK flat rate. There is no daily rate. If you attend 1 or more days it is \$30

**Child's T-Shirt Size (please check off one )**

\_\_\_\_\_ Youth Small      \_\_\_\_\_ Youth Medium      \_\_\_\_\_ Youth Large

\_\_\_\_\_ Adult Small      \_\_\_\_\_ Adult Medium      \_\_\_\_\_ Adult Large      \_\_\_\_\_ Adult XL

**PLEASE READ AND INITIAL ALL FIVE STATEMENTS**

\_\_\_\_\_ **I understand there are NO REFUNDS on deposits, tuition, late fees, or merchandise due to vacation, relocating to another area, academics, illness, injury, absence or non attendance.**

\_\_\_\_\_ I understand that the early morning care is \$30 per week regardless if my child attends one day or all five.

\_\_\_\_\_ I understand to reserve the weeks I am requesting I must return this form AND the Health Form with AT LEAST ONE weeks camp fee (\$160) payable either in cash or check. Checks made payable to "CYO Day Camp"

\_\_\_\_\_ I understand that my child must be able to be a part of a group of children in their age range & that the CYO Camp Staff cannot provide specialized one on one care of my child.

\_\_\_\_\_ I understand that Camp is for children ages 5 to 12. A camper that turns 13 DURING Camp can still continue to go to camp for the remainder of the season. A camper MUST BE 5 years old by the time camp starts to attend

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**Did you check off a shirt size AND ALSO initial the 5 statements above?**

**ARCHDIOCESE OF NEWARK CYO Day Camp**  
**CAMP HEALTH HISTORY FORM – 2020 Camp**

Participant \_\_\_\_\_ Age \_\_\_\_\_ Date of Birth \_\_\_\_\_ Sex \_\_\_\_\_

Mothers Name \_\_\_\_\_ Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

Fathers Name \_\_\_\_\_ Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

Home Address \_\_\_\_\_ Town \_\_\_\_\_ Zip \_\_\_\_\_

Child resides with: Mom \_\_\_\_\_ Dad \_\_\_\_\_ Both Parents \_\_\_\_\_ Other \_\_\_\_\_

Mom's Cell Phone # \_\_\_\_\_ Dad's Cell Phone # \_\_\_\_\_

This Child resides with \_\_\_\_\_ Both parents \_\_\_\_\_ Mom \_\_\_\_\_ Dad \_\_\_\_\_ Other \_\_\_\_\_

**IF NOT AVAILABLE IN AN EMERGENCY PLEASE NOTIFY:**

1. \_\_\_\_\_  
Name and Address Phone Relationship

2. \_\_\_\_\_  
Name and Address Phone Relationship

**Has your child ever had or has ... (please check off with approximate dates)**

___ Rheumatic Fever _____	___ Hay Fever _____	___ Chicken Pox _____
___ Convulsions _____	___ Poison Ivy _____	___ Measles _____
___ Diabetes _____	___ Insect Stings _____	___ German Measles _____
___ Allergies _____	___ Infections _____	___ Mumps _____

**Operations or Serious Injuries (Dates)** \_\_\_\_\_

**Chronic or recurring Illness** \_\_\_\_\_

What Medication is your child taking ? \_\_\_\_\_  
(ALL MEDICATION MUST BE GIVEN TO CAMP EMT'S IMMEDIATELY UPON ARRIVAL)

**At Camp your Child will be in and around MANY Children. Are there any behavior hints, or information that we should be made aware of now so as to make your child's summer experience a happy one?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PLEASE TURN OVER**

Physician's Name \_\_\_\_\_ Phone # \_\_\_\_\_

Insurance Carrier \_\_\_\_\_ Policy number \_\_\_\_\_

Please list any specific allergies \_\_\_\_\_

Please list any Dietary restrictions \_\_\_\_\_

**IMPORTANT:** Please notify the Camp Director if the participant is exposed to any communicable disease during the three weeks prior to attendance.

### SHOTS AND IMMUNIZATIONS

My child has their shots and immunizations up to date and if required I could provide a copy of this from my either my doctor or my child's school.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### PARENT'S AUTHORIZATION:

This Health History is correct so far as I know, and the person herein described has permission to engage in all prescribed activities except as noted by me.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### MEDICAL RELEASE:

IN THE EVENT OF AN EMERGENCY WHERE SERIOUS MEDICAL TREATMENT IS REQUIRED I GIVE MY PERMISSION FOR THE DIRECTOR, STAFF, OR SPONSOR TO OBTAIN THE SERVICES OF A LICENSED PHYSICIAN AT A LOCAL HOSPITAL. PLEASE NOTIFY ME IMMEDIATELY CONCERNING ANY SUCH EMERGENCY.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

### MEDICAL UNDERSTANDING :

IF MY CHILD HAS A FEVER THEY SHOULD NOT ATTEND CAMP. IF THEY GET A FEVER AT CAMP I WILL BE CALLED TO COME TAKE MY CHILD HOME. THE SAME WOULD BE IF MY HAS VOMMITED IN THE MORNING OR VOMITS AT CAMP. A CHILD THAT HAS/ HAD PINK EYE, LICE OR ANY TYPE OF SURGERY CANNOT RETURN TO CAMP WITHOUT A DOCTORS NOTE.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**This form MUST BE RETURNED with the child's camp registration**

**This form DOES NOT need to be completed by a Doctor.**