



The ABC's of St. Timothy Catholic School **Plan C- Distance Learning**

Distance Learning will be a structured learning environment with live instruction and interaction with the teacher. This virtual classroom should be considered a classroom in every sense of the word. So that your student will be considered enrolled at St. Timothy Catholic School, they need to participate just as they would if they were attending in-person classes. Having a dedicated area in your home that serves as a classroom with books, supplies etc. and where your student will not be interrupted is important to making virtual learning effective. Please review this [document](#) to prepare.

Following these simple guidelines and acting "as if" your child is in the actual classroom will go a long way in assuring your student's education.

Online Learning will be synchronous with the rest of the class. Teachers will stream the lessons live, and students at home will learn and take part in the lessons at the same time as their classmates are in the classroom.

***Attendance:** This is incredibly important. Your child needs to be signed in between 7:45-8:00am every morning or will be marked tardy/absent. If your child is sick, please email Mrs. Kelly at pkelly@sttimothymesa.org or call the school at 480-775-2650.

***Behavior:** Online students will uphold the same code of conduct and follow the expectations of the class.

***Computer:** Students need to have access to their computer in a quiet setting. They must be sitting in a chair and have their camera on so that the teacher and the other students are able to see the student.

***Dress Code:** Students are to be dressed in their St. Timothy Catholic School uniform.

***Email:** If additional assistance is needed for the student, contact the teacher via email.

***Faith Formation:** The students will attend the 8:30am Wednesday Mass via Live Stream to begin the school year. When we are back on campus, we will also have Mass on campus in our School Hall each Wednesday at 8:30am for one class to attend in person. Fr. John and/or Fr. Shea will distribute Holy Communion to the children at the school after Mass on Wednesdays. We anticipate having grades 4-8 begin attending Mass at the church in October and will walk back to school. We will phase in other grades when church capacity permits and reevaluate the use of carpools to transport the students back to school.

***Food:** The children will have snack and lunch at the same time as the classroom students. Please do not allow your child to eat during lessons. Use the scheduled times.

***Google Classroom:** All students will be enrolled in Google Classroom. The students will be issued an email address and password. The information for the username and password will be sent to the parents' email. All assignments will be turned in via Google Classroom. A tutorial of how to use Google Classroom will be sent home prior to the start of the school year.

***Homework:** The student will be responsible for completing homework assignments and turning these assignments in on time.

***Involvement:** Parental involvement is needed to help partner with the school. We need parents to encourage the children to be on time and engaged in the lessons and turn in assignments when they are due. Younger students may need help navigating the technology.

***Lunch:** Your student will have lunch at the same time as the other students. Please give your child recess time and then return to class on time.

***Patience:** Please be patient with yourselves and the teachers. We are a partnership and will work together to make this a scenario conducive for learning.

***Pets:** Again, this is a classroom. The student may not have pets or toys in the classroom which is distracting to the student and the classroom students.

***Phones:** Phones are not permitted in the learning environment. The students need all distractions cleared so they may focus on the lesson.

***Questions:** Your child will have the opportunity to raise their hand to ask a question while learning at home. They will need to participate.

***Recess:** There is a 15 minute recess for students in K-4 and a snack break for middle school students in the morning. Please have your child eat his/her snack at this time, do some stretching and use the restroom so when he/she returns at the appropriate time, he/she is ready to learn.

***Supplies:** Students will be expected to have their books, computer, and supplies readily accessible to be most productive for the school day

***Turning in assignments:** Assignments will be turned in via Google Classroom. This is your child's responsibility for credit for the materials. You child must complete the work. Gradelink is updated on a regular basis with grades. You will receive an email for your family's log in and password for Gradelink at the start of the school year. As parents, you have access to see their assignments anytime.

***Water bottle:** Please make sure your child has their water bottle at their workspace prior to the start of the school day.

These expectations are in place to assist all of us to make the in-person and virtual classroom settings as conducive to learning as possible.

St. Timothy, Pray for Us!