



St. John the Baptist Department of Religious Studies Christian Witness

It is a joy to serve, to bring life, light and joy into someone's heart. To give the gift of self is the best gift you could ever give, and Christian Witness is a wonderful opportunity to be the giver. The intent of Christian Witness is to give of yourself to a community that is in need of aid. This is central to our mission as a Catholic school.

You are asked to offer your time and talent as gift for someone else through a **service organization** (parish, nursing home, school, SJB, etc.) If there are any questions regarding what is or is not acceptable, please speak to your teacher **before** you begin your service. Use the Christian Witness form to keep track of your service. You will need to fill in the information on this form. Ask your **supervisor** for the service to give you a **signed verification** of your service on **organization letterhead** (exception for SJB service: your supervisor will sign the form or provide us with a list). This form will be your cover page to which you will attach the letterhead verification. **Note: You will not receive any credit for your service unless it is verified on organization letterhead.**

You will need to serve **5 hours each quarter or 20 hours per year**. Each quarter on the date below, regardless of when you completed the service, you will hand in the form with your verification letter on the due date in order to receive credit. You may use hours served at any time between the end of June 2019 last year until June 3, 2020, of this academic year, or May 14, 2019 for seniors. It is **your responsibility to save your verification letter, or a copy of it,** in order to resubmit it with a new form each quarter.

THE DUE DATES FOR YOUR CHRISTIAN WITNESS ARE: (feel free to hand in early!)

Quarter 1	Wednesday, October 30, 2019	
Quarter 2	Wednesday, January 15, 2020	
Quarter 3	Wednesday, March 25, 2020	
Quarter 4	Wednesday, June 3, 2020	SENIORS: May 6, 2020

IT IS YOUR RESPONSIBILITY TO SCHEDULE AND COMPLETE THESE HOURS PRIOR TO THE DUE DATE. Don't wait for the due date to get your supervisor's letter of verification!

One day late: 50% off grade. AFTER ONE DAY LATE, YOUR PAPER WILL NOT BE ACCEPTED.

This project constitutes 5% of your quarter average and will be graded on the basis of 100 points (see guidelines below). You will lose points if you do not complete all components (including all written requirements) or if your submission contains grammar errors and misspellings.

Grading Guidelines:

75 points:	Completed 5 hours of appropriate service with supervisor's verification
5 points:	Accurately described service on form, with name, location, dates, hours, student signature
<u>20 points:</u>	Oral (or written) presentation (at the discretion of your teacher)
100 points	Total

NOTE: This form is available on the SJB website and/or your teacher's Plus Portals page.

CHRISTIAN WITNESS FORM

Name _____

Teacher's Name _____ Period _____

Name of service organization _____

Location of service organization _____

Date(s) of service _____ Number of hours completed: _____

In one paragraph, explain what you did for this service. Use complete sentences and write legibly.

Student Signature _____

Supervisor's Name—for SJB only (please PRINT) _____

Supervisor Signature—**for SJB service only** _____

Note: If you complete your hours in more than one organization, you need to fill out a form for each organization and provide a verification letter from each organization.